



User Manual

Advanced GSTR-2A Import from Excel

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Advanced GSTR-2A Import from Excel

Introduction:

This Add-On was useful for everyone of Tally users. With this Add-On you can easily **Import the GSTR 2A** in Tally Prime within a few seconds. Let's see how this Add-On will Work in Tally Prime

Note: In your Tally Prime, the ledgers 'CGST', 'SGST', 'IGST', and 'Round Off' must be created before performing Importing of GSTR-2A.

Features:

- Auto Creation of Ledgers (Sundry Creditor).
- Import GSTR-2A
- Import of Purchase Vouchers, DebitNote Vouchers and also Credit Note Vouchers

Important Alert!

Take Back up of your company Data before activating the Add-on.

Once you try/purchase this add-on, follow this step below to configure the add-on and use it.

Activate the Add-on for Tally Prime

Go to **Gateway of Tally → F1: Help → TDL & Add-on**

Click on F4: Manage Local TDLs

Load Selected TDL files on Start Up – Yes

Selected the TDL from the list and make it yes

Click On F6: Add-on Features

Set "Yes" to the option **"Enable GSTR-2A XL Import Module?"**

Add-On Features

Enable GSTR-2A XL Import Module ? **Yes**

After Setting “Yes” to the option of “**Enable GSTR-2A XL Import Module?**” a new configure window will open that is **GSTR-2A Configure** and select the suitable **GST Tax Item Names** and **Vouchers** as shown as in the below figure.

After that Press **Enter** Key and save the Form.

KGN GSTR-2A Configure

GSTR-2A Configure

Select Item Name for 0 %	: EXEMPTED @ GST ITEMS
Select Item Name for 3 %	: ♦ End of List
Select Item Name for 5 %	: 5% GST TAX ITEMS
Select Item Name for 12 %	: 12% GST TAX ITEMS
Select Item Name for 18 %	: 18% GST TAX ITEMS
Select Item Name for 28 %	: 28% GST TAX ITEMS
Select Item Name for 40 %	: 40% Items
Select Adjustment Ledger	: Round Off
Select Vouchertype for Purchase	: Purchase
Select Vouchertype for Credit Note	: Credit Note
Select Vouchertype for Debit Note	: Debit Note

List of Stock Items

- ♦ End of List
- 12% GST TAX ITEMS
- 151
- 18% GST TAX ITEMS
- 28% GST TAX ITEMS
- 40% Items
- 5% GST TAX ITEMS
- EXEMPTED @ GST ITEMS

↓

Note: This stock Items are must be create first in Your company.

After that Map the **GST Purchase Tax Ledger** in the Stock Items, Navigate.

Gateway of Tally → Create/Alter → Stock Item

Select the Specified Purchase tax ledger to the Selected Stock Item as show in the below figure.

Stock Item Alteration (In Developer Mode) KGN GSTR-2A Import

Name : 12% GST TAX ITEMS
(alias) :

Under : ♦ Primary
Category : ♦ Not Applicable
Units : ♦ Not Applicable

Purchase Ledger (GSTR-2B): 12% GST TAX PURCHASES

Statutory Details
GST applicability : ♦ Applicable
HSN/SAC & Related Details
HSN/SAC Details : As per Company/Stock Group
Source of details : Not Available
HSN/SAC :
Description :
GST Rate & Related Details
GST Rate Details : Specify Details Here
Taxability Type : Taxable
IGST Rate : 12 %
CGST Rate : 6 %
SGST/UTGST Rate : 6 %
Type of Supply : Goods

List of Ledgers
♦ End of List
12% GST TAX PURCHASES
12% GST TAX SALES
18% GST TAX PURCHASES
18% GST TAX SALES
18 % STOCK
28% GST TAX PURCHASES
28% GST TAX SALES
28 % STOCK
5% GST TAX PURCHASES
5% GST TAX SALES

Note: This Tax Ledgers are must be create first in your company

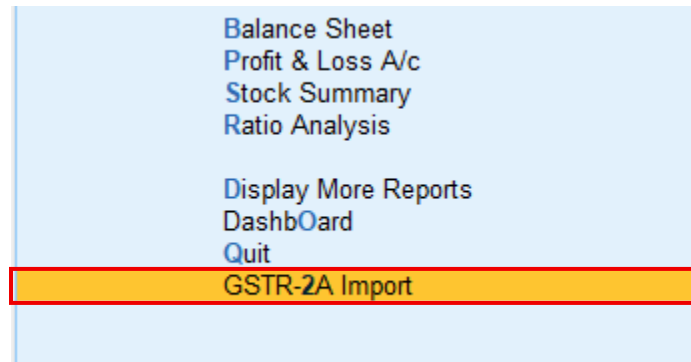
Here enter the Tax Percentage depends upon the Stock Item

