User Manual

Voucher Type Security to Users

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Voucher Type Security to Users

Introduction:

This Add-On was Useful for Who maintained Users in Tally Prime. With the help of this Add-On, Owner can give Voucher Type Security to users in their firm **"It Means which User can Create Vouchers and Which user can Alter the Vouchers etc."** Let's see how this Add-On will Work in Tally Prime

Features:

- Applicable to **Every Users** in the Firm
- Provided Voucher Wise security to users
- Flexibility Can be enabled or disabled as per the business requirement in Users and Passwords.

Important Alert!

Take Back up of your company Data before activing the Add-on.

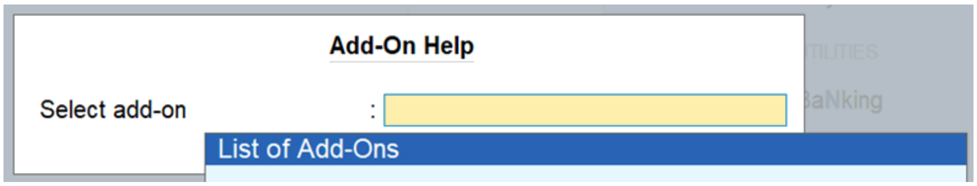
Once you try/purchase this add-on, follow this step below to configure the add-on and use it.

Setup Guide:

1. Update your license by going **Gateway of tally → F1: help → Setting → License → Manage License → F5: Update**

   (In Case you are using Multi-site Account, you will need to configure Tally Prime to Activate the Add-on for a particular site.)

2. Shut down and restart Tally Prime and open your company
3. Press **Ctrl + Alt + H** at any menu screen to open the user manual. In case of multiple Add-on**, Add-on help** screen will pop-up to select add-on manual.
4. Activate the Add-on



