



User Manual

Multiple Receipts and Journal Auto Posting from Sales Voucher

Contact us:

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Introduction:

KGN Multiple Receipts and Journal Auto Posting from Sales Voucher is an advanced add-on **designed to automatically generate multiple Receipt Vouchers** at the time of saving a Sales Voucher, based on the payment breakup entered in the sales entry. This feature is especially useful when a single sales invoice is settled through **multiple payment modes such as Cash, Bank, UPI, Card, or other digital payment options**. Instead of creating separate receipt entries manually, the system posts all required receipt vouchers automatically. Let's see how this Add-On will Work in Tally Prime

Features:

- Automatically generates **multiple Receipts and Journal Vouchers** from a single **Sales Voucher** based on the payment breakup.
- Supports **multiple payment modes** such as **Cash, Bank, UPI, Card, Wallets**, and other custom ledgers.
- Each auto-posted receipt and Journal is **linked to the corresponding Sales Invoice** using the **Against Bill Reference**
- Ensures **accurate ledger posting** with proper allocation to selected "Paid By" ledgers

Important Alert!

Take Back up of your company Data before activating the Add-on.

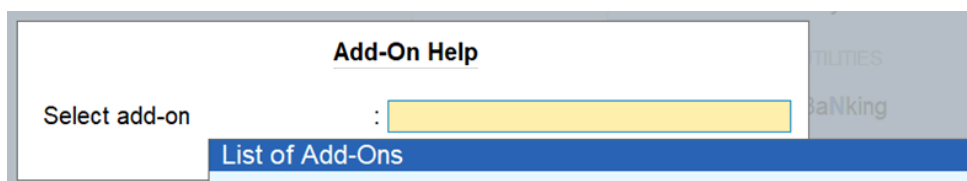
Support Related Terms & Conditions

1. **One-Time Free Support:** Free support is provided **only once**, either during the trial period or after purchase add-on.
2. **Additional Support:** Any further support will be chargeable based on the duration of the support required.
3. Remote support will be provided during working hours on business days.
4. Support will be provided only after the Add-on is configured in TallyPrime. For configuration issues, please contact Tally Care.
5. For support, the customer must send an email with the purchase invoice copy and a brief description of the issue.

Once you try/purchase this add-on, follow this step below to configure the add-on and use it.

Setup Guide:

1. Update your license by going **Gateway of tally → F1: help → Setting → License → Manage License → F5: Update**
(In Case you are using Multi-site Account, you will need to configure Tally Prime to Activate the Add-on for a particular site.)
2. Shut down and restart Tally Prime and open your company
3. Press **Ctrl + Alt + H** at any menu screen to open the user manual. In case of multiple Add-on, **Add-on help** screen will pop-up to select add-on manual.
4. Activate the Add-on



Activate the Add-on for Tally Prime

Go to **Gateway of Tally → F1: Help → TDL & Add-on**

Click on F4: Manage Local TDLs

Load Selected TDL files on Start Up – Yes

Selected the TDL from the list and make it yes

Click On F6: Add-on Features

Set “Yes” to the option **“Enable KGN Multiple Receipts & Journals Auto Posting from Sales Voucher”**

Add-On Features

Enable KGN Multiple Receipts & Journals Auto Posting from Sales Voucher	? Yes
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After Enabling in the Company Level option, you can able to see an additional Feature in the **Sales Voucher Type** as show in the below figure Navigate.

Gateway of Tally → Create/Alter → VoucherType → Sales

Voucher Type Alteration (In Developer Mode) KGN Multiple Receipts Auto Posting From Sales VCH

Name : Sales
(alias) :

General	Printing	Name of Class
Select type of voucher : Sales	Print voucher after saving : No	GST
Abbreviation : Sale	Use for POS invoicing : No	
Activate this Voucher Type : Yes	Default template to print : ♦ Not Applicable	
Method of Voucher Numbering : Automatic	Default title to print : ♦ Not Applicable	
Numbering behaviour on insertion/deletion : Retain Original Voucher No.	Default bank : ♦ Not Applicable	
Set/Alter additional numbering details : No	Default jurisdiction :	
Show unused vch nos. in transactions for Retain Original Voucher No. behaviour : Yes		