Quantity	Rate per	Value
Opening Balance		

Q: Quit A: Accept D: Delete F12: Configure

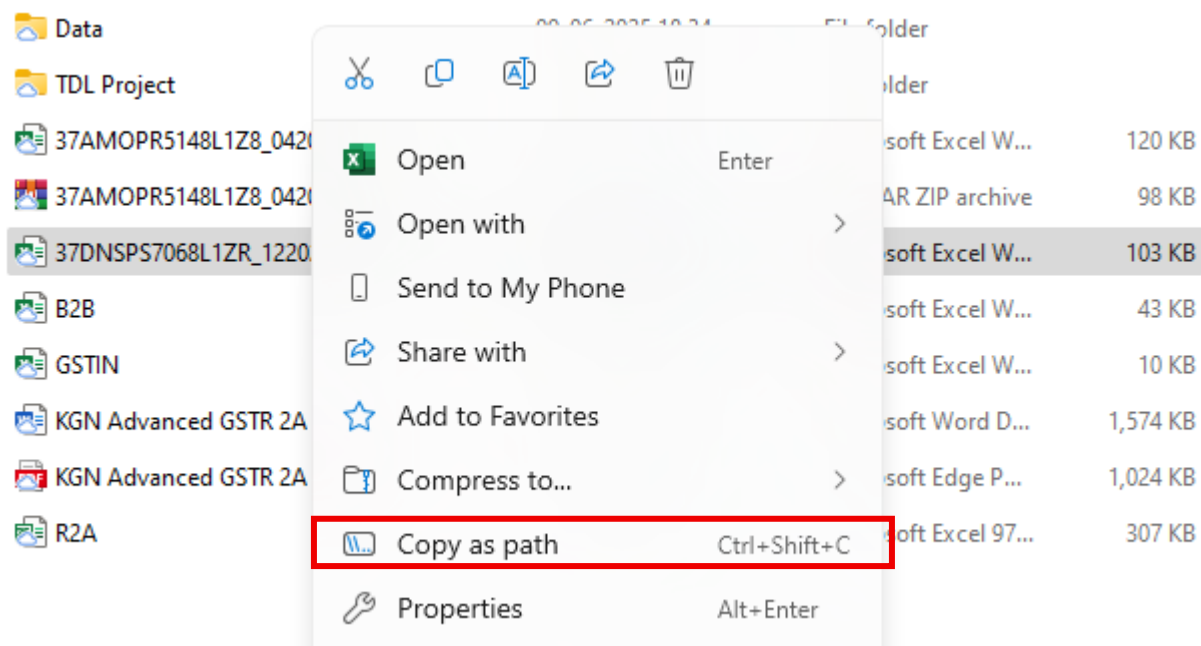
After that save the form.

After saving the form you can able to see an additional feature in the **Gateway of Tally** that is **GSTR-2A Import** as shown in the below fig.



After that Press Enter Key on the feature of **GSTR-2A Import** the Import form interface as shown as in the below fig.

In that Form past the **Excel Path of GSTR-2A** (Note: The Path of the Excel must be “**Copy as Path**” and Remove the **Double inverted commas**) as show in the below figure



The GSTR-2A Excel File

Goods and Services Tax - GSTR 2A															
Taxable inward supplies received from registered persons															
Invoice number	Invoice type	Invoice Date	Invoice Value (₹)	Place of supply	Supply Attract Reverse Charge	Rate (%)	Taxable Value (₹)	Integrated tax (₹)	Central Tax (₹)	State/UT tax (₹)	Cess (₹)	ISIRI-1A/5 Filing	ISIRI-1A/5 Filing	ISIRI-1A/5 Filing	ISIRI-3B Filing Status
266	R	18-12-2024	28318	Andhra Pradesh	N	12	12428.57	0	745.71	745.71	0	Y	11-Jan-25	Dec-24	N
266	R	18-12-2024	28318	Andhra Pradesh	N	18	12201.7	0	1038.15	1038.15	0	Y	11-Jan-25	Dec-24	N
266-Total	R	18-12-2024	28318	Andhra Pradesh	N	-	24630.27	0	1843.86	1843.86	0	Y	11-Jan-25	Dec-24	N
BTF/24-25/7130	R	07-12-2024	27627	Andhra Pradesh	N	5	19800	0	495	495	0	Y	11-Jan-25	Dec-24	N
BTF/24-25/7130	R	07-12-2024	27627	Andhra Pradesh	N	18	5794.2	0	521.48	521.48	0	Y	11-Jan-25	Dec-24	N
BTF/24-25/7130	R	07-12-2024	27627	Andhra Pradesh	N	-	25594.2	0	1016.48	1016.48	0	Y	11-Jan-25	Dec-24	N
KAP122400005	R	31-12-2024	50058.53	Andhra Pradesh	N	18	42422.48	7636.05	0	0	0	Y	13-Jan-25	Dec-24	N
KAP122400000	R	31-12-2024	50058.53	Andhra Pradesh	N	-	42422.48	7636.05	0	0	0	Y	13-Jan-25	Dec-24	N
VR/24-25/1392	R	08-12-2024	1800	Andhra Pradesh	N	5	1714.29	0	42.86	42.86	0	Y	11-Jan-25	Dec-24	Y
VR/24-25/1392	R	08-12-2024	1800	Andhra Pradesh	N	-	1714.29	0	42.86	42.86	0	Y	11-Jan-25	Dec-24	Y
VR/24-25/1468	R	22-12-2024	4500	Andhra Pradesh	N	5	4285.58	0	107.14	107.14	0	Y	11-Jan-25	Dec-24	Y
VR/24-25/1468	R	22-12-2024	4500	Andhra Pradesh	N	-	4285.58	0	107.14	107.14	0	Y	11-Jan-25	Dec-24	Y
GRKE/3622	R	17-12-2024	8107	Andhra Pradesh	N	5	5971	0	149.28	149.28	0	Y	11-Jan-25	Dec-24	N
GRKE/3622	R	17-12-2024	8107	Andhra Pradesh	N	12	1640	0	98.4	98.4	0	Y	11-Jan-25	Dec-24	N
GRKE/3622-T	R	17-12-2024	8107	Andhra Pradesh	N	-	7611	0	247.68	247.68	0	Y	11-Jan-25	Dec-24	N
GRKE/3780	R	28-12-2024	4499	Andhra Pradesh	N	5	4285	0	107.13	107.13	0	Y	11-Jan-25	Dec-24	N
GRKE/3780-T	R	28-12-2024	4499	Andhra Pradesh	N	-	4285	0	107.13	107.13	0	Y	11-Jan-25	Dec-24	N