Activate the Add-on for Tally Prime

Go to **Gateway of Tally → F1: Help → TDL & Add-on**

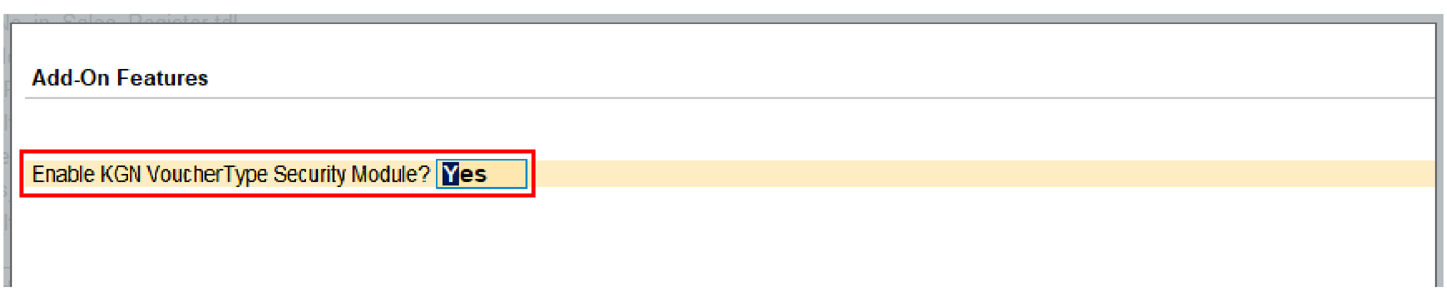
Click on F4: Manage Local TDLs

Load Selected TDL files on Start Up – Yes

Selected the TDL from the list and make it yes

Click On F6: Add-on Features

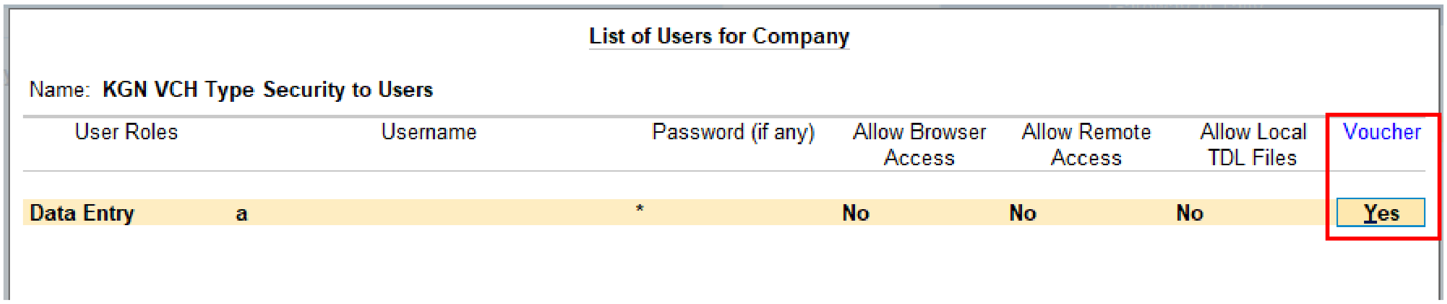
Set "Yes" to the option "**Enable KNG Voucher Type Security Module"**



After Enabled in the Company Level Option You can see an Additional feature in the **"Users and Passwords"** Navigate,

Gateway of Tally ⟶ Alt + K: Company ⟶Users and Passwords

You can able to see an Additional Feature in this form that is **"Voucher"** set as YES to that feature as show in the below fig.

