



User Manual

Auto-Receipt Processing for Cash and Bank from Sales Voucher

Contact us:

KGN SOFT SOLUTIONS

3/59, First Floor, Main Bazar, Rs Road, Kamalapuram,
Kadapa District, Andhra Pradesh 516289.

Email: kgntdl@gmail.com, kgnsofts@gmail.com

Cell: 9063604900, 7989604900

Introduction:

KGN Auto-Receipt Processing for Cash and Bank from Sales Vouchers is designed to simplify and automate the receipt-entry workflow in Tally. This feature intelligently generates Cash or Bank Receipt entries based on the payment details recorded in your Sales Vouchers, eliminating the need for manual posting. It ensures faster data entry, minimizes human errors, and maintains accurate financial records by automatically linking each receipt with its corresponding sales transaction. Let's see how this Add-On will Work in Tally Prime

Features:

- Works seamlessly for —**Cash, UPI Transactions, e-Fund Transfer.**
- Automatically generates Cash or Bank Receipt vouchers based on the payment mode selected in Sales Vouchers.
- Removes the need to manually create separate receipt entries, saving time and reducing repetitive work.
- The auto-created receipt is linked with the same party ledger used in the Sales Voucher.

Important Alert!

Take Back up of your company Data before activating the Add-on.

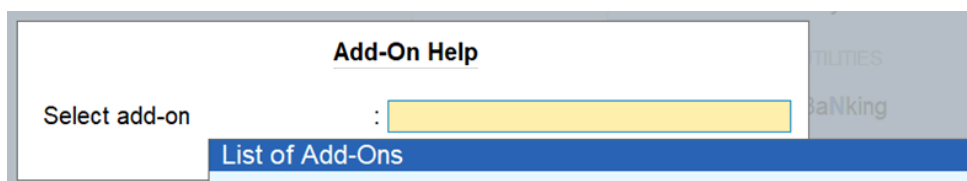
Support Related Terms & Conditions

1. **One-Time Free Support:** Free support is provided **only once**, either during the trial period or after purchase add-on.
2. **Additional Support:** Any further support will be chargeable based on the duration of the support required.
3. Remote support will be provided during working hours on business days.
4. Support will be provided only after the Add-on is configured in TallyPrime. For configuration issues, please contact Tally Care.
5. For support, the customer must send an email with the purchase invoice copy and a brief description of the issue.

Once you try/purchase this add-on, follow this step below to configure the add-on and use it.

Setup Guide:

1. Update your license by going **Gateway of tally → F1: help → Setting → License → Manage License → F5: Update**
(In Case you are using Multi-site Account, you will need to configure Tally Prime to Activate the Add-on for a particular site.)
2. Shut down and restart Tally Prime and open your company
3. Press **Ctrl + Alt + H** at any menu screen to open the user manual. In case of multiple Add-on, **Add-on help** screen will pop-up to select add-on manual.
4. Activate the Add-on



Activate the Add-on for Tally Prime

Go to **Gateway of Tally → F1: Help → TDL & Add-on**

Click on F4: Manage Local TDLs

Load Selected TDL files on Start Up – Yes

Selected the TDL from the list and make it yes

Click On F6: Add-on Features

Set “Yes” to the option “**Enable KGN Auto-Receipt Processing for Cash and Bank from Sales Voucher**”

Add-On Features

Enable KGN Auto-Receipt Processing for Cash and Bank from Sales Vouchers	☒ Yes
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After Enabling in the Company Level option, you can able to see an additional Feature in the **Sales Voucher Type** as show in the below figure Navigate.