After that Enter the **B2B Starting Row Number** and **B2B Ending Row Number** and also enter the **(CDNR) CreditNote Starting Row Number** and **(CDNR) CreditNote Ending Row Number** of the **Excel** in the Form and Press **Enter** Key to **Save** the form as shown in the below figure.

KGN_GSTR2B_PuchImport (In Developer Mode) KAMALA TRADERS 2022-23

CURRENT PERIOD: 1-Apr-24 to 31-Mar-25
CURRENT DATE: Sunday, 1-Dec-2024

NAME OF COMPANY: KAMALA TRADERS 2022-23
DATE OF LAST ENTRY: 1-Dec-24

Gateway of Tally

MASTERS
Create
Alter
Chart of Accounts

Purchase Import

Excel File Path : D:\ALL DATA\Preparation of Manuals for TDL\GSTR-2A Import (Advanced)\37DNSPS7068L1ZR_122024_R2A.xlsx

Starting Row No (B2B) : 7 Ending Row No (B2B) : 196 Starting Row No (CDNR) : 7 Ending Row No (CDNR) : 8

Accept ?
Yes or No

Q: Quit A: Accept

After saving the form the data will be reading by the system as shown in the below figure

KGN_GSTR2B_PuchImport (In Developer Mode) KGN GSTR-2A Import

CURRENT PERIOD: 1-Apr-24 to 31-Mar-25
CURRENT DATE: Sunday, 1-Dec-2024

NAME OF COMPANY: KGN GSTR-2A Import
DATE OF LAST ENTRY: 1-Dec-24

Gateway of Tally

MASTERS
Create
Alter
Chart of Accounts

KGN Excel Tool Reading Data
B2B Transactions from GSTR-2A

87%

KGN GSTR-2A Import

Excel File Path : D:\ALL DATA\Preparation of Manuals for TDL\GSTR-2A Import (Advanced)\37DNSPS7068L1ZR_122024_R2A.xlsx

Starting Row No (B2B) : 7 Ending Row No (B2B) : 196 Starting Row No (CDNR) : 7 Ending Row No (CDNR) : 8

Balance Sheet
Profit & Loss A/c
Stock Summary
Ratio Analysis

Display More Reports
DashbOard
Quit
GSTR-2A Import

After completion of data reading from excel, in case there are a new ledger in excel and not created in Tally the tally will open a form like this and you will create ledgers using they GSTIN number. as shown the below figure.

Create Party Using GSTIN/UIN (In Developer Mode)

KGN GSTR-2A Import

CURRENT PERIOD
1-Apr-24 to 31-Mar-25

NAME OF COMPANY

KGN GSTR-2A Import

Excel File Path : D:\ALL DATA\Preparation of GSTIN/UIN\KGN GSTR-2A Import\KGN GSTR-2A Import (37DNSPS7068L1ZR_122024_R2A).xlsx

Starting Row No (B2B) : 7 Ending Row No (B2B) :

Starting Row No (CDNR) : 8 Ending Row No (CDNR) :

Balance Sheet
Profit & Loss A/c
Stock Summary
Ratio Analysis
Display More Reports
Dashboard
Quit
GSTR-2A Import

Gateway of Tally

MASTERS

Create
Alter
Chart of Accounts

Import GSTIN/UIN from Excel

Specify GSTINs/UINs

1.