Enable KGN Multiple Receipts & Journals Auto Posting from Sales ? **Yes**

Set as YES to this Option and save the form

F2: Period
F3: Company
F4
F5
F6
F7
F8
Masters
More Details

Now Record a New Sales Voucher **Go to: Gateway of Tally → Vouchers → F8: Sales**

As usually follow the same Steps to record the Sales Bill

Accounting Voucher Creation (In Developer Mode) KGN Multiple Receipts Auto Posting From Sales VCH

Sales No. 1
Reference No. : Date :
Party A/c name : KGN Soft Solutions
Current balance :
Sales ledger : Sales
Current balance : 1,92,400.00 Cr

Name of Item

Name of Item	Quantity	Rate (Incl. of Tax)	Rate per	Amount
Item 1	10 nos	89.00	75.42 nos	754.20
Item 2	15 nos	95.00	80.51 nos	1,207.65
Item 3	13 nos	120.00	101.69 nos	1,321.97
				3,283.82

♦ End of List

Enter Payment Details ? **Yes** No
Do you want to Update Paid Details Yes

Narration: 38 nos 3,283.82

Q: Quit A: Accept D: Delete X: Cancel Vch F12: Configure

F2: Date
F3: Refresh
F4: Company
F5: Contra
F6: Payment
F7: Receipt
F8: Journal
F9: Sales
F10: Purchase
F11: Other Vouchers
E: Autofill
H: Change Mode
I: More Details
O: Related Reports
L: Optional
T: Post-Dated

Set as YES to this option

After that “Payment Details” form will open as Shown in the below fig.

Payment Details

Customer Name : KGN Soft Solutions Invoice Value : 21,592.02 Received Amount : 21,592.02

S.No	Voucher Type	Instrument Date	Instrument No	Paid By	Amount
1	Receipt	1-4-2022	0133	HDFC Bank Ltd	8,500.00
2	Receipt	1-4-2022	0166	ICICI Bank A/C	5,000.00
3	Receipt	1-4-2022	0255	SBI Bank	3,000.00
4	Receipt	1-4-2022		Cash	2,000.00
5	Journal	1-4-2022		DISCOUNTS	1,500.00
6	Journal	1-4-2022		Trade Discount	1,592.02

CGST
SGST

List of Ledgers

- ♦ End of List
- Cash
- CGST
- DISCOUNTS
- HDFC Bank Ltd
- ICICI Bank A/C
- Imran Khan
- KGN Soft Solutions
- Profit & Loss A/c
- Sales
- SBI Bank
- SGST
- SUPPLIER 0001
- Trade Debtors
- Trade Discount

Enter Payment Details
Do you want to Update

Narration: Total 21,592.02

“Select the required voucher type—Receipt or Journal” You can select Multiple Voucher Types

“Select the Paid By ledger, such as Bank, Cash, etc.”

Accounting Voucher Creation (In Developer Mode) KGN Multiple Receipts Auto Posting From Sales VCH

Sales No. 1
Reference No. : Date :
Party A/c name : KGN Soft Solutions
Current balance :
Sales ledger : Sales
Current balance : 1,92,400.00 Cr

Name of Item	Quantity	Rate (Incl. of Tax)	Rate per	Amount
Item 1	10 nos	856.00	725.42 nos	7,254.20
Item 2	15 nos	523.00	443.22 nos	6,648.30
Item 3	13 nos	399.00	338.14 nos	4,395.82
				18,298.32
CGST				1,646.85
SGST				1,646.85

Enter Payment Details ? Yes
Do you want to Update Paid Details ? Yes

Narration: 38 nos

Accept ?
Yes or No

Q: Quit A: Accept D: Delete X: Cancel Vch F12: Configure

Accounting Voucher Creation (In Developer Mode) KGN Multiple Receipts Auto Posting From Sales VCH

Sales No. 1
Reference No. : Date :
Party A/c name : KGN Soft Solutions
Current balance :
Sales ledger : Sales
Current balance : 1,92,400.00 Cr

Name of Item	Quantity	Rate (Incl. of Tax)	Rate per	Amount
Item 1	10 nos	856.00	725.42 nos	7,254.20
Item 2	15 nos	523.00	443.22 nos	6,648.30
Item 3	13 nos	399.00	338.14 nos	4,395.82
				18,298.32
CGST				1,646.85
SGST				1,646.85