Gateway of Tally → Alter → VoucherType → Sales

Voucher Type Alteration (In Developer Mode)

Name : Sales
(alias) :

General	Printing	Name of Class
Select type of voucher : Sales	Enable KGN Auto-Receipt Processing for Cash & Bank ☒ Yes	
Abbreviation : Sale	Print voucher after saving : No	
Activate this Voucher Type : Yes		
Method of Voucher Numbering : Automatic	Use for POS invoicing : No	
Numbering behaviour on insertion/deletion : Retain Original Voucher No.	Default template to print : ♦ Not Applicable	
Set/Alter additional numbering details : No	Default title to print :	
Show unused vch nos. in transactions for Retain Original Voucher No. behaviour : Yes	Default bank : ♦ Not Applicable	
	Default jurisdiction :	

Set as **YES** to this Option and Save Form

Now Record a New Sales Voucher **Gateway of Tally → Vouchers → F8: Sales**

As usually follow the same Steps to record the Sales Bill

Accounting Voucher Creation (In Developer Mode) KGN Soft Solutions

Sales No. 24 Reference No. Date 1-Apr-25 Tuesday

Party A/c name : KGN Soft Solutions

Current balance : Sales ledger : Sales

Name of Item

Name of Item	Quantity	Rate (Incl. of Tax)	Rate per	Amount
Item 1	10 Nos	89.00	75.42 Nos	754.20
Item 2	12 Nos	96.00	81.36 Nos	976.32
Item 3	15 Nos	87.00	73.73 Nos	1,105.95
Item 4	18 Nos	105.00	88.98 Nos	1,601.64
				4,438.11

• End of List

Select Party Account Name

Select the **Appropriate Bank Account** from the available list in your Company, **NOTE:** Useful for only Cash, UPI Transactions, e-Fund Transfer.

Collections Details : Bank Accounts

- Not Applicable
- HDFC Bank
- SBI Bank

Cash : 55 Nos 4,438.11

Quit Accept Delete Cancel Vch Configure

Accounting Voucher Creation (In Developer Mode) KGN Soft Solutions

Sales No. 24 Reference No. Date 1-Apr-25 Tuesday

Party A/c name : KGN Soft Solutions

Current balance : Sales ledger : Sales

Name of Item

Name of Item	Quantity	Rate (Incl. of Tax)	Rate per	Amount
Item 1	10 Nos	89.00	75.42 Nos	754.20
Item 2	12 Nos	96.00	81.36 Nos	976.32
Item 3	15 Nos	87.00	73.73 Nos	1,105.95
Item 4	18 Nos	105.00	88.98 Nos	1,601.64
				4,438.11

CGST 399.44
SGST 399.44

Enter the respective amounts received from the party via Bank and Cash.

Collections Details : SBI Bank : 2,438.11 Cash : 2,000.00

Narration: 55 Nos 5,236.99

Being KGN Soft Solutions are Bought Goods from US

Quit Accept Delete Cancel Vch Configure

Accounting Voucher Creation (In Developer Mode) KGN Soft Solutions

Sales No. 24 Date 1-Apr-25 Tuesday

Reference No. : Party A/c name : KGN Soft Solutions

Current balance : Sales ledger : Sales

Current balance :

Name of Item	Quantity	Rate (Incl. of Tax)	Rate per	Amount
Item 1	10 Nos	89.00	75.42 Nos	754.20
Item 2	12 Nos	96.00	81.36 Nos	976.32
Item 3	15 Nos	87.00	73.73 Nos	1,105.95
Item 4	18 Nos	105.00	88.98 Nos	1,601.64
				4,438.11
CGST				399.44
SGST				399.44

CGST 399.44
SGST 399.44

Collections Details : SBI Bank : 2,438.11 Cash : 2,000.00

Narration: 55 Nos

Being KGN Soft Solutions are Bought Goods from US

Accept ?
Yes or No

Q: Quit A: Accept D: Delete X: Cancel Vch F12: Configure

Now let's see the Auto Generated Receipts, Go to: **Gateway of Tally → Day Book { F2: Date Enter the Sales Bill Date }**

Day Book (In Developer Mode) KGN Soft Solutions

Day Book For 1-Apr-25

Date	Particulars	Vch Type	Vch No.	Debit Amount Inwards Qty	Credit Amount Outwards Qty
1-Apr-25	KGN Soft Solutions	Receipt	14		2,000.00
1-Apr-25	KGN Soft Solutions	Receipt	15		2,438.11
1-Apr-25	KGN Soft Solutions	Sales	24	5,236.99	