F2

F3: Company

F4

F5

F6

F7

F8

F9

F10

F11: Import GSTIN/UIN from Excel

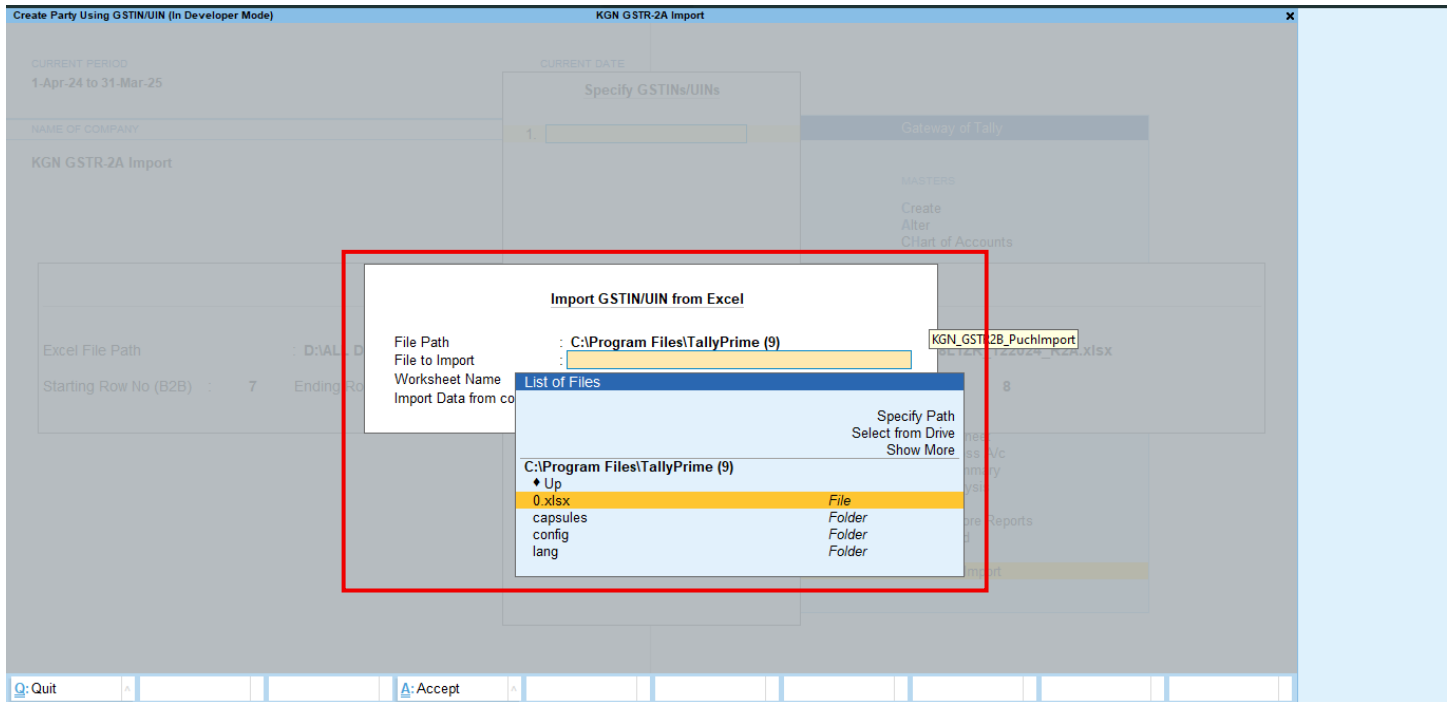
F12: Configure

Q: Quit

A: Accept

In the **Specify GSTINs/UINs** form you can easily **import** that **Not Created Ledgers** in the Tally Prime.

On the **Right Side** of the form, you can able to see **Import GSTINs/UINs From Excel** Button (**Alt + F**). when you click on that button another form will open as show in the below figure.