Enter Payment Details ? Yes
Do you want to Update Paid Details ? Yes

Narration: 38 nos 21,592.02

KGN Tool creating
Receipt Vouchers
0%
KGN Multiple Receipts Auto Posting From Voucher

After that the Multiple **Receipts** and **Journal Vouchers** are Auto Posted successfully. Now let's see that Vouchers

Gateway of Tally → Day Book {Enter the Date which the Sales Voucher was Entered}

Day Book (In Developer Mode)						For 1-Apr-22	
Date	Particulars	Vch Type	Vch No.	Debit Amount Inwards Qty	Credit Amount Outwards Qty		
1-Apr-22	KGN Soft Solutions	Receipt	17		8,500.00		
1-Apr-22	KGN Soft Solutions	Receipt	18		5,000.00		
1-Apr-22	KGN Soft Solutions	Receipt	19		3,000.00		
1-Apr-22	KGN Soft Solutions	Receipt	20		2,000.00		
1-Apr-22	KGN Soft Solutions	Journal	3		1,500.00		
1-Apr-22	KGN Soft Solutions	Journal	4		1,592.02		
1-Apr-22	KGN Soft Solutions	Sales	1	21,592.02			

Here you can see the total **Multiple Receipts** and **Journal Vouchers** are Auto Posted

Now let's Open a Receipt Voucher for the More clarity

Accounting Voucher Alteration (Secondary) (In Developer Mode)		KGN Multiple Receipts Auto Posting From Sales VCH	
Receipt No. 19 Account : SBI Bank Current balance : 3,000.00 Dr Particulars KGN Soft Solutions Cur Bal: 0.00 Cr Agst Ref 1 3,000.00 Cr		1-Apr-22 Friday	
Narration: Against Bill No: 1		3,000.00	

Here you can see the Party Name and the Same Date of the Sales Voucher as Receipt Voucher

In the Narration Place the Narration also auto Generated as the **Against Bill No: 1**

Journal Voucher

Accounting Voucher Alteration (Secondary) (In Developer Mode) KGN Multiple Receipts Auto Posting From Sales VCH

Journal No. 3 Date 1-Apr-22 Friday

Reference No. : Date :

Particulars	Debit	Credit
Cr KGN Soft Solutions Cur Bal: 0.00 Cr Agst Ref 1 1,500.00 Cr		1,500.00
Dr DISCOUNTS Cur Bal: 1,500.00 Dr	1,500.00	
	1,500.00	1,500.00

Narration:
Against Bill No: 1

Here you can see the Party Name and the Same Date of the Sales Voucher as Receipt Voucher

In the Narration Place the Narration also auto Generated as the **Against Bill No: 1**

Buttons: Q: Quit, A: Accept, D: Delete, X: Cancel Vch, F12: Configure

Right Panel:

- F2: Date
- Z: Refresh
- F3: Company
- F4: Contra
- F5: Payment
- F6: Receipt
- F7: Journal
- F8: Sales
- F9: Purchase
- F10: Other Vouchers
- E: Autofill
- H: Change Mode
- I: More Details
- Q: Related Reports
- L: Optional
- T: Post-Dated
- J: Stat Adjustment
- F12: Configure

Similarly, you can see these vouchers in the Receipt Register and Journal Register and also in ledger Report

Ledger Report:

Ledger Vouchers (In Developer Mode) KGN Multiple Receipts Auto Posting From Sales VCH

Ledger: KGN Soft Solutions For 1-Apr-22

Date	Particulars	Vch Type	Vch No.	Debit	Credit
1-Apr-22	HDFC Bank Ltd	Receipt	17		8,500.00
1-Apr-22	ICICI Bank A/C	Receipt	18		5,000.00
1-Apr-22	SBI Bank	Receipt	19		3,000.00
1-Apr-22	Cash	Receipt	20		2,000.00
1-Apr-22	DISCOUNTS	Journal	3		1,500.00
1-Apr-22	Trade Discount	Journal	4		1,592.02
1-Apr-22	Sales	Sales	1	21,592.02	

Here you can see the total **Multiple Receipts** and **Journal Vouchers** are Auto Posted

Right Panel:

