



# User Manual

## Disable Cancel and Delete Button in voucher for Users

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# Disable Cancel and Delete Button in voucher for Users

## Introduction:

In **Tally Prime**, controlling user access to critical functions like canceling or deleting vouchers is essential for maintaining data integrity. While Tally does not provide a direct way to disable these buttons.

## Features:

- ✓ Disabling these options ensures that important vouchers are not deleted or canceled mistakenly.
- ✓ Restricting users from canceling or deleting vouchers ensures that only authorized personnel can make critical modifications.
- ✓ No need to create multiple stock items for different units.
- ✓ Reduces confusion in inventory management and invoicing.

### Important Alert!

Take Back up of your company Data before activating the Add-on.

Once you try/purchase this add-on, follow this step below to configure the add-on and use it.

## Activate the Add-on for Tally Prime

Go to **Gateway of Tally → F1: Help → TDL & Add-on**

Click on F4: Manage Local TDLs

Load Selected TDL files on Start Up – Yes

Selected the TDL from the list and make it yes

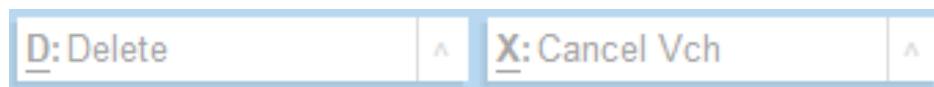
After Enabling Loaded the Add-On, you will get two extra features in user and Passwords Gateway of tally → K: Company → Users and Passwords on this window you will see here the two extra features will be shown here with this options you can manage your users to not “Delete and Cancel” the bills. Set as No

List of Users for Company

Name: KGN User Controls

User Roles	Username	Password (if any)	Allow Browser Access	Allow Remote Access	Allow Local TDL Files	Enable Delete	Enable Cancel
Data Entry	1		No	No	No	No	No
Authorised	2	*	No	No	No	No	No
Owner	3	*	No	No	No	No	No
Authorised	4	*	No	No	No	No	No

After Disable the Cancel and Delete option in user and password for selected user the “Cancel Vch” and “Delete” buttons are disable like this when user want to Delete the bill, he can’t do that because the button is disable.



You can see the options are disable

Name of Item	Quantity	Rate	per	Disc %	Amount
Item 2	150 nos	150.00	nos		22,500.00
Item	50 nos	500.00	nos		25,000.00
					47,500.00

Once the option enables for the user then he couldn't delete any bill in Tally either sales or purchase

Like this with the help of this Add-on Business Man/Customer Can restrict the user to not Delete and cancel the voucher

===== End of Add on =====

**Check your Requirement and try the Demo.**

All the above our Listed Add-on as **Video Tutorial** also available in our **YouTube Channel**

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Add-on Related Any Support Contact: **9063604900**. If You need any type of customization, contact us, we can customize your Requirements.

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