User Manual

Auto Receipt from Receivables Report

***Contact us*:**

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Introduction:

Auto Receipt from Receivables Report is an automatically generates a Receipt Voucher based on the Outstanding amount of the Customer. Let's see how this Add-On will Work in Tally Prime

Features:

- Automatically settles multiple outstanding bills for the same party in a single Click.
- Supports future-dated payments based on due dates or custom payment schedules.
- Eliminates the need for manual receipt entries, reducing data entry time.
- Minimizes manual entry errors and ensures accurate posting of financial transactions.

Important Alert!

Take Back up of your company Data before activing the Add-on.

Support Related Terms & Conditions

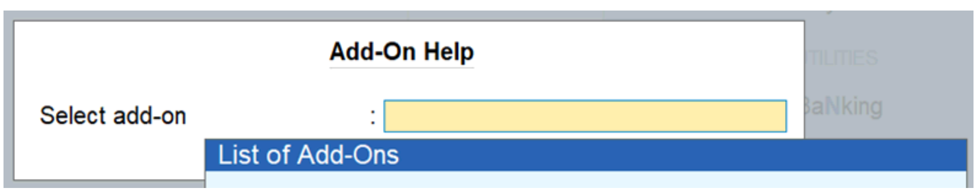
1. **One-Time Free Support:** Free support is provided **only once,** either during the trial period or after purchase add-on.
2. **Additional Support:** Any further support will be chargeable based on the duration of the support required.
3. Remote support will be provided during working hours on business days.
4. Support will be provided only after the Add-on is configured in TallyPrime. For configuration issues, please contact Tally Care.
5. For support, the customer must send an email with the purchase invoice copy and a brief description of the issue.

Once you try/purchase this add-on, follow this step below to configure the add-on and use it.

Setup Guide:

1. Update your license by going **Gateway of tally → F1: help → Setting → License → Manage License → F5: Update**

   (In Case you are using Multi-site Account, you will need to configure Tally Prime to Activate the Add-on for a particular site.)
2. Shut down and restart Tally Prime and open your company
3. Press **Ctrl + Alt + H** at any menu screen to open the user manual. In case of multiple Add-on**, Add-on help** screen will pop-up to select add-on manual.
4. Activate the Add-on

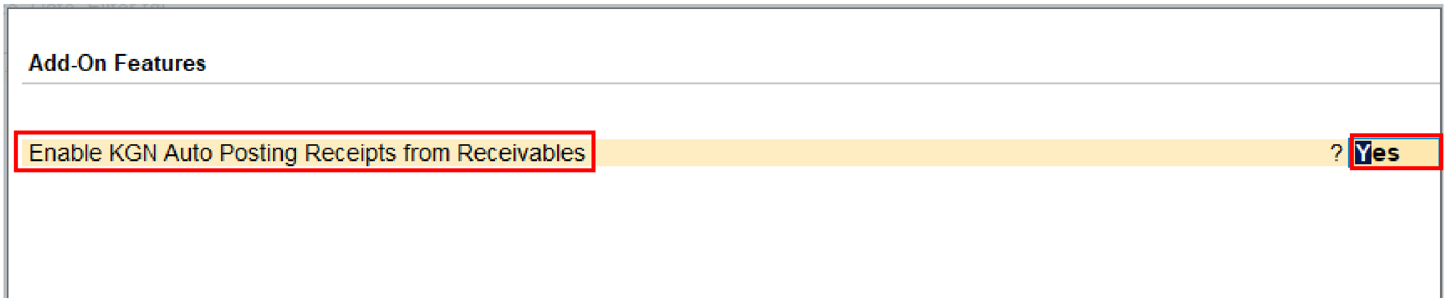


Activate the Add-on for Tally Prime

Go to **Gateway of Tally → F1: Help → TDL & Add-on**
Click on F4: Manage Local TDLs