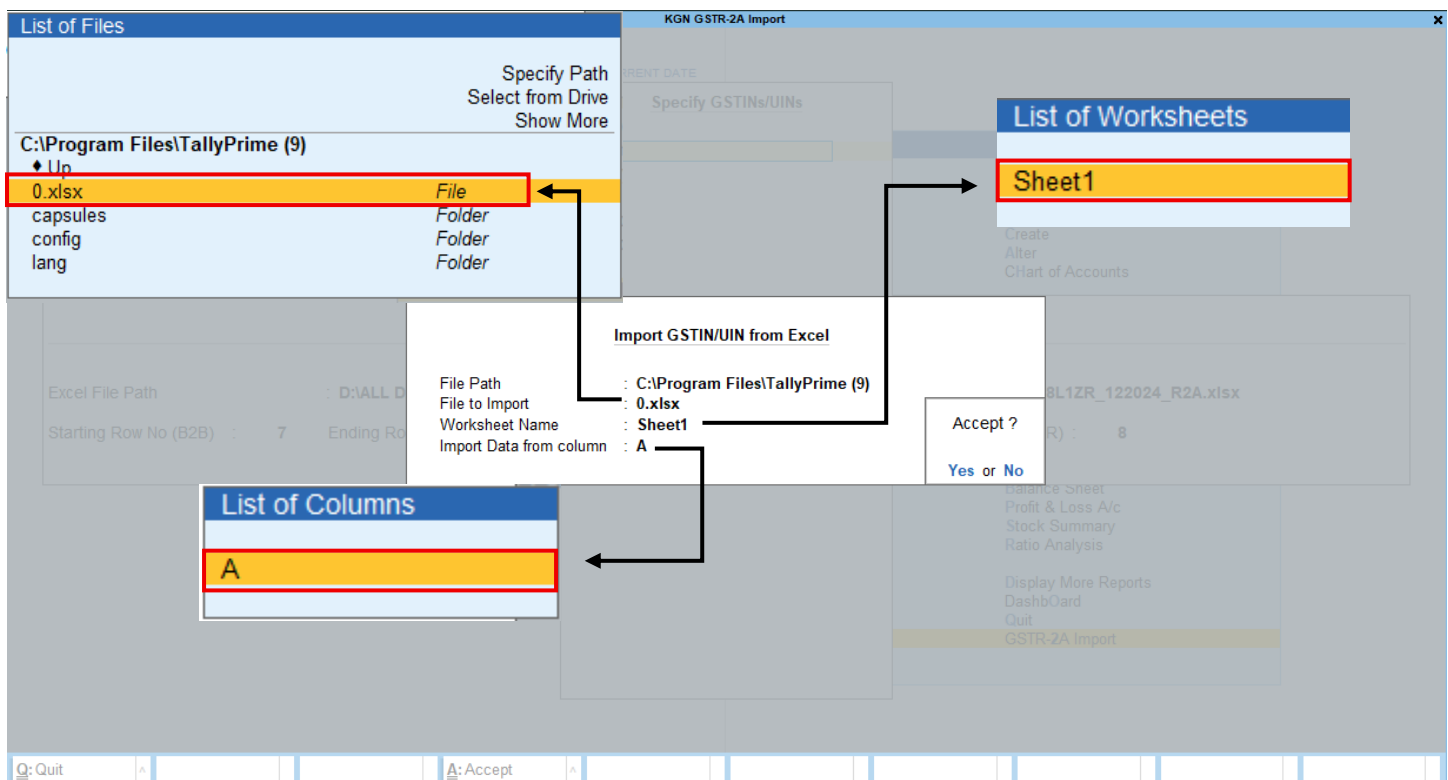


Fill the form for the **Import of Not Created Ledgers** in the Tally Prime.

