



User Manual

Print Seal and Signature in invoice

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Print Seal and Signature in invoice

Introduction:

Printing **seal and signature** in invoices is a useful feature for Everyone that helps to make documents legally valid, professional, and business-ready. Instead of signing every invoice manually, you can embed an **authorized signatory's digital signature** and the **company seal/stamp** directly in the print format. Let's see how this Add-On will work in Tally Prime.

Features:

- Signature can be added as an **image file (JPEG/PNG)** of the authorized person.
- Once configured, the seal and signature appear automatically in every printed invoice without manual effort.
- Eliminates the need for **manual stamping and signing** each invoice.

Important Alert!

Take Back up of your company Data before activating the Add-On.

Once you try/purchase this add-on, follow this step below to configure the add-on and use it.

Activate the Add-on for Tally Prime

Go to **Gateway of Tally → F1: Help → TDL & Add-on**

Click on F4: Manage Local TDLs

Load Selected TDL files on Start Up – Yes

Selected the TDL from the list and make it yes

Click On F6: Add-on Features

Set “Yes” to the option “**Enable KGN Party Last Item Rate in Sales Voucher**”

Add-On Features

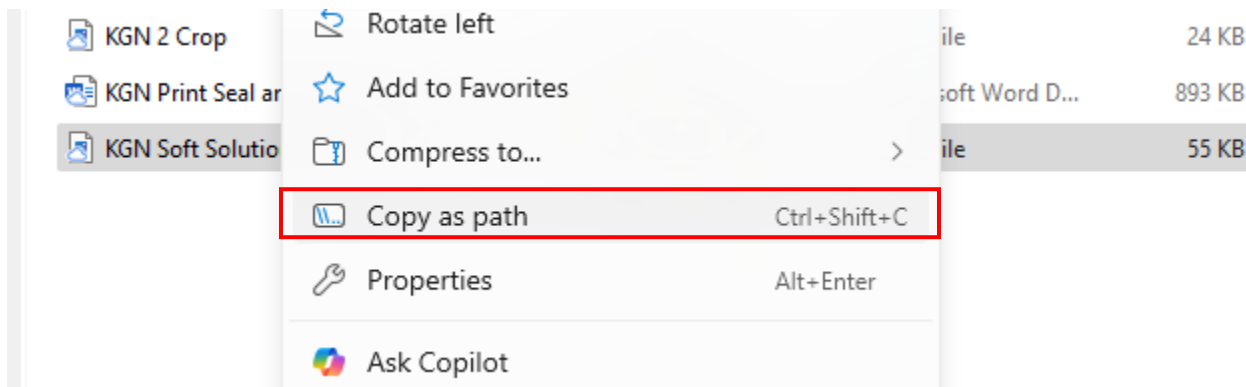
Enable Printing Scanned Signature in Invoice ? Yes

Location of Scanned Signature file : G:\My Drive\TallyShop\2025\Pending For Upload\Completed Manual Work\Scanned Sign\KGN Soft Solutions seal.jpeg

↑

Here you can **Past the Path of Seal and signature Picture** and Remove the **Double inverted Commas**

NOTE: You Must and Should Copy the Picture as **Copy as Path** as shown in the Below fig and the **Picture format** is Must and should **JPG**



After Enabling in the Company Level option, The Seal and Signature Visual started appears in the Sales Invoice Printing navigate **Gateway of Tally → Vouchers →**

F8: Sales

Now let's see the how this Add-On will work

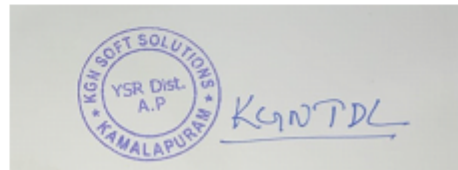
Gateway of Tally → Vouchers → F8: Sales

{ You can also see **Seal and Signature Visual** in the already recorded Sales Voucher }

Follow the same steps to Record the Sales Bill

After Completed the Recording of sales Bill let's see the Preview of the Sales Bill

Sales Bill → Alt + P → Current → Preview

Total		25 Nos		₹ 8,260.00		
Amount Chargeable (in words) INR Eight Thousand Two Hundred Sixty Only				E. & O.E		
				Previous Balance:		
				Current Balance: ₹ 8,260.00 Dr		
HSN/SAC	Taxable Value	CGST Rate	CGST Amount	SGST/UTGST Rate	SGST/UTGST Amount	Total Tax Amount
98745632	2,500.00	9%	225.00	9%	225.00	450.00
852369	4,500.00	9%	405.00	9%	405.00	810.00
Total	7,000.00		630.00		630.00	1,260.00
Tax Amount (in words) : INR One Thous and Two Hundred Sixty Only						
<div style="display: flex; justify-content: space-between;"> <div> <p><u>Dedclaration</u> We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.</p> </div> <div style="border: 2px solid red; padding: 10px; text-align: center;"> <p>for KGN Print Signature and Seal in Invoice</p>  <p>Authorized Signatory</p> </div> </div>						

Now let's see in the Simple Invoice Format

Sales Voucher → Alt + P → Current → Configure

Set the **use simple invoice format** as **YES** and save the form

Resize of E-Invoice OR Code

Print Configuration

List of Configurations Show More

Voucher Details	
Use Simple Invoice format	Yes
Show Customer's Seal and Signature	No
Show Serial No.	Yes
Show Quantity	Yes
Show Quantity with Alternate Unit	No
Show Alternate Unit in separate column	No
Show Actual Quantity	No
Show Rate	Yes
Show Discount %	Yes
Show Bill-wise details	No

Let's see the preview of the bill in simple invoice format

Total	25 Nos	₹ 8,260.00
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Amount Chargeable (in words)

INR Eight Thousand Two Hundred Sixty Only

E. & O.E

Previous Balance:

Current Balance: ₹ 8,260.00 Dr

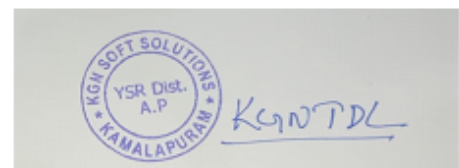
HSN/SAC	Taxable Value	CGST Rate	CGST Amount	SGST/UTGST Rate	SGST/UTGST Amount	Total Tax Amount
98745632	2,500.00	9%	225.00	9%	225.00	450.00
852369	4,500.00	9%	405.00	9%	405.00	810.00
Total	7,000.00		630.00		630.00	1,260.00

Tax Amount (in words) : **INR One Thous and Two Hundred Sixty Only**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for KGN Print Signature and Seal in Invoice



Authorised Signatory

This is a Computer Generated Invoice

Like this with the help of this Add-On Business Man/Customer can make the Print of his Seal and Signature in the Sales Invoice

===== End of Add on =====

Check your Requirement and try the Demo.

All the above our Listed Add-on as **Video Tutorial** also available in our **YouTube Channel**

KGN SOFT SOLUTIONS

Click on: www.youtube.com/@kgnsoftsolutions

Add-on Related Any Support Contact: **9063604900**. If You need any type of customization, contact us, we can customize your Requirements.