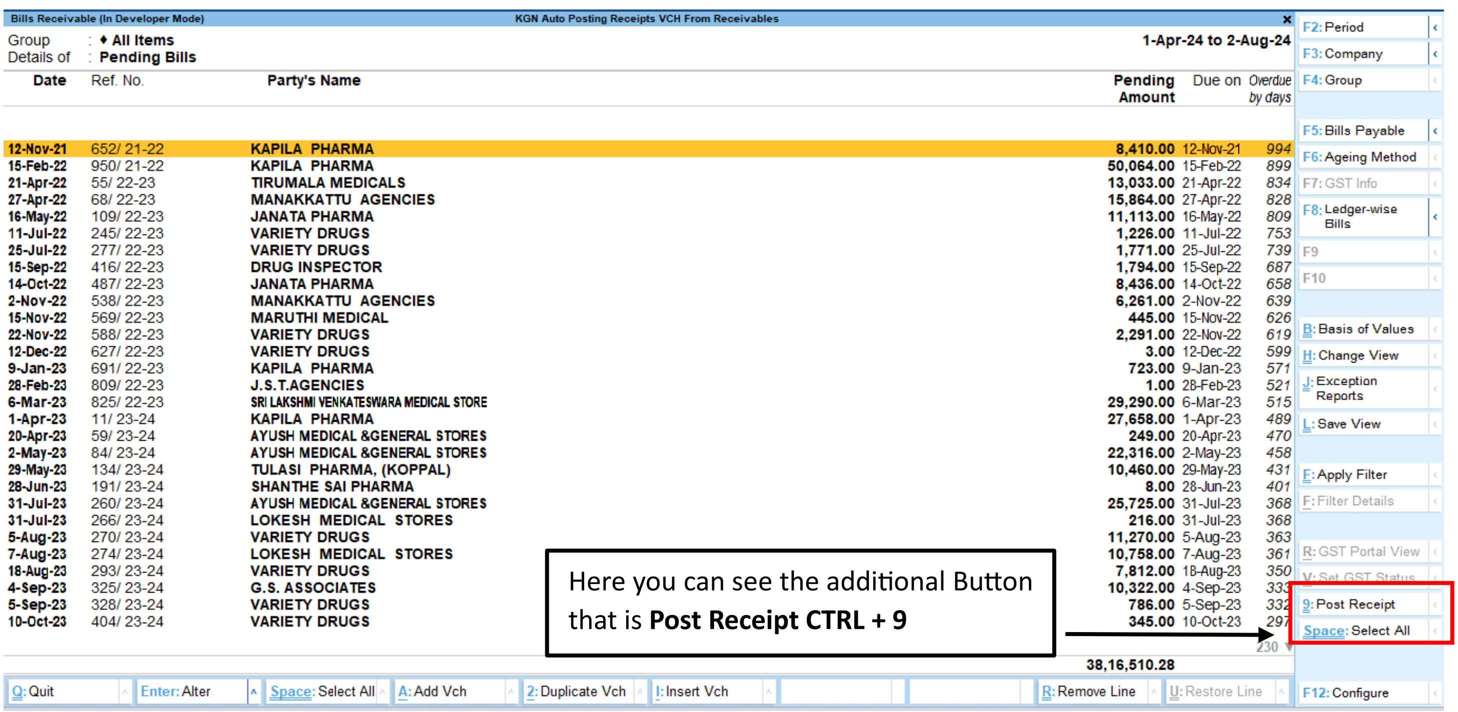
Load Selected TDL files on Start Up – Yes
Selected the TDL from the list and make it yes

Click On F6: Add-on Features
Set “Yes” to the option **“Enable KGN Auto Posting Receipts from Receivables”**



After Enabling in the Company Level option, you can able to see an additional Button in Outstanding of **Receivables** as show in the below figure Navigate.

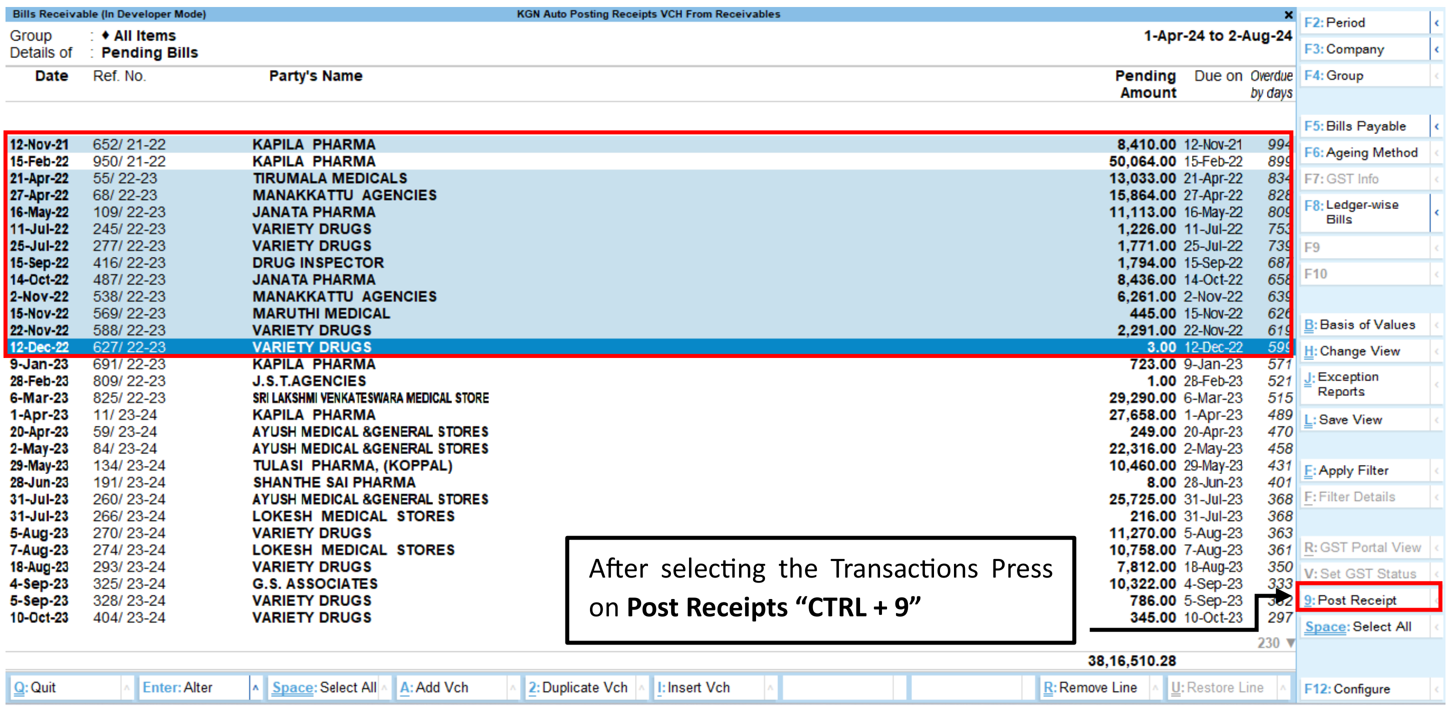
Gateway of Tally → Display More Reports → Statements of Accounts →Outstanding → Receivables