Here, you can see that **two receipts** have been automatically recorded — **one Cash Receipt** and **one Bank Receipt**

Now let's open a **Receipt Voucher** for **More Clarity**

Accounting Voucher Alteration (Secondary) (In Developer Mode) KGN Soft Solutions

Receipt No. 14

Date: 1-Apr-25 Tuesday

Account : Cash
Current balance : 2,000.00 Dr

Particulars

Particulars	Amount
KGN Soft Solutions Cur Bal: 798.88 Dr	2,000.00

Narration:
Against Bill No: 24

2,000.00

Buttons: Q: Quit, A: Accept, D: Delete, X: Cancel Vch, F12: Configure

Right Panel (F2-F12): F2: Date, Z: Refresh, F3: Company, F4: Contra, F5: Payment, F6: Receipt, F7: Journal, F8: Sales, F9: Purchase, F10: Other Vouchers, E: Autofill, H: Change Mode, I: More Details, Q: Related Reports, L: Optional, T: Post-Dated, J: Stat Adjustment, F12: Configure

This screen shows the **Cash Receipt**, including the **Party Ledger Account** and the **Date**. The narration has been **automatically generated** as 'Against Bill No: 24'

Now let's open another Receipt Voucher

Accounting Voucher Alteration (Secondary) (In Developer Mode) KGN Soft Solutions

Receipt No. 15

Date: 1-Apr-25 Tuesday

Account : SBI Bank
Current balance : 2,438.11 Dr

Particulars

Particulars	Amount
KGN Soft Solutions Cur Bal: 798.88 Dr	2,438.11

Narration:
Against Bill No: 24

2,438.11

Buttons: Q: Quit, A: Accept, D: Delete, X: Cancel Vch, F12: Configure

Right Panel (F2-F12): F2: Date, Z: Refresh, F3: Company, F4: Contra, F5: Payment, F6: Receipt, F7: Journal, F8: Sales, F9: Purchase, F10: Other Vouchers, E: Autofill, H: Change Mode, I: More Details, Q: Related Reports, L: Optional, T: Post-Dated, J: Stat Adjustment, F12: Configure

This screen shows the **Bank Receipt**, including the **Party Ledger Account** and the **Date**. The narration has been **automatically generated** as 'Against Bill No: 24'

“There is another feature in this add-on, as shown in the figure below.”

Accounting Voucher Creation (In Developer Mode) KGN Soft Solutions

Sales No. 25 Reference No. Date 1-Apr-25 Tuesday

Party A/c name : **Cash**

Current balance : 2,000.00 Dr.

Sales ledger : Sales

Current balance : 4,43

Name of Item

Item 1

CGST

SGST

Rate per Amount

75.42 Nos 754.20

67.88

67.88

“When you record a **Cash Sales Voucher and choose **Cash** as the **Party A/c Name**, the **bank selection** in the ‘**Collection Details** section will be **skipped automatically**.”**

Like This When you select **Party A/C Name** as ‘**Bank**’ the **Cash** selection in the ‘**Collection Details** section’ Will be **Skipped Automatically**

Collections Details :

Cash : 889.96

Narration: 10 Nos 889.96

Q: Quit A: Accept D: Delete X: Cancel Vch F12: Configure

F2: Date F3: Company F4: Contra F5: Payment F6: Receipt F7: Journal F8: Sales F9: Purchase F10: Other Vouchers F11: AutoFill F12: Change Mode F13: More Details F14: Related Reports F15: Optional F16: Post-Dated

Like this the With the Help of this Add-On Business Man can automatically generates a Bank and cash **Receipt Voucher** with immediately after you saving a **Sales Voucher** to save his Time.

===== End of Add on =====

Find our **Other Solution** which is available at **Tally Shop** – (it may useful to your organization)

Open your **Tally Prime** > Click the **F1-Help** > then Click **Tally Shop** > then Type – (In Search Key word) > **KGN**

For Any Additional Customization Please Contact Our Senior Developer :

+91 9063604900/+91 7989604900

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KGN Resize of E Invoice QR Code in sales Bill 2.1

KGN Resize of E-Invoice QR Code in Sales Bill allows you to adjust the size of the e-invoice QR code printed on your sales invoices.