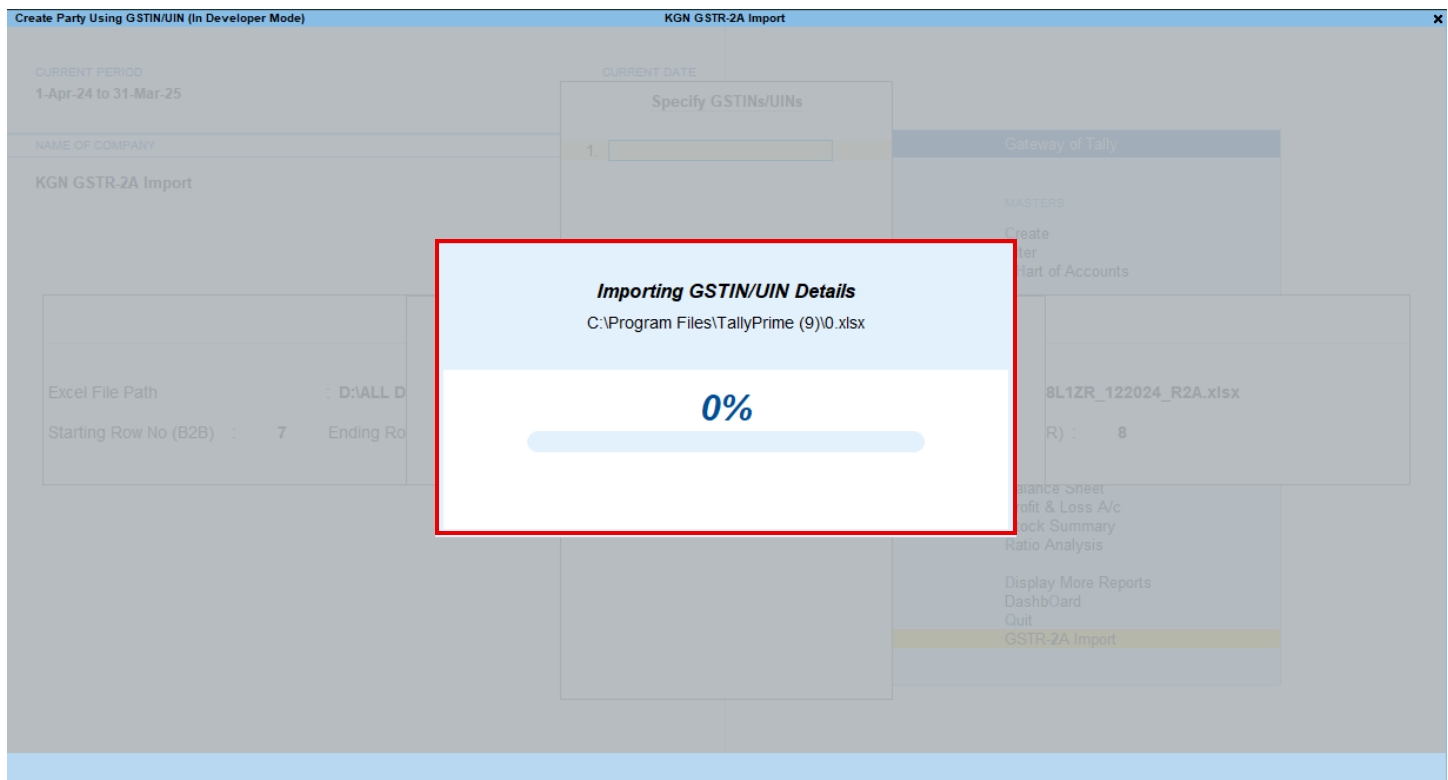
Select the **File to import 0.xlsx**

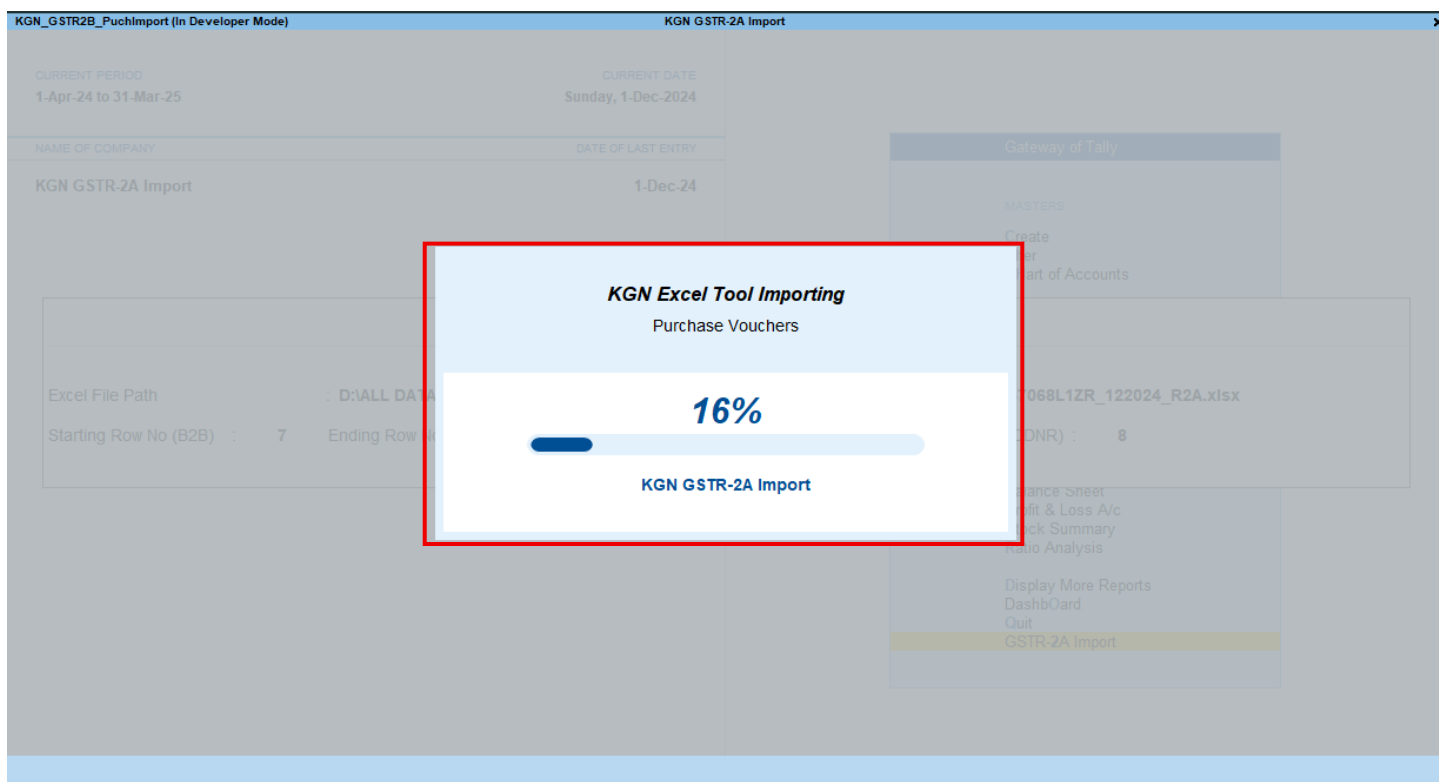
Select worksheet Name **Sheet 1**

Select Import Data from column **A** and save the form as shown in the below figure.