Date	Ref. No.	Party's Name	Pending Amount	Due on	Overdue by days
12-Nov-21	652/ 21-22	KAPILA PHARMA	8,410.00	12-Nov-21	994
15-Feb-22	950/ 21-22	KAPILA PHARMA	50,064.00	15-Feb-22	899
21-Apr-22	55/ 22-23	TIRUMALA MEDICALS	13,033.00	21-Apr-22	834
27-Apr-22	68/ 22-23	MANAKKATTU AGENCIES	15,864.00	27-Apr-22	828
16-May-22	109/ 22-23	JANATA PHARMA	11,113.00	16-May-22	809
11-Jul-22	245/ 22-23	VARIETY DRUGS	1,226.00	11-Jul-22	753
25-Jul-22	277/ 22-23	VARIETY DRUGS	1,771.00	25-Jul-22	739
15-Sep-22	416/ 22-23	DRUG INSPECTOR	1,794.00	15-Sep-22	687
14-Oct-22	487/ 22-23	JANATA PHARMA	8,436.00	14-Oct-22	658
2-Nov-22	538/ 22-23	MANAKKATTU AGENCIES	6,261.00	2-Nov-22	639
15-Nov-22	569/ 22-23	MARUTHI MEDICAL	445.00	15-Nov-22	626
22-Nov-22	588/ 22-23	VARIETY DRUGS	2,291.00	22-Nov-22	619
12-Dec-22	627/ 22-23	VARIETY DRUGS	3.00	12-Dec-22	599
9-Jan-23	691/ 22-23	KAPILA PHARMA	723.00	9-Jan-23	571
28-Feb-23	809/ 22-23	J.S.T.AGENCIES	1.00	28-Feb-23	521
6-Mar-23	825/ 22-23	SRI LAKSHMI VENKATESWARA MEDICAL STORE	29,290.00	6-Mar-23	515
1-Apr-23	11/ 23-24	KAPILA PHARMA	27,658.00	1-Apr-23	489
20-Apr-23	59/ 23-24	AYUSH MEDICAL &GENERAL STORES	249.00	20-Apr-23	470
2-May-23	84/ 23-24	AYUSH MEDICAL &GENERAL STORES	22,316.00	2-May-23	458
29-May-23	134/ 23-24	TULASI PHARMA, (KOPPAL)	10,460.00	29-May-23	431
28-Jun-23	191/ 23-24	SHANTHE SAI PHARMA	8.00	28-Jun-23	401
31-Jul-23	260/ 23-24	AYUSH MEDICAL &GENERAL STORES	25,725.00	31-Jul-23	368
31-Jul-23	266/ 23-24	LOKESH MEDICAL STORES	216.00	31-Jul-23	368
5-Aug-23	270/ 23-24	VARIETY DRUGS	11,270.00	5-Aug-23	363
7-Aug-23	274/ 23-24	LOKESH MEDICAL STORES	10,758.00	7-Aug-23	361
18-Aug-23	293/ 23-24	VARIETY DRUGS	7,812.00	18-Aug-23	350
4-Sep-23	325/ 23-24	G.S. ASSOCIATES	10,322.00	4-Sep-23	333
5-Sep-23	328/ 23-24	VARIETY DRUGS	786.00	5-Sep-23	332
10-Oct-23	404/ 23-24	VARIETY DRUGS	345.00	10-Oct-23	297
					230
			38,16,510.28		

Now Select some Transactions by Pressing the **Space Bar** to post the Receipts Vouchers as shown in the below fig.

> **NOTE:** You must and should select the Transaction to post the **Receipt VCH** For the party Bill by Bill is Compulsory Enabled, If It's Not Enable This Add-on Will Not Work



Bills Receivable (In Developer Mode) — KGN Auto Posting Receipts VCH From Receivables