More Info

Add to Cart

KGN Customized Sales Invoice 6.1

The KGN Customized Sales Invoice add-on transforms the standard Tally Prime invoice into a highly professional, brand-focused, and customer-friendly document.

More Info

Add to Cart

KGN Dynamic AlterNet Quantity Calculation Module 1.0

The Dynamic AlterNet Quantity Calculation Module automatically recalculates alternate quantities based on real-time data and configurable rules.

More Info

Add to Cart

KGN Rate After Discount in Sales Entry and Printing 6.1

KGN Rate After Discount add-on enhances your sales voucher experience in Tally Prime by automatically showing the effective rate after applying discounts.

More Info

Add to Cart

Check your Requirement and try the Demo.

All the above our Listed Add-on as **Video Tutorial** also available in our **YouTube Channel**

KGN SOFT SOLUTIONS

Click on: www.youtube.com/@kgnsoftsolutions

Ready Add-on & Modules

AlterNet Qty Change in Voucher

Auto B2C Item wise Sales posting

Auto Backup

Auto Manufacturing after Sales
Auto Posting of Bulk Vouchers
Auto Posting of Payment Vouchers
Auto Receipt From Ledger (No Bill Wise)
Auto Receipt From Ledger Report
Auto Receipts From OS Report
Batch Details in Ledger Report
Batch Number Column in Columnar Sales Register
Bill Received Details in Sales Register
Central Bank of India RTGS NEFT Form
CEO Dash Board
CREDIT CONTROL ON DAYS
DAY BOOK TOTALS
Day wise Bill Wise Collection
Doctors OP Receipts Bulk Posting
DOUBLE DISCOUNT IN SALES
Expiry Stock Report
False Date Controlling
Fixed Assets Register
Grid Lines in Sales Invoice
Group Company Reports
Groupwise Outstanding Report
GST RATES WISE INPUT OUTPUT
INNER WEAR SIZE and PCS
Item wise Profit or Loss report
Letter Head in invoice
Letterhead Format Invoice
Loading Slip with CASE-PCS
Multi Voucher Printing with Voucher no Range
Party Previous Balance
Pickup List

POS Print from Normal Sales
Qty in Profit and Loss Account
Recycle Bin
Sales to Receipt Auto Posting (Only Cash)
Scanned Signature in Invoice
Size wise billing
Grade wise Rate Setup and Quotation
Stock Item Std Rate Report
STOCK SUMMARY WITH GST INFO
System Date wise daybook
TEXTILES PCS METERS
User's Activity Tracking Report
Voucher Alteration History
Voucher Date as System Date
Voucher Number as Voucher Reference
Auto E-Mailing Module
Bill to Ship to Instead of Buyer Consignee
Daybook Totals with Cash & Bank Closing balance
GSTR-4 Generation from Tally
Inactive Stock Items
Ledger Replace
Original Invoice Date Filter
Space BW Line
TCS Setup Simplified and Sales Control
Cash Sales Register
Date wise Item wise Negative Stock
Item Details in Multi Companies
Ledger Master Report
Minimum Order Report
Std Rate Auto pick in Incl Rate
Auto Backup TSS Validity
Brokerage Module

Common Godown for All Items
Customized Ledger Interest Report
Disable Delete cancel to users
Free Qty in Sales & purchase
GST as per Books in 3B
Item Name Column in Columnar report
Ledger Blocking in Sales
Negative Stock Control
Price List Rate in Inclusive Rate
Recycle Bin Without Confirmation
Resize Of eInvoice QR Code
Salesman report
Skip Rate per Disc Amount to users
Tally2WhatsApp Module
Cmp 2 Cmp Auto Posting
Discount Amount Column in Invoice
Godown Security
Last Purchase Cost in Sales Entry