User Manual

Original Invoice Date Filter

***Contact us**:*

KGN SOFT SOLUTIONS

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Introduction:

The **KGN Original Invoice Date Filter** add-on is designed to help users quickly filter, track, and analyze transactions based on the **Original Invoice Date** recorded in vouchers. In many businesses, vouchers may be entered on different dates than the actual invoice date, which can create confusion while checking bills, GST returns, ageing analysis, and pending payments. This add-on provides a dedicated filter that allows users to view transactions strictly according to the Original Invoice Date. Let's see how this Add-On will Work in Tally Prime.

Features:

- Applicable in the **Purchase Register** and **Debit Note Register**
- Allows users to search and filter vouchers strictly by the Original Invoice Date.
- Helps verify invoices for GSTR-2A/2B matching and return filing periods.
- Avoids confusion caused by late entry of backdated bills.

Important Alert!

Take Back up of your company Data before activing the Add-on.

Support Related Terms & Conditions

1. **One-Time Free Support:** Free support is provided **only once,** either during the trial period or after purchase add-on.
2. **Additional Support:** Any further support will be chargeable based on the duration of the support required.
3. Remote support will be provided during working hours on business days.
4. Support will be provided only after the Add-on is configured in TallyPrime. For configuration issues, please contact Tally Care.
5. For support, the customer must send an email with the purchase invoice copy and a brief description of the issue.

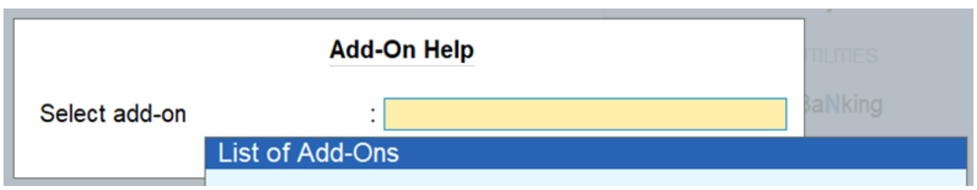
Once you try/purchase this add-on, follow this step below to configure the add-on and use it.

Setup Guide:

1. Update your license by going **Gateway of tally → F1: help → Setting → License → Manage License → F5: Update**

   (In Case you are using Multi-site Account, you will need to configure Tally Prime to Activate the Add-on for a particular site.)

2. Shut down and restart Tally Prime and open your company
3. Press **Ctrl + Alt + H** at any menu screen to open the user manual. In case of multiple Add-on**, Add-on help** screen will pop-up to select add-on manual.
4. Activate the Add-on