Group : ♦ All Items
Details of : Pending Bills
1-Apr-24 to 2-Aug-24

Date	Ref. No.	Party's Name	Pending Amount	Due on	Overdue by days
12-Nov-21	652/ 21-22	KAPILA PHARMA	8,410.00	12-Nov-21	994
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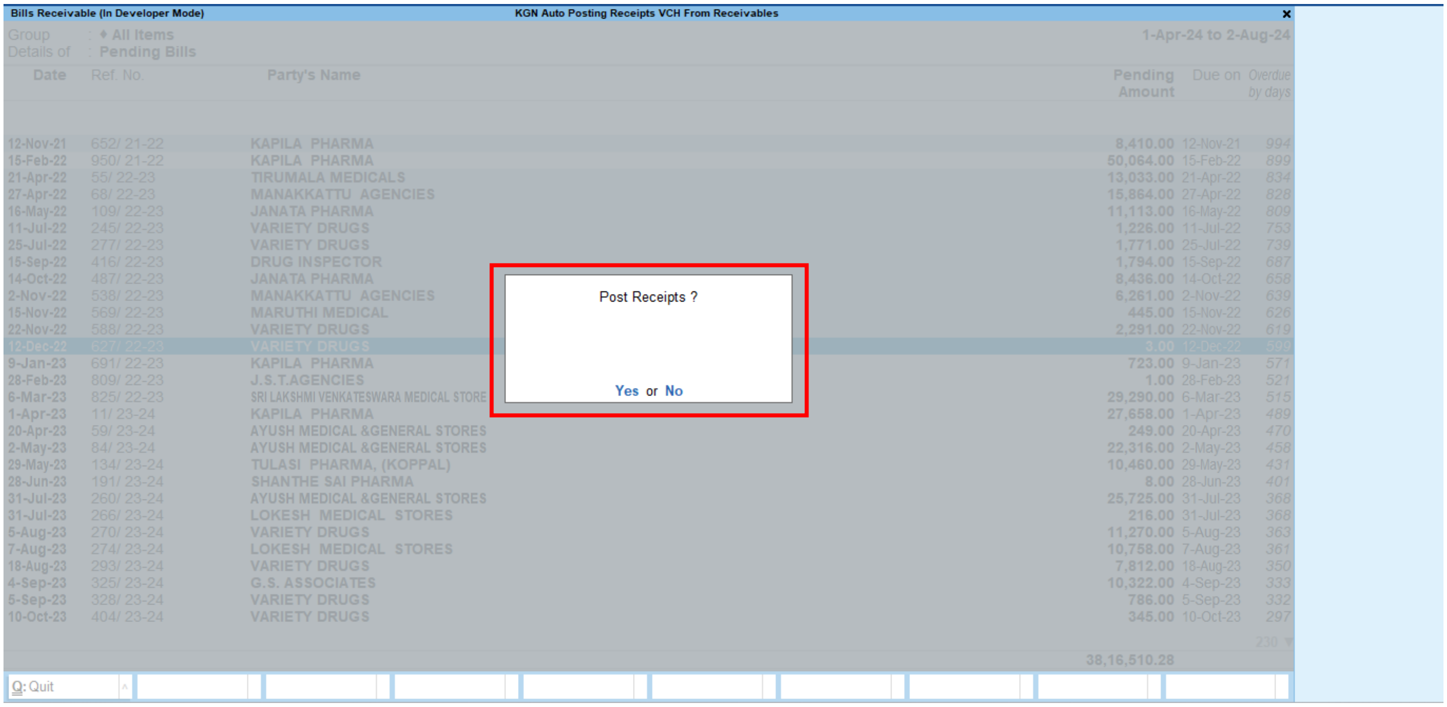
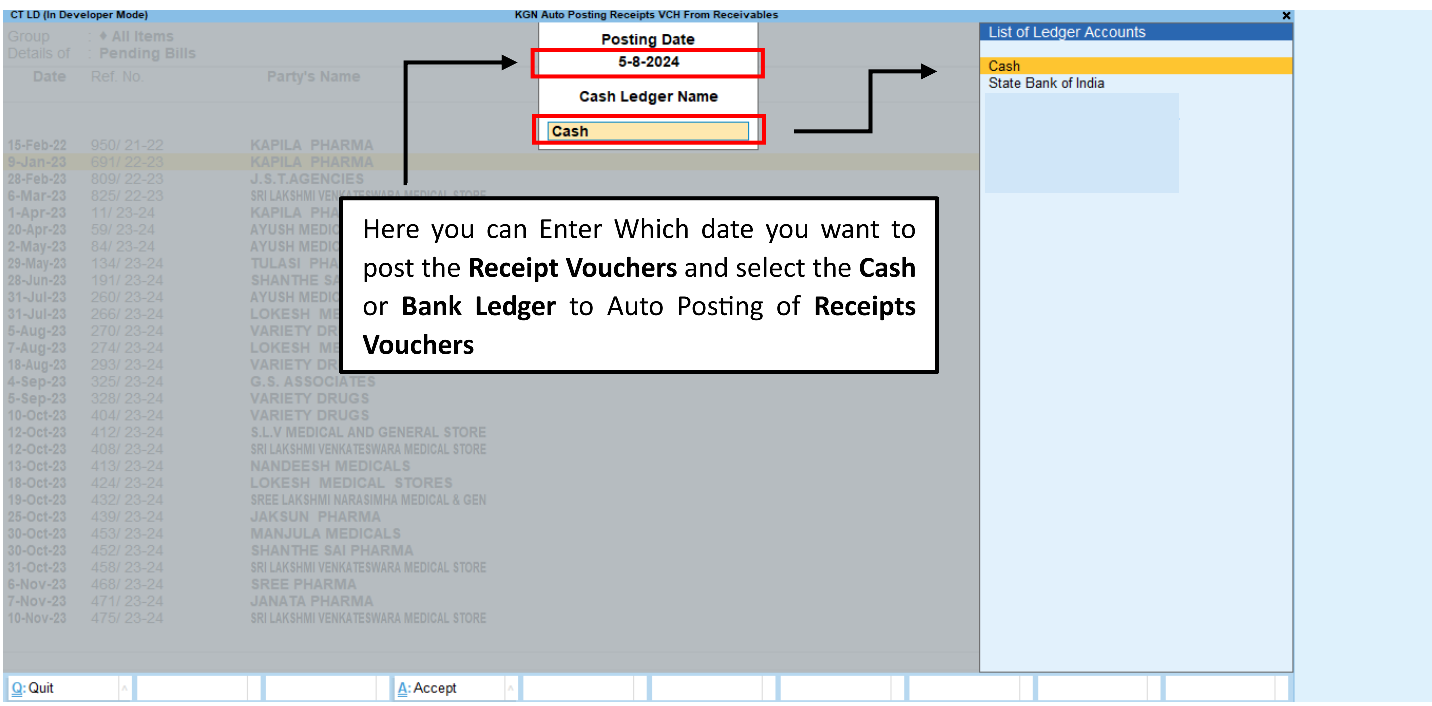
5-Sep-23	328/ 23-24	VARIETY DRUGS	786.00	5-Sep-23	[illegible]
10-Oct-23	404/ 23-24	VARIETY DRUGS	345.00	10-Oct-23	297
			38,16,510.28		