- F2: Period
- Z: Refresh
- F3: Company
- F4: Ledger
- F5: Bill-wise
- F6: Monthly
- F7: GST Info
- F8: Columnar
- F9: Ledger Vouchers - GST
- F10
- R: Ratio of Values

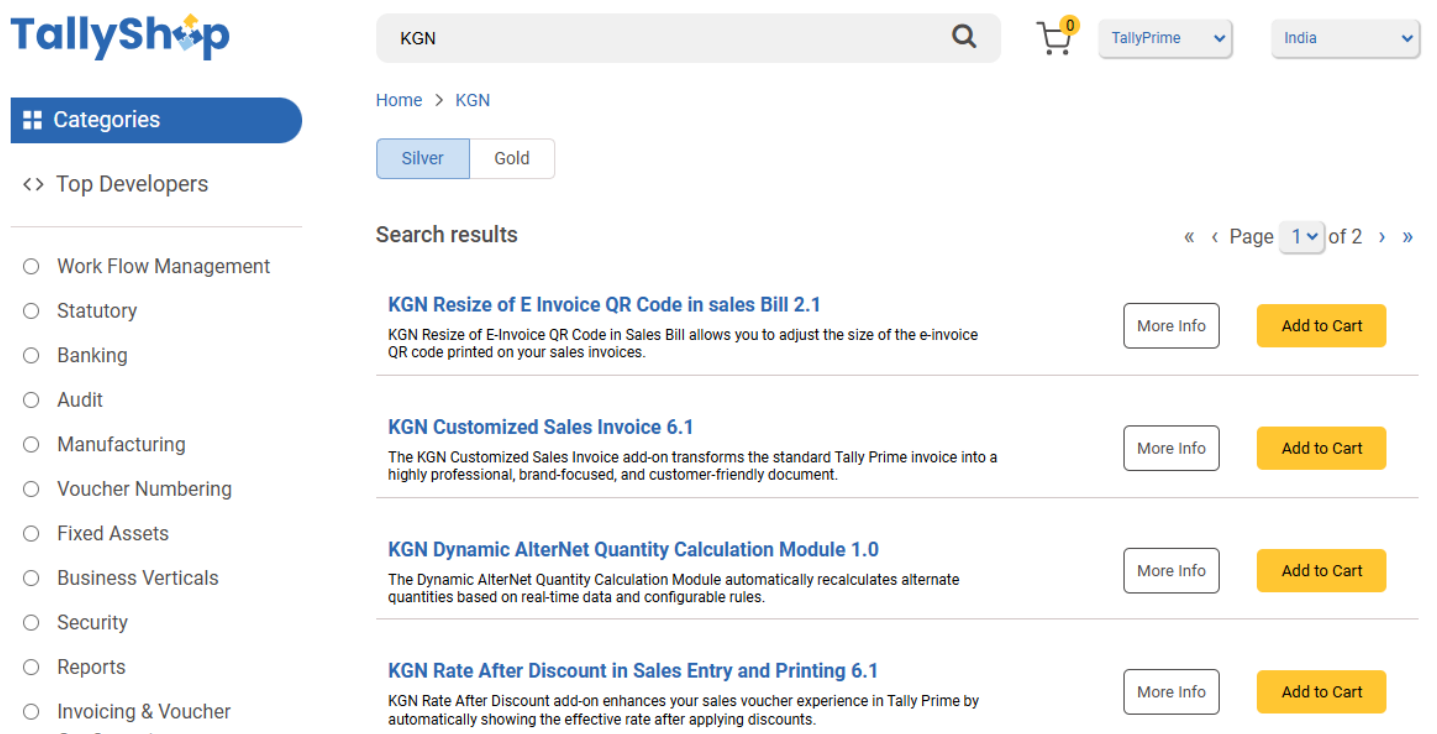
Like this the With the Help of this Add-On Business Man can automatically generates a Multiple **Receipt Vouchers** and **Journal Vouchers** immediately after you saving a **Sales Voucher** to save his Time.

