



User Manual

Party Previous Balance & Current Balance Display in Payment Voucher Printing

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Introduction:

This feature allows to **print the Party's Previous Balance and Current Balance as separate columns in Payment Voucher**. It helps in **providing better financial clarity** to both the **business and the party by clearly showing the outstanding balance before the transaction and the updated balance after recording the voucher**. By displaying these balances directly on the voucher print, users can avoid confusion, improve transparency, and maintain accurate payment records. Let's see how this Add-On will Work in Tally Prime

Features:

- Displays **Party Previous Balance** before recording the Payment.
- Shows **Current Balance** after adjusting the voucher amount.
- Helps parties easily understand their **outstanding position**.
- Reduces disputes related to balances and payments.

Important Alert!

Take Back up of your company Data before activating the Add-on.

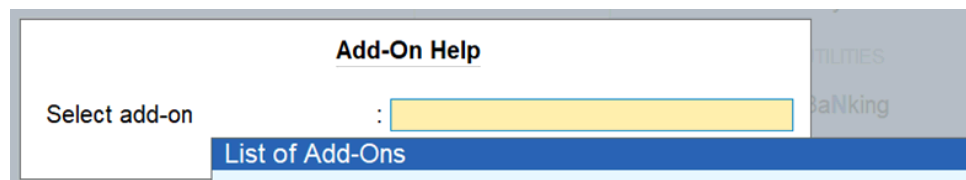
Support Related Terms & Conditions

1. **One-Time Free Support:** Free support is provided **only once**, either during the trial period or after purchase add-on.
2. **Additional Support:** Any further support will be chargeable based on the duration of the support required.
3. Remote support will be provided during working hours on business days.
4. Support will be provided only after the Add-on is configured in TallyPrime. For configuration issues, please contact Tally Care.
5. For support, the customer must send an email with the purchase invoice copy and a brief description of the issue.

Once you try/purchase this add-on, follow this step below to configure the add-on and use it.

Setup Guide:

1. Update your license by going **Gateway of tally → F1: help → Setting → License → Manage License → F5: Update**
(In Case you are using Multi-site Account, you will need to configure Tally Prime to Activate the Add-on for a particular site.)
2. Shut down and restart Tally Prime and open your company
3. Press **Ctrl + Alt + H** at any menu screen to open the user manual. In case of multiple Add-on, **Add-on help** screen will pop-up to select add-on manual.
4. Activate the Add-on



Activate the Add-on for Tally Prime

Go to **Gateway of Tally → F1: Help → TDL & Add-on**

Click on F4: Manage Local TDLs

Load Selected TDL files on Start Up – Yes

Selected the TDL from the list and make it yes

Click On F6: Add-on Features

Set “Yes” to the option **“Enable KGN Party Previous & Current Balance as Column in Payment Printing”**

Add-On Features

Enable KGN Party Previous & Current Balance as Column in Payment Printing

? **No**

After enabling company level option. You can see an Additional Features in the **Payment Voucher Types, Goto: Gateway of Tally → Alter → Voucher Type → Payment**

Voucher Type Alteration (In Developer Mode)		KGN Soft Solutions	
Name	: Payment		
(alias)	:		
General		Name of Class	
Select type of voucher	: Payment	Enable KGN Print Party Previous & Current Bal. as Column ? Yes Printing	
Abbreviation	: Pymt		
Activate this Voucher Type	: Yes		
Method of Voucher Numbering	: Automatic		
Numbering behaviour on insertion/deletion	: Retain Original Voucher No.		
Set/Alter additional numbering details	: No		
Show unused vch nos. in transactions for			
Retain Original Voucher No. behaviour	: Yes		
		Print voucher after saving : No	

Set this option to "Yes" and Save the Payment VCH Type

F2: Period

F3: Company

F4

F5

F6

F7

F8

F9

F10: Other Masters

! More Details

After that Follow the same steps to record a new Payment, Goto: **Gateway of Tally → Vouchers → F5: Payment**

Accounting Voucher Creation (In Developer Mode) KGN Soft Solutions

Payment No. 2 1-Apr-25 Tuesday

Account : Cash
Current balance : 19,879.92 Cr

Particulars Amount

KGN Retail Hub 70,000.00
Cur Bal: 1,00,000.00 Cr

Party Previous Balance: 1,70,000.00 Cr Closing Balance as on Voucher Date: 1,00,000.00 Cr

Narration: 70,000.00

Q: Quit A: Accept D: Delete X: Cancel Vch F12: Configure

F2: Date
F3: Refresh
F4: Company
F5: Contra
F6: Payment
F7: Receipt
F8: Journal
F9: Sales
F10: Purchase
F11: Other Vouchers
F12: Autofill
F13: Change Mode
F14: More Details
F15: Related Reports
F16: Optional
F17: Post-Dated
F18: Stat Adjustment

Now let's see this **Party Previous Balance** and **Current Balance** as Columns in **Payment Print**

Payment → Alt + P → Current → Configure

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Print Configuration

Width

List of Configurations

Printer Settings

Width of Voucher (in Inches) 7

Show Less

Party Previous Balance: 1,70,000.00 Cr Closing Balance as on Voucher Date: 1,00,000.00 Cr