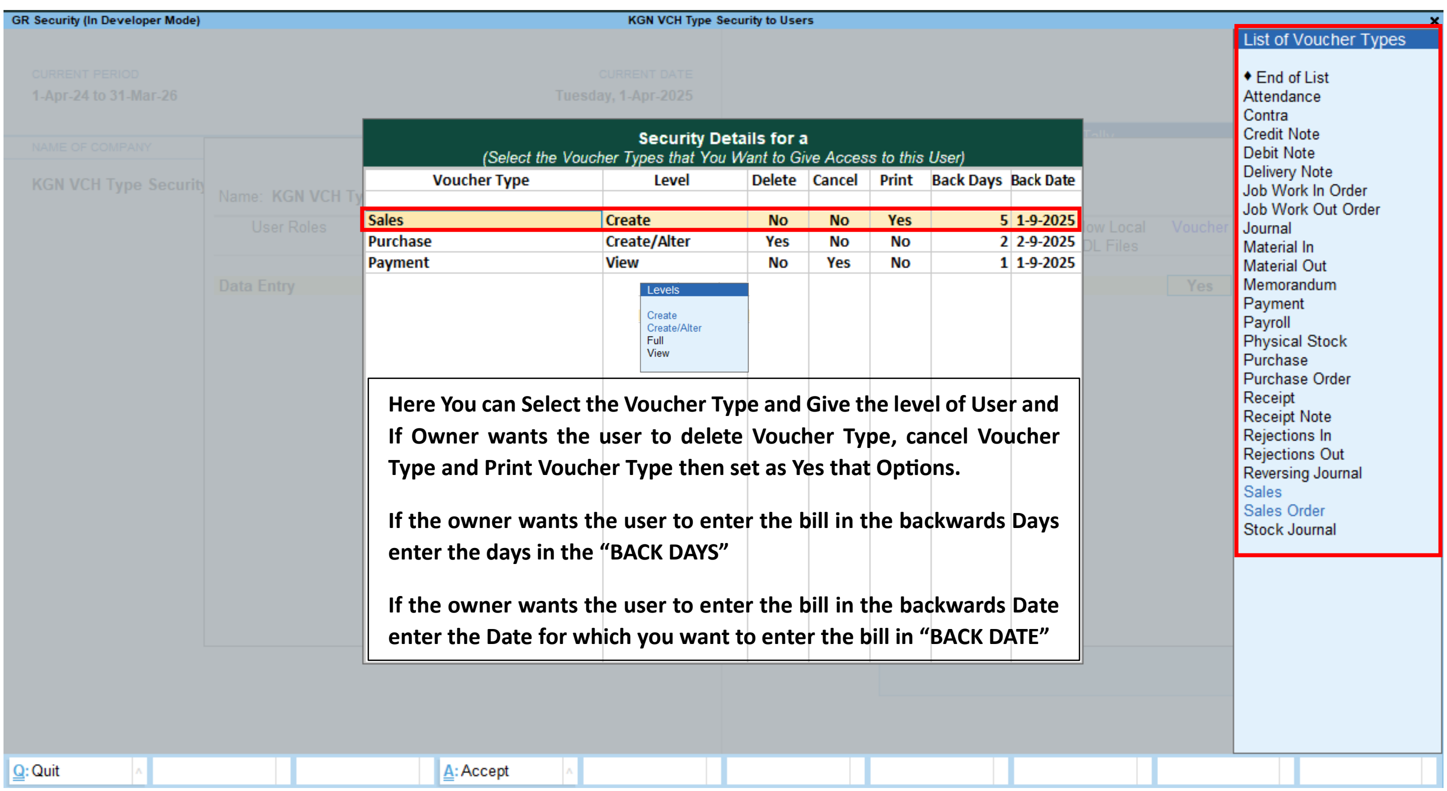


List of Users for Company

Name: KGN VCH Type Security to Users

User Roles	Username	Password (if any)	Allow Browser Access	Allow Remote Access	Allow Local TDL Files	Voucher
Data Entry	a	*	No	No	No	Yes

After setting YES to that option a new form will open as shown as below fig.



GR Security (In Developer Mode) KGN VCH Type Security to Users

Security Details for a
(Select the Voucher Types that You Want to Give Access to this User)

Voucher Type	Level	Delete	Cancel	Print	Back Days	Back Date
Sales	Create	No	No	Yes	5	1-9-2025
Purchase	Create/Alter	Yes	No	No	2	2-9-2025
Payment	View	No	Yes	No	1	1-9-2025

Levels
Create
Create/Alter
Full
View

Here You can Select the Voucher Type and Give the level of User and If Owner wants the user to delete Voucher Type, cancel Voucher Type and Print Voucher Type then set as Yes that Options.

If the owner wants the user to enter the bill in the backwards Days enter the days in the "BACK DAYS"

If the owner wants the user to enter the bill in the backwards Date enter the Date for which you want to enter the bill in "BACK DATE"

List of Voucher Types
♦ End of List
Attendance
Contra
Credit Note
Debit Note
Delivery Note
Job Work In Order
Job Work Out Order
Journal
Material In
Material Out
Memorandum
Payment
Payroll
Physical Stock
Purchase
Purchase Order
Receipt
Receipt Note
Rejections In
Rejections Out
Reversing Journal
Sales
Sales Order
Stock Journal