230

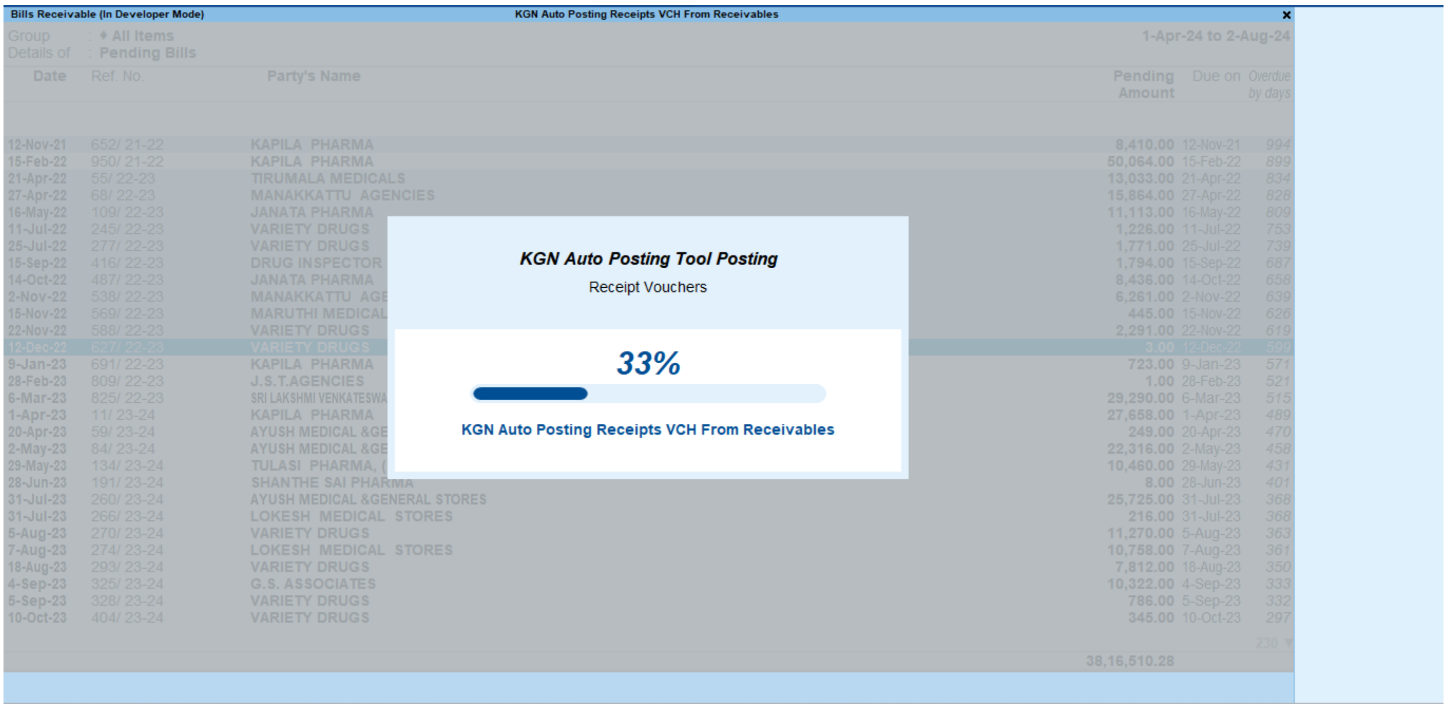
> After selecting the Transactions Press on **Post Receipts "CTRL + 9"**

After Pressing on the **Post Receipt** a Message will be shown on the screen click on **YES** as shown in the below fig.


