



# User Manual

## Skip Rate, RatePer, Discount and Amount Columns to USERS

### **Contact us:**

### **KGN SOFT SOLUTIONSs**

3/59, First Floor, Main Bazar, Rs Road, Kamalapuram,  
Kadapa District, Andhra Pradesh 516289.

Email: [kgntdl@gmail.com](mailto:kgntdl@gmail.com), [kgnsofts@gmail.com](mailto:kgnsofts@gmail.com)

Cell: 9063604900, 9849234327

## Skip Rate, RatePer, Discount and Amount Columns to USERS

### Introduction:

This Add-On was useful for who maintains **USERS** in Tally Prime. With the help of this Add-On, you can Prevent the **USERS** who can **Skip the Rate, RatePer** and **Discount Amount** while billing the **Sales Bill** and beware from the **USERS** cannot give unwanted or excessive discounts. Let's see how this Add-On will Work in Tally Prime

### Features:

- Applicable to **Sales Voucher Type**
- Prevent the **USERS** cannot give unwanted or excessive discounts
- Enable and Disable to the Specified Particular USERS
- Flexibility Can be enabled or disabled as per the business requirement in voucher Alteration

### Important Alert!

Take Back up of your company Data before activating the Add-On.

Once you try/purchase this add-on, follow this step below to configure the add-on and use it.

### Activate the Add-on for Tally Prime

Go to **Gateway of Tally → F1: Help → TDL & Add-on**

Click on F4: Manage Local TDLs

Load Selected TDL files on Start Up – Yes

Selected the TDL from the list and make it yes

Click On F6: Add-on Features

Set “Yes” to the option “**Enable Rate, Per, Amount Columns skip in sales**”

Add-On Features	
Enable Rate, Rateper, Amount columns skip in sales	<input checked="" type="checkbox"/> Yes

**NOTE:** The Owner must and should use the **Standard Rate** in the Items then only it Will work.

In case of owner Using the **Inclusive of Tax rate Column** They are must use **MRP field** in the Item

**You should use only one Standard Rate OR MRP Filed**

After enabling the company level option. You can able to see an additional feature in the **Sales VoucherType** you should **Enable** that features then only it will work. After Enabling in the VoucherType save the VoucherType as show in the below fig.

**Gateway of Tally → Alter → Voucher Type → Sales**

Voucher Type Alteration (In Developer Mode) KGN Skip Rate Per Discount Amount to Users

Name : Sales

(alt/as)

General	Printing	Name of Class
Select type of voucher : Sales	Print voucher after saving : No	
Abbreviation : Sale	<b>KGN Module Set-up</b>	
Activate this Voucher Type : Yes	Enable Rate, Rateper, Amount columns skip in sales ? Yes	
Method of Voucher Numbering : Automatic		
Numbering behaviour on insertion/deletion : Retain Original Voucher No.	Use for POS invoicing : No	
Set/Alter additional numbering details : No	Default title to print :	
Show unused vch nos. in transactions for Retain Original Voucher No. behaviour : Yes	Default bank : ♦ Not Applicable	
Use effective dates for vouchers : No	Default jurisdiction :	
Allow zero-valued transactions : No	Set/alter declaration : No	
Make this voucher type as 'Optional' by default: No		
Allow narration in voucher : Yes		
Provide narrations for each ledger in voucher : No		
Enable default accounting allocations : No		
WhatsApp voucher after saving : No		

Accept ?  
Yes or No

Q: Quit    A: Accept    D: Delete    F12: Configure

Now let's see the **USER Configuration** to which USER wants to Skip.

**Gateway of Tally → K: Company (Alt + K) → Users and Passwords**

Here you can set as **"YES"** to the selected **USER** to skip the **Rate, RatePer and Discount Amount** as shown in the below figure. After that save the form

List of Users for Company

Name: **KGN Skip Rate Per Discount Amount to Users**

User Roles	Username	Password (if any)	Allow Browser Access	Allow Remote Access	Allow Local TDL Files	Skip Rate, per Disc & Amt
Data Entry	1	*	No	No	No	Yes
Data Entry	2	*	No	No	No	Yes

Here we are set as **"YES"** to the both USERS  
Now these two USERS can **Skip Rate, RatePer and Discount Amount**

Accept ?  
Yes or No

Now **CHANGE USER**

Gateway of Tally → K: Company (Alt + K) → Change User

Change User

Select Company : **KGN Skip Rate Per Discount Amount to Users**

Username : **1**

Password : \*

After Changing the **USER** as usually follow the same steps to Record the **Sales Voucher**  
**Gateway of Tally → Vouchers → F8 Sales**

while recording the Voucher you can observe the cursor was not stand at the **Rate**, **RatePer** and **Discount Amount** as show in the below figure.

Accounting Voucher Creation (In Developer Mode) KGN Skip Rate Per Discount Amount to Users

Sales No. 9 1-Apr-22 Friday

Party A/c name : KGN Soft Solutions  
Current balance :  
Sales ledger : SALES  
Current balance : 4,08,633.51 Cr

Name of Item

Quantity	Rate	per	Disc %	Amount
100.00	NO	3,050.85	NO	3,05,085.00
10.00	NO	4,152.54	NO	41,525.40
				3,46,610.40

RMC - M10  
RMC -25

Voucher

Narration: 110.00 NO 3,46,610.40

Q: Quit A: Accept D: Delete X: Cancel Vch F12: Configure

F2: Date  
F3: Company  
F4: Contra  
F5: Payment  
F6: Receipt  
F7: Journal  
F8: Sales  
F9: Purchase  
F10: Other Vouchers  
E: Autofill  
H: Change Mode  
I: More Details  
Q: Related Reports  
L: Optional  
T: Post-Dated

Like this with the help of this Add-On the Business Man can Prevent the Users to cannot give unwanted or excessive discounts and not make any Changes in the Rate level.

===== End of Add on =====

**Check your Requirement and try the Demo.**

All the above our Listed Add-on as **Video Tutorial** also available in our **YouTube Channel**

**KGN SOFT SOLUTIONS**

Click on: [www.youtube.com/@kgnsoftsolutions](https://www.youtube.com/@kgnsoftsolutions)

Add-on Related Any Support Contact: **9063604900**. If You need any type of customization, contact us, we can customize your Requirements.