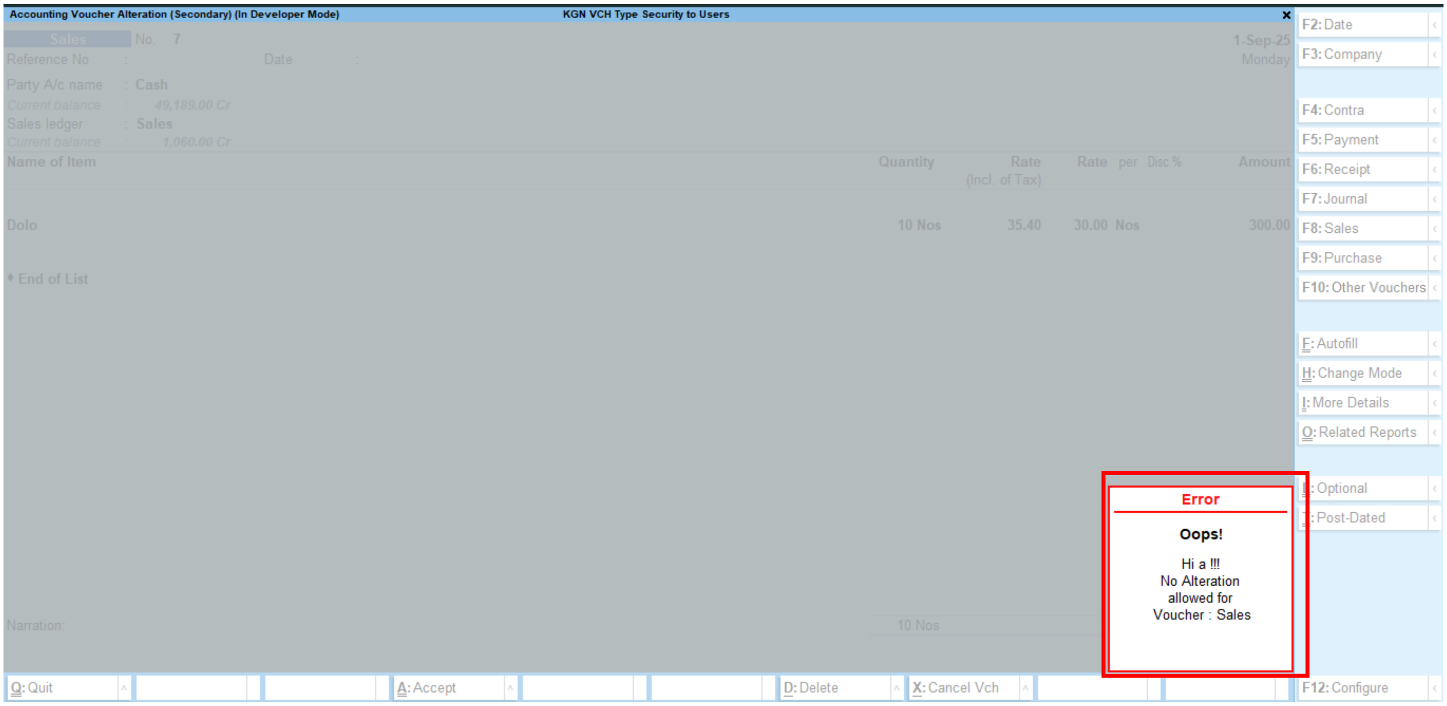
Q: Quit A: Accept

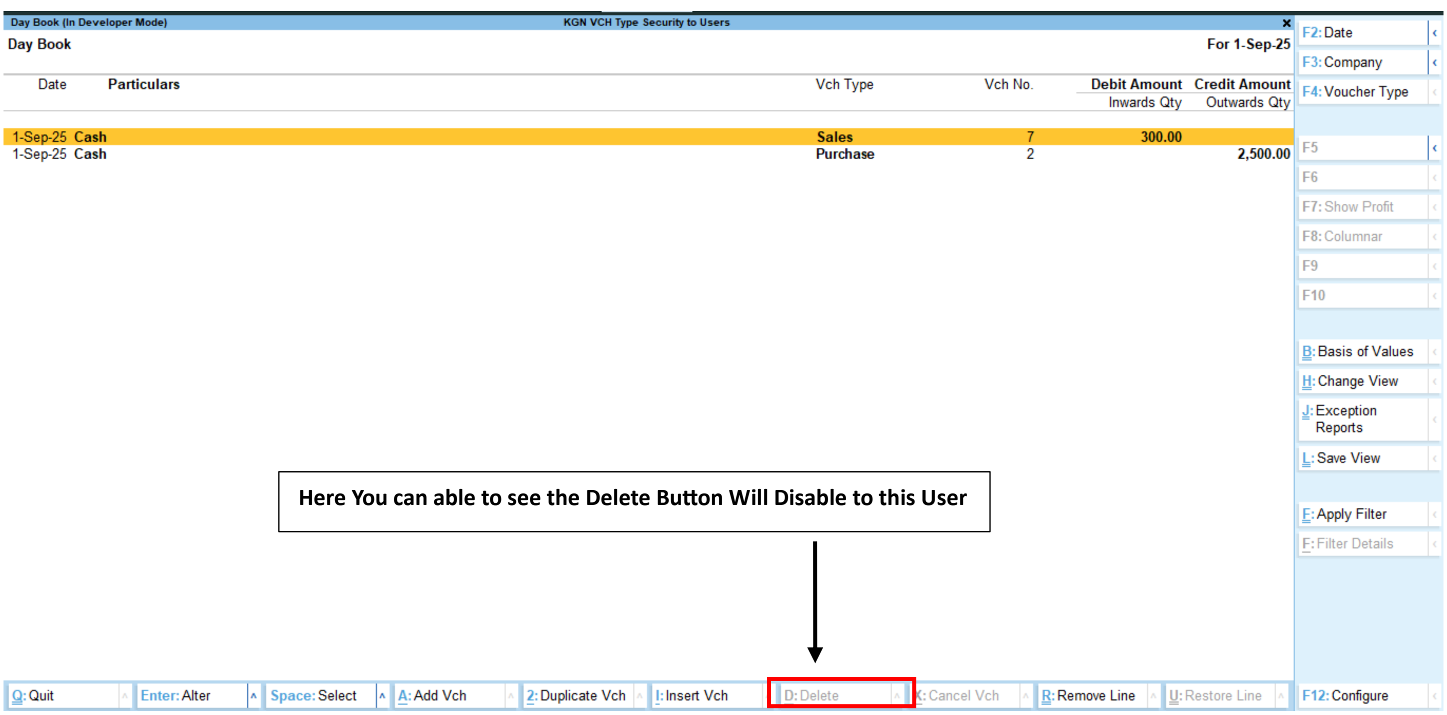
After that save the Form

Now it will applicable to that User. Once change the user and see it will work

Gateway of Tally ⟶ Alt + K: Company ⟶ Change User