Bills Receivable (In Developer Mode)
KGN Auto Posting Receipts VCH From Receivables
Group : ♦ All Items
Details of : Pending Bills
1-Apr-24 to 2-Aug-24
Date
Ref. No.
Party's Name
Pending Amount
Due on
Overdue by days
Post Receipts ?
Yes or No
38,16,510.28
Q: Quit

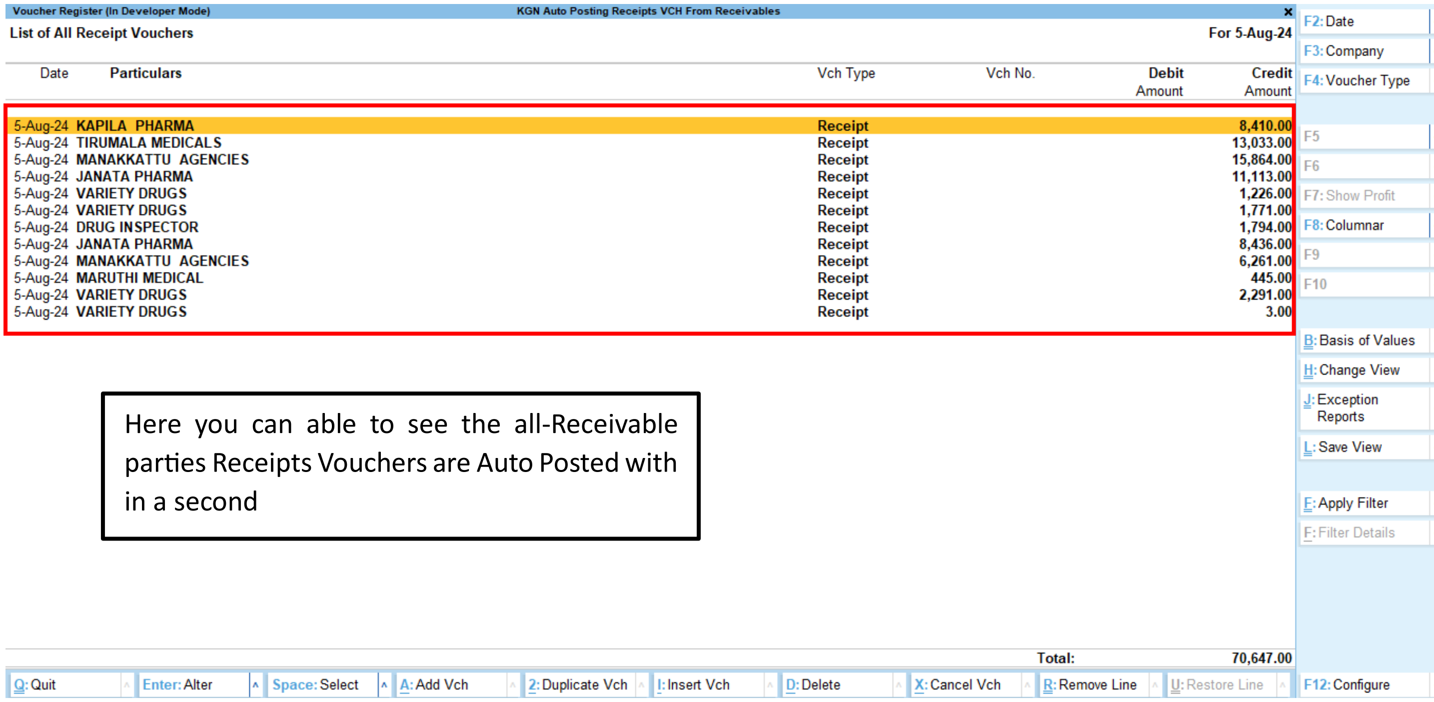

CT LD (In Developer Mode)
KGN Auto Posting Receipts VCH From Receivables
Posting Date
5-8-2024
Cash Ledger Name
Cash
List of Ledger Accounts
Cash
State Bank of India
Here you can Enter Which date you want to post the Receipt Vouchers and select the Cash or Bank Ledger to Auto Posting of Receipts Vouchers
Q: Quit
A: Accept

After that press enter Key and the Payment Vouchers are started to post as show in the below fig



The Receipt Vouchers are Auto Posted successfully. Now let's see the Auto Posted Payments Navigate