Here search for "Width" and set width "6" or "7"

After setting width now, let's see the **Preview** of the **Payment Voucher**

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Payment Voucher

No. : 2

Dated : 1-Apr-25

Particulars	Previous Balance	Amount	Current Balance
Account : KGN Retail Hub	1,70,000.00	70,000.00	1,00,000.00
Through : Cash			
Amount (in words) : INR Seventy Thousand Only			
	1,70,000.00	₹ 70,000.00	1,00,000.00

===== End of Add on =====

For Any Additional Customization Please Contact Our Senior Developer : +91 9849234327

Find our **Other Solution** which is available at **Tally Shop** – (it may useful to your organization)

Open your **Tally Prime** > Click the **F1-Help** > then Click **Tally Shop** > then Type – (In Search Key word) > **KGN**

TallyShop

Categories

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- ☐ Work Flow Management
- ☐ Statutory
- ☐ Banking
- ☐ Audit
- ☐ Manufacturing
- ☐ Voucher Numbering
- ☐ Fixed Assets
- ☐ Business Verticals
- ☐ Security
- ☐ Reports
- ☐ Invoicing & Voucher

KGN



TallyPrime

India

Home > KGN

Silver Gold

Search results

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KGN Rate After Discount in Sales Entry and Printing 6.1

KGN Rate After Discount add-on enhances your sales voucher experience in Tally Prime by automatically showing the effective rate after applying discounts.

More Info

Add to Cart

KGN False Date Controlling 1.0

KGN False Date Controlling is a powerful Tally Prime add-on that helps businesses maintain date discipline across their accounting system.

More Info

Add to Cart

KGN Dynamic AlterNet Quantity Calculation Module 1.0

The Dynamic AlterNet Quantity Calculation Module automatically recalculates alternate quantities based on real-time data and configurable rules.

More Info

Add to Cart

KGN Print Sales As Estimation In Custom Size 1.0

Allows Sales Vouchers to be printed as Estimations in user-defined paper sizes, ideal for generating customized quotations and proposals in Tally Prime

More Info

Add to Cart

Check your Requirement and try the Demo.

All the above our Listed Add-on as **Video Tutorial** also available in our **YouTube Channel**

KGN SOFT SOLUTIONS

Click on: www.youtube.com/@kgnsoftsolutions

Ready Add-on & Modules

AlterNet Qty Change in Voucher
Auto B2C Item wise Sales posting
Auto Backup
Auto Manufacturing after Sales
Auto Posting of Bulk Vouchers
Auto Posting of Payment Vouchers
Auto Receipt From Ledger (No Bill Wise)
Auto Receipt From Ledger Report
Auto Receipts From OS Report
Batch Details in Ledger Report
Batch Number Column in Columnar Sales Register
Bill Received Details in Sales Register
Central Bank of India RTGS NEFT Form
CEO Dash Board
CREDIT CONTROL ON DAYS
DAY BOOK TOTALS
Day wise Bill Wise Collection
Doctors OP Receipts Bulk Posting
DOUBLE DISCOUNT IN SALES
Expiry Stock Report
False Date Controlling
Fixed Assets Register
Grid Lines in Sales Invoice
Group Company Reports

Groupwise Outstanding Report
GST RATES WISE INPUT OUTPUT
INNER WEAR SIZE and PCS
Item wise Profit or Loss report
Letter Head in invoice
Letterhead Format Invoice
Loading Slip with CASE-PCS
Multi Voucher Printing with Voucher no Range
Party Previous Balance
Pickup List
POS Print from Normal Sales
Qty in Profit and Loss Account
Recycle Bin
Sales to Receipt Auto Posting (Only Cash)
Scanned Signature in Invoice
Size wise billing
Grade wise Rate Setup and Quotation
Stock Item Std Rate Report
STOCK SUMMARY WITH GST INFO
System Date wise daybook
TEXTILES PCS METERS
User's Activity Tracking Report
Voucher Alteration History
Voucher Date as System Date
Voucher Number as Voucher Reference
Auto E-Mailing Module
Bill to Ship to Instead of Buyer Consignee
Daybook Totals with Cash & Bank Closing balance

GSTR-4 Generation from Tally
Inactive Stock Items
Ledger Replace
Original Invoice Date Filter
Space BW Line
TCS Setup Simplified and Sales Control
Cash Sales Register
Date wise Item wise Negative Stock
Item Details in Multi Companies
Ledger Master Report
Minimum Order Report
Std Rate Auto pick in Incl Rate
Auto Backup TSS Validity
Brokerage Module
Common Godown for All Items
Customized Ledger Interest Report
Disable Delete cancel to users
Free Qty in Sales & purchase
GST as per Books in 3B
Item Name Column in Columnar report
Ledger Blocking in Sales
Negative Stock Control
Price List Rate in Inclusive Rate
Recycle Bin Without Confirmation
Resize Of eInvoice QR Code
Salesman report
Skip Rate per Disc Amount to users
Tally2WhatsApp Module
Cmp 2 Cmp Auto Posting