As Show in the below fig the user cannot have the access to Alter the Voucher Bill



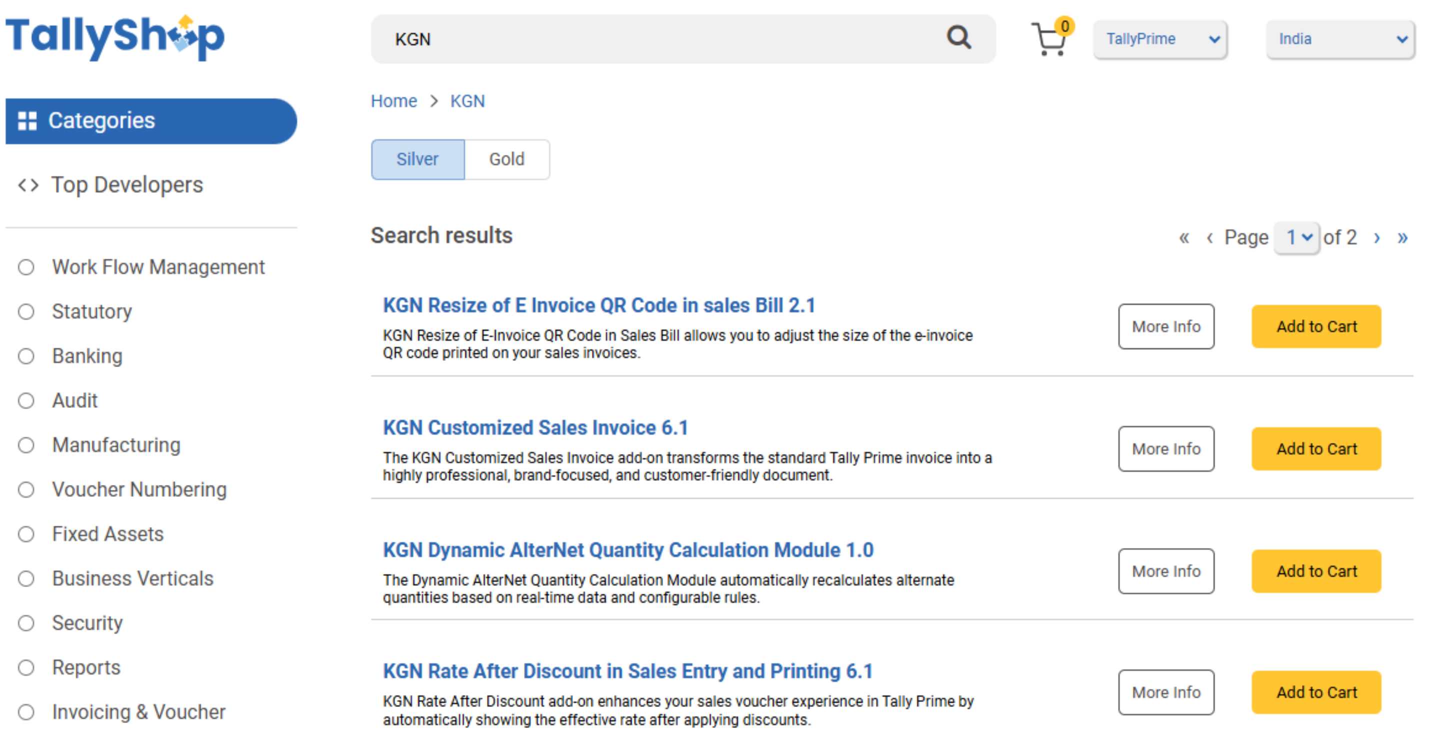


Like this with the help of this Add-on Owner can give Voucher Type Security to users in their firm.