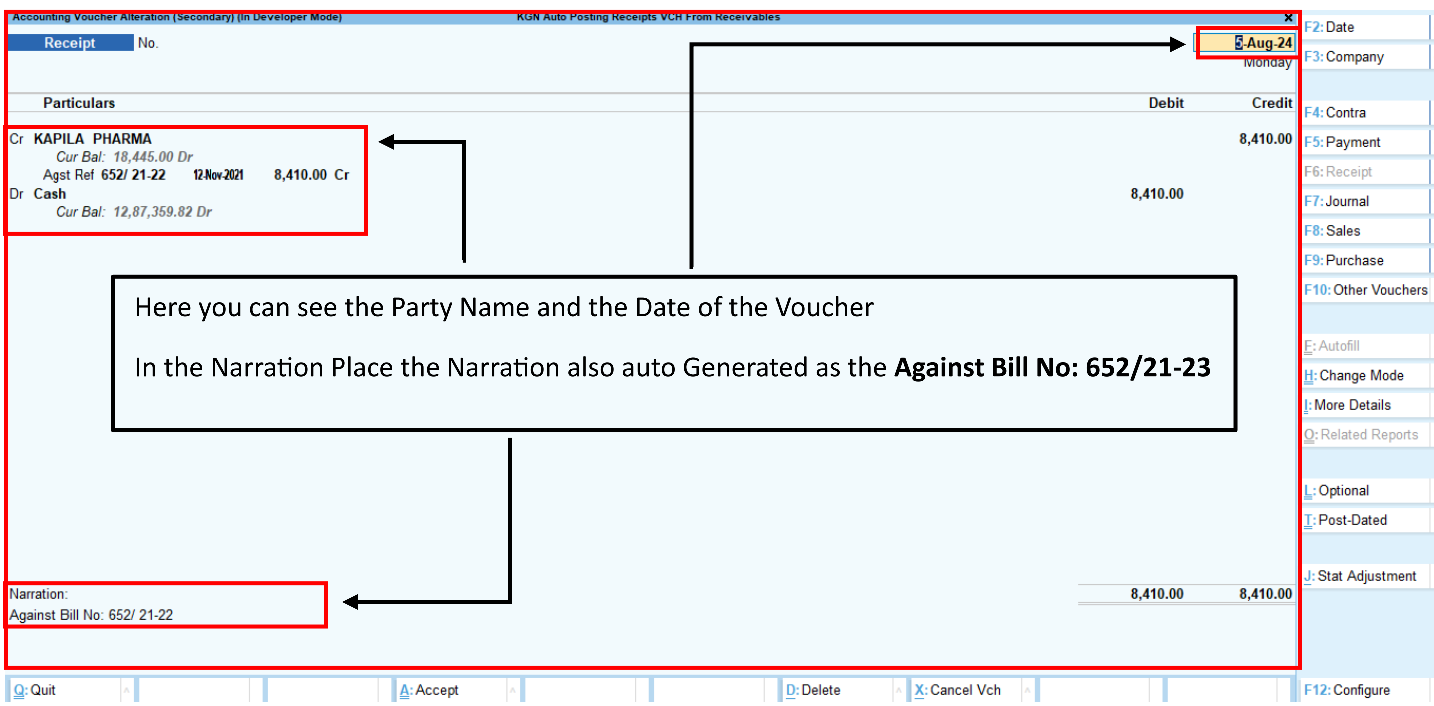
Gateway of Tally → Display More Reports → Account Books → Receipt Register { Enter the date}



Date	Particulars	Vch Type	Vch No.	Debit Amount	Credit Amount
5-Aug-24	KAPILA PHARMA	Receipt			8,410.00
5-Aug-24	TIRUMALA MEDICALS	Receipt			13,033.00
5-Aug-24	MANAKKATTU AGENCIES	Receipt			15,864.00
5-Aug-24	JANATA PHARMA	Receipt			11,113.00
5-Aug-24	VARIETY DRUGS	Receipt			1,226.00
5-Aug-24	VARIETY DRUGS	Receipt			1,771.00
5-Aug-24	DRUG INSPECTOR	Receipt			1,794.00
5-Aug-24	JANATA PHARMA	Receipt			8,436.00
5-Aug-24	MANAKKATTU AGENCIES	Receipt			6,261.00
5-Aug-24	MARUTHI MEDICAL	Receipt			445.00
5-Aug-24	VARIETY DRUGS	Receipt			2,291.00
5-Aug-24	VARIETY DRUGS	Receipt			3.00
				Total:	70,647.00

Here you can able to see the all-Receivable parties Receipts Vouchers are Auto Posted with in a second

Now let's Open a Payment Voucher for the More clarity



Here you can see the Party Name and the Date of the Voucher

In the Narration Place the Narration also auto Generated as the **Against Bill No: 652/21-23**

Like this the With the Help of this Add-On Business Man can automatically generates a **Payment Voucher** from the Payable on the Basis of outstanding amount.

For Any Additional Customization Please Contact Our Senior Developer :