===== End of Add on =====

For Any Additional Customization Please Contact Our Senior Developer :
+91 9063604900, +91 7989604900

Find our **Other Solution** which is available at **Tally Shop** – (it may useful to your organization)

Open your **Tally Prime** > Click the **F1-Help** > then Click **Tally Shop** > then Type – (In Search Key word) > **KGN**



The screenshot shows the TallyShop website interface. At the top, there is a search bar with 'KGN' entered. Below the search bar, there are filters for 'Silver' and 'Gold'. The search results are displayed in a list format. Each result includes a title, a brief description, and two buttons: 'More Info' and 'Add to Cart'.

Search results	« < Page 1 of 2 > »
KGN Resize of E Invoice QR Code in sales Bill 2.1 KGN Resize of E-Invoice QR Code in Sales Bill allows you to adjust the size of the e-invoice QR code printed on your sales invoices.	More Info Add to Cart
KGN Customized Sales Invoice 6.1 The KGN Customized Sales Invoice add-on transforms the standard Tally Prime invoice into a highly professional, brand-focused, and customer-friendly document.	More Info Add to Cart
KGN Dynamic AlterNet Quantity Calculation Module 1.0 The Dynamic AlterNet Quantity Calculation Module automatically recalculates alternate quantities based on real-time data and configurable rules.	More Info Add to Cart
KGN Rate After Discount in Sales Entry and Printing 6.1 KGN Rate After Discount add-on enhances your sales voucher experience in Tally Prime by automatically showing the effective rate after applying discounts.	More Info Add to Cart

Check your Requirement and try the Demo.

All the above our Listed Add-on as **Video Tutorial** also available in our **YouTube Channel**

KGN SOFT SOLUTIONS

Click on: www.youtube.com/@kgnsoftsolutions

Add-on Related Any Support Contact: **9063604900**. If You need any type of customization, contact us, we can customize your Requirements.

Ready Add-on & Modules

AlterNet Qty Change in Voucher
Auto B2C Item wise Sales posting
Auto Backup
Auto Manufacturing after Sales
Auto Posting of Bulk Vouchers
Auto Posting of Payment Vouchers
Auto Receipt From Ledger (No Bill Wise)
Auto Receipt From Ledger Report
Auto Receipts From OS Report
Batch Details in Ledger Report
Batch Number Column in Columnar Sales Register
Bill Received Details in Sales Register
Central Bank of India RTGS NEFT Form
CEO Dash Board
CREDIT CONTROL ON DAYS

DAY BOOK TOTALS
Day wise Bill Wise Collection
Doctors OP Receipts Bulk Posting
DOUBLE DISCOUNT IN SALES
Expiry Stock Report
False Date Controlling
Fixed Assets Register
Grid Lines in Sales Invoice
Group Company Reports
Groupwise Outstanding Report
GST RATES WISE INPUT OUTPUT
INNER WEAR SIZE and PCS
Item wise Profit or Loss report
Letter Head in invoice
Letterhead Format Invoice
Loading Slip with CASE-PCS
Multi Voucher Printing with Voucher no Range
Party Previous Balance
Pickup List
POS Print from Normal Sales
Qty in Profit and Loss Account
Recycle Bin
Sales to Receipt Auto Posting (Only Cash)
Scanned Signature in Invoice
Size wise billing
Grade wise Rate Setup and Quotation
Stock Item Std Rate Report
STOCK SUMMARY WITH GST INFO
System Date wise daybook
TEXTILES PCS METERS
User's Activity Tracking Report

Voucher Alteration History
Voucher Date as System Date
Voucher Number as Voucher Reference
Auto E-Mailing Module
Bill to Ship to Instead of Buyer Consignee
Daybook Totals with Cash & Bank Closing balance
GSTR-4 Generation from Tally
Inactive Stock Items
Ledger Replace
Original Invoice Date Filter
Space BW Line
TCS Setup Simplified and Sales Control
Cash Sales Register
Date wise Item wise Negative Stock
Item Details in Multi Companies
Ledger Master Report
Minimum Order Report
Std Rate Auto pick in Incl Rate
Auto Backup TSS Validity
Brokerage Module
Common Godown for All Items
Customized Ledger Interest Report
Disable Delete cancel to users
Free Qty in Sales & purchase
GST as per Books in 3B
Item Name Column in Columnar report
Ledger Blocking in Sales
Negative Stock Control
Price List Rate in Inclusive Rate
Recycle Bin Without Confirmation
Resize Of eInvoice QR Code
Salesman report