============================== **End of Add on** ==============================

Find our **Other Solution** which is available at **Tally Shop –** (it may useful to your organization)

Open your **Tally Prime >** Click the **F1-Help >** then Click **Tally Shop >** then Type **–** (In Search Key word) **> KGN**



Check your Requirement and try the Demo.

All the above our Listed Add-on as **Video Tutorial** also available in our **YouTube Channel**

KGN SOFT SOLUTIONS

Click on: www.youtube.com/@kgnsoftsolutions

Add-on Related Any Support Contact: **9063604900**. If You need any type of customization, contact us, we can customize your Requirements.

YouTube → www.youtube.com/@kgnsoftsolutions you can Resolve most of your problems from our YouTube Channel

Ready Add-on & Modules

AlterNet Qty Change in Voucher
Auto B2C Item wise Sales posting
Auto Backup
Auto Manufacturing after Sales
Auto Posting of Bulk Vouchers
Auto Posting of Payment Vouchers
Auto Receipt From Ledger (No Bill Wise)
Auto Receipt From Ledger Report
Auto Receipts From OS Report
Batch Details in Ledger Report
Batch Number Column in Columnar Sales Register
Bill Received Details in Sales Register
Central Bank of India RTGS NEFT Form
CEO Dash Board

CREDIT CONTROL ON DAYS
DAY BOOK TOTALS
Day wise Bill Wise Collection
Doctors OP Receipts Bulk Posting
DOUBLE DISCOUNT IN SALES Expiry Stock Report
False Date Controlling
Fixed Assets Register
Grid Lines in Sales Invoice
Group Company Reports
Groupwise Outstanding Report
GST RATES WISE INPUT OUTPUT
INNER WEAR SIZE and PCS
Item wise Profit or Loss report
Letter Head in invoice
Letterhead Format Invoice
Loading Slip with CASE-PCS
Multi Voucher Printing with Voucher no Range
Party Previous Balance
Pickup List
POS Print from Normal Sales
Qty in Profit and Loss Account
Recycle Bin
Sales to Receipt Auto Posting (Only Cash)
Scanned Signature in Invoice
Size wise billing Grade wise Rate Setup and Quotation
Stock Item Std Rate Report

STOCK SUMMARY WITH GST INFO
System Date wise daybook
TEXTILES PCS METERS
User's Activity Tracking Report
Voucher Alteration History
Voucher Date as System Date
Voucher Number as Voucher Reference
Auto E-Mailing Module
Bill to Ship to Instead of Buyer Consignee
Daybook Totals with Cash & Bank Closing balance
GSTR-4 Generation from Tally
Inactive Stock Items
Ledger Replace
Original Invoice Date Filter
Space BW Line
TCS Setup Simplified and Sales Control
Cash Sales Register
Date wise Item wise Negative Stock
Item Details in Multi Companies
Ledger Master Report
Minimum Order Report
Std Rate Auto pick in Incl Rate
Auto Backup TSS Validity
Brokerage Module
Common Godown for All Items
Customized Ledger Interest Report
Disable Delete cancel to users
Free Qty in Sales & purchase
GST as per Books in 3B

Item Name Column in Columnar report
Ledger Blocking in Sales
Negative Stock Control
Price List Rate in Inclusive Rate
Recycle Bin Without Confirmation
Resize Of eInvoice QR Code
Salesman report
Skip Rate per Disc Amount to users
Tally2WhatsApp Module
Cmp 2 Cmp Auto Posting
Discount Amount Column in Invoice
Godown Security
Last Purchase Cost in Sales Entry