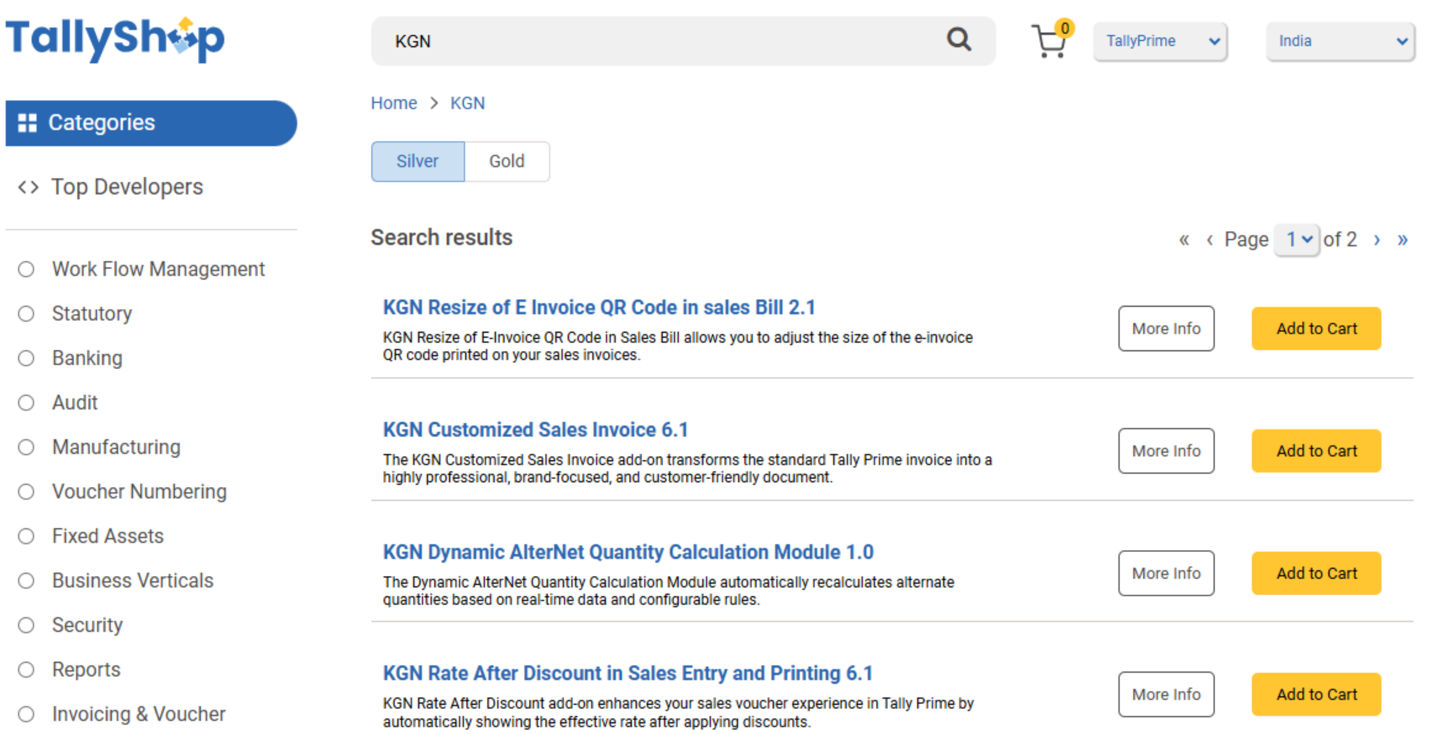
+91 9063604900/+91 7989604900

If You need any type of customization, contact us, we can customize your Requirements.

============================= End of Add on =============================

Find our **Other Solution** which is available at **Tally Shop –** (it may useful to your organization)

Open your **Tally Prime >** Click the **F1-Help >** then Click **Tally Shop >** then Type **–** (In Search Key word) **> KGN**



Check your Requirement and try the Demo.

All the above our Listed Add-on as **Video Tutorial** also available in our **YouTube Channel**

KGN SOFT SOLUTIONS

Click on: www.youtube.com/@kgnsoftsolutions

Ready Add-on & Modules

AlterNet Qty Change in Voucher
Auto B2C Item wise Sales posting
Auto Backup
Auto Manufacturing after Sales
Auto Posting of Bulk Vouchers
Auto Posting of Payment Vouchers
Auto Receipt From Ledger (No Bill Wise)
Auto Receipt From Ledger Report
Auto Receipts From OS Report
Batch Details in Ledger Report
Batch Number Column in Columnar Sales Register
Bill Received Details in Sales Register
Central Bank of India RTGS NEFT Form
CEO Dash Board
CREDIT CONTROL ON DAYS
DAY BOOK TOTALS
Day wise Bill Wise Collection

Doctors OP Receipts Bulk Posting
DOUBLE DISCOUNT IN SALES Expiry Stock Report
False Date Controlling
Fixed Assets Register
Grid Lines in Sales Invoice
Group Company Reports
Groupwise Outstanding Report
GST RATES WISE INPUT OUTPUT
INNER WEAR SIZE and PCS
Item wise Profit or Loss report
Letter Head in invoice
Letterhead Format Invoice
Loading Slip with CASE-PCS
Multi Voucher Printing with Voucher no Range
Party Previous Balance
Pickup List
POS Print from Normal Sales
Qty in Profit and Loss Account
Recycle Bin
Sales to Receipt Auto Posting (Only Cash)
Scanned Signature in Invoice
Size wise billing Grade wise Rate Setup and Quotation
Stock Item Std Rate Report
STOCK SUMMARY WITH GST INFO
System Date wise daybook
TEXTILES PCS METERS
User's Activity Tracking Report
Voucher Alteration History
Voucher Date as System Date

Voucher Number as Voucher Reference
Auto E-Mailing Module
Bill to Ship to Instead of Buyer Consignee
Daybook Totals with Cash & Bank Closing balance
GSTR-4 Generation from Tally
Inactive Stock Items
Ledger Replace
Original Invoice Date Filter
Space BW Line
TCS Setup Simplified and Sales Control
Cash Sales Register
Date wise Item wise Negative Stock
Item Details in Multi Companies
Ledger Master Report
Minimum Order Report
Std Rate Auto pick in Incl Rate
Auto Backup TSS Validity
Brokerage Module
Common Godown for All Items
Customized Ledger Interest Report
Disable Delete cancel to users
Free Qty in Sales & purchase
GST as per Books in 3B
Item Name Column in Columnar report
Ledger Blocking in Sales
Negative Stock Control
Price List Rate in Inclusive Rate
Recycle Bin Without Confirmation
Resize Of eInvoice QR Code
Salesman report
Skip Rate per Disc Amount to users
Tally2WhatsApp Module