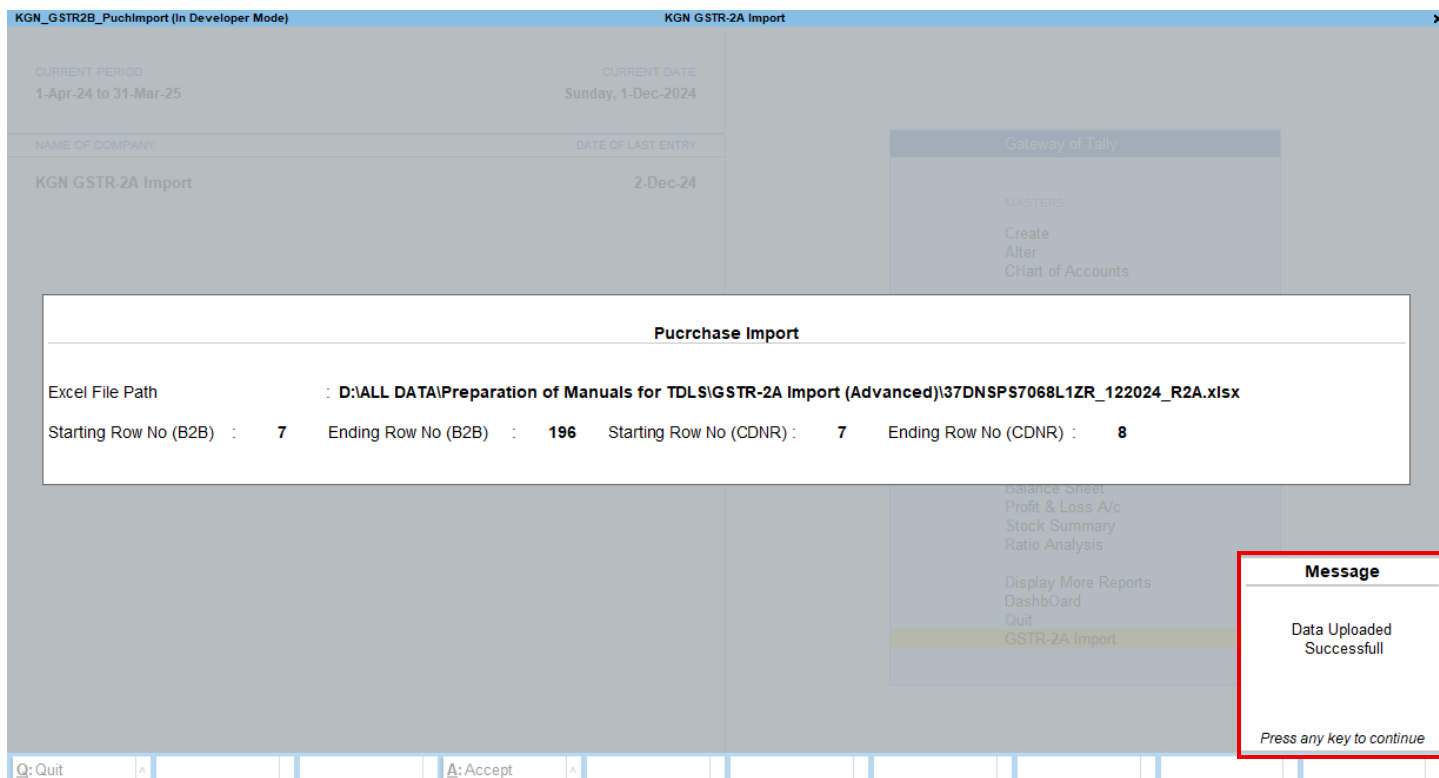


After the Ledgers are Importing from the Excel as show in the below figure.





After that a **Message** will appear on the screen as shown in the below figure.



