User Manual

Stock Reorder Report

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Stock Reorder Report

Introduction:

This Add-On was useful for everyone of Tally users. With this Add-On you can **Reorder your minimum stock items** in Tally Prime. Let's see how this Add-On will Work in Tally Prime

Features:

- ➢ Minimum Order Threshold Check
- ➢ Date Range Filter
- ➢ Integration with inventory Data
- ➢ Export & Print Options
- ➢

> ### Important Alert!
> Take Back up of your company Data before activing the Add-on.

Once you try/purchase this add-on, follow this step below to configure the add-on and use it.

Activate the Add-on for Tally Prime

Go to **Gateway of Tally → F1: Help → TDL & Add-on**
   Click on F4: Manage Local TDLs

Load Selected TDL files on Start Up – Yes
   Selected the TDL from the list and make it yes

After Loaded the TDL you can able to see an additional report in the **Gateway of Tally** That is **"Reorder Report"**

Before entering into the report, you can also able to see an additional feature in the **Stock item Creation** and **Stock item Alteration** that is **Minimum Quantity.**

In that **Minimum Quantity** field, you should enter the minimum stock quantity to be maintain in the shop as show in the below figure.

After giving the minimum Quantity, the item will be starting the display in the **Reorder Report,** check once that item should be displayed in the report.

Gateway of Tally → Reorder Report

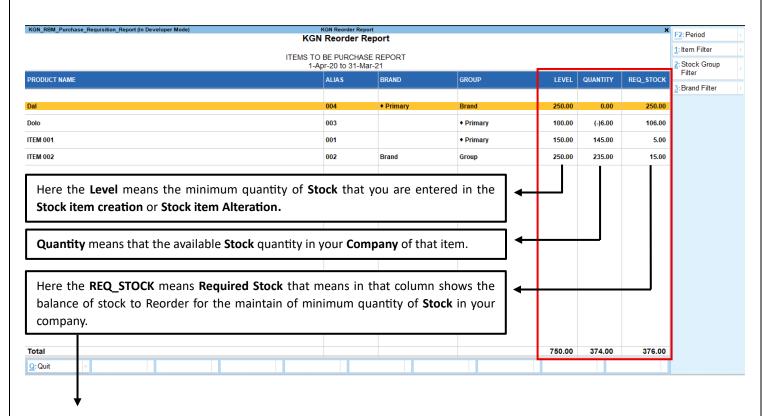The report interface like as show in the below figure.

In that report there are the three special columns are there they are:

1. **Level**
2. **Quantity**
3. **Required Stock**

| KGN_RBM_Purchase_Requisition_Report (In Developer Mode) | | | KGN Reorder Report | | | | | F2: Period |

KGN Reorder Report

ITEMS TO BE PURCHASE REPORT
1-Apr-20 to 31-Mar-21

PRODUCT NAME	ALIAS	BRAND	GROUP	LEVEL	QUANTITY	REQ_STOCK
Dal	004	♦ Primary	Brand	250.00	0.00	250.00
Dolo	003		♦ Primary	100.00	(-)6.00	106.00
ITEM 001	001		♦ Primary	150.00	145.00	5.00
ITEM 002	002	Brand	Group	250.00	235.00	15.00
Total				750.00	374.00	376.00

Here the **Level** means the minimum quantity of **Stock** that you are entered in the **Stock item creation** or **Stock item Alteration.**

Quantity means that the available **Stock** quantity in your **Company** of that item.

Here the **REQ_STOCK** means **Required Stock** that means in that column shows the balance of stock to Reorder for the maintain of minimum quantity of **Stock** in your company.

For Example: In the Above figure the 2nd item (**Dolo**) Minimum QTY Level is **100** and the balance Quantity of that item is **-6** and you need to Reorder the item (to maintain the minimum QTY of stock in your company) in the Quantity of **106** it will show in the **REQ_STOCK** column.

When you press **Enter** Key on the item it will shows the **Stock Monthly Summary** and again press **Enter** Key it will shows the **Stock Item Vouchers** Details.

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Note: Like this Customer can easily find how much stock quantity need to reorder the stock to maintain the minimum QTY of Stock in the company.

There is another Feature are there in the report that is in the **Top** of the **Right Side** you can able to see the **Multiple Filters** as show in the below figure.

PRODUCT NAME	ALIAS	BRAND	GROUP	LEVEL	QUANTITY	REQ_STOCK
Dal	004	♦ Primary	Brand	250.00	0.00	250.00
Dolo	003		♦ Primary	100.00	(-)6.00	106.00
ITEM 001	001		♦ Primary	150.00	145.00	5.00
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KGN_RBM_Purchase_Requisition_Report (In Developer Mode) KGN Reorder Report

KGN Reorder Report

ITEMS TO BE PURCHASE REPORT
1-Apr-20 to 31-Mar-21

F2: Period
1: Item Filter
2: Stock Group Filter
3: Brand Filter

Q: Quit

Here you can apply the filter based on the **Items, Stock Group** and also **Brand Wise** Filter.

With the help of this Add-on Customer can easily find and save the time to know how much stock quantity need to reorder the stock to maintain the minimum QTY of Stock in the company.

=========================== **End of Add on** ===========================

Check your Requirement and try the Demo.

All the above our Listed Add-on as **Video Tutorial** also available in our **YouTube Channel**

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Click on: www.youtube.com/@kgnsoftsolutions

Add-on Related Any Support Contact: **9063604900**. If You need any type of customization, contact us, we can customize your Requirements.