Now the **GSTR-2A** data was successfully uploaded in the TallyPrime

Let's see the **Purchase Vouchers** in the TallyPrime

Gateway of Tally → Display More Reports → Accounts Book → Purchase Register

Voucher Register (In Developer Mode)							KGN GSTR-2A Import		1-Dec-24 to 31-Dec-24		F2: Date
List of All Purchase Vouchers											F3: Company
Date	Particulars	Vch Type	Vch No.	Debit Amount	Credit Amount						F4: Voucher Type
1-Dec-24	Resilient Innovations Private Limited	Purchase	KAP1224000005437		50,058.53						F5
1-Dec-24	Gurukrupa Enterprise	Purchase	GRKE/3622	8,107.00							F6
1-Dec-24	Gurukrupa Enterprise	Purchase	GRKE/3780	4,499.00							F7: Show Profit
1-Dec-24	Phonepe Private Limited	Purchase	P2425/14532334	767.50							F8: Columnar
1-Dec-24	Phonepe Private Limited	Purchase	VA2425/80642795	3.00							F9
1-Dec-24	Phonepe Private Limited	Purchase	VA2425/87477845	15.00							F10
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN0101257278588	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN0312244806609	11.80							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN0412247519364	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN0412247537660	11.80							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN0412247587605	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN0412247657698	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN0512248177370	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN0912240154641	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN0912240157886	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN0912240225039	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN09122429711625	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN0912249886881	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN1012240521945	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN1112241033044	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN1712246943956	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN2012247494537	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN2012247570242	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN2312248444504	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN2312248547834	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN2412243535215	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN2412243551265	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN2512243825957	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN2612244940726	5.90							
1-Dec-24	AXIS BANK LIMITED	Purchase	FIN2612247088786	5.90							
Total:				1,91,457.53							

Let's see the **DebitNote Register** in the TallyPrime

Gateway of Tally → Display More Reports → Accounts Book → DebitNote Register

Voucher Register (In Developer Mode)							KGN GSTR-2A Import		1-Apr-24 to 2-Dec-24		
List of All Debit Note Vouchers											
Date	Particulars	Vch Type	Vch No.	Debit Amount	Credit Amount						
1-Dec-24	Resilient Innovations Private Limited	Debit Note	CNKAP12240000324	684.40							
1-Dec-24	Resilient Innovations Private Limited	Debit Note	CNKAP12240000325	1,156.40							
1-Dec-24	Resilient Innovations Private Limited	Debit Note	CNKAP12240000326	472.00							
1-Dec-24	Resilient Innovations Private Limited	Debit Note	CNKAP12240000328	1,164.66							
1-Dec-24	Resilient Innovations Private Limited	Debit Note	CNKAP12240000329	1,136.34							
1-Dec-24	Resilient Innovations Private Limited	Debit Note	CNKAP12240000310	1,005.36							
1-Dec-24	Resilient Innovations Private Limited	Debit Note	CNKAP12240000312	430.70							
1-Dec-24	Resilient Innovations Private Limited	Debit Note	CNKAP12240000315	874.38							
1-Dec-24	Resilient Innovations Private Limited	Debit Note	CNKAP12240000316	1,005.36							
1-Dec-24	Bysani Traders	Debit Note	CNKAP12240000317	11,628.00							

Now Let's see the **Credit Note Register** in the TallyPrime

Gateway of Tally → Display More Reports → Accounts Book → DebitNote Register

Voucher Register (In Developer Mode) KGN GSTR-2A Import						1-Dec-24 to 31-Dec-24		F2: Date
List of All Credit Note Vouchers								F3: Company
Date	Particulars	Vch Type	Vch No.	Debit Amount	Credit Amount			F4: Voucher Type
1-Dec-24	Resilient Innovations Private Limited	Credit Note	CNKAP12240000324		888.54			F5
1-Dec-24	KGN Retail Hub	Credit Note	CNKAP12240000325		1,156.00			F6
1-Dec-24	Resilient Innovations Private Limited	Credit Note	CNKAP12240000326		383.50			F7: Show Profit
1-Dec-24	Resilient Innovations Private Limited	Credit Note	CNKAP12240000328		1,164.66			F8: Columnar
1-Dec-24	Resilient Innovations Private Limited	Credit Note	CNKAP12240000329		1,136.34			F9
1-Dec-24	Resilient Innovations Private Limited	Credit Note	CNKAP12240000310		1,005.36			F10
1-Dec-24	Resilient Innovations Private Limited	Credit Note	CNKAP12240000312		430.70			B: Basis of Values
1-Dec-24	Gurukrupa Enterprise	Credit Note	CNKAP12240000315		3,844.00			
1-Dec-24	Resilient Innovations Private Limited	Credit Note	CNKAP12240000316		1,031.32			
1-Dec-24	Bysani Traders	Credit Note	CNKAP12240000317		1,059.00			

Like this with the help of this Add-On the customer can easily Import their **GSTR-2A** file with in a second.

===== End of Add on =====

Check your Requirement and try the Demo.

All the above our Listed Add-on as **Video Tutorial** also available in our **YouTube Channel**

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Add-on Related Any Support Contact: **9063604900**. If You need any type of customization, contact us, we can customize your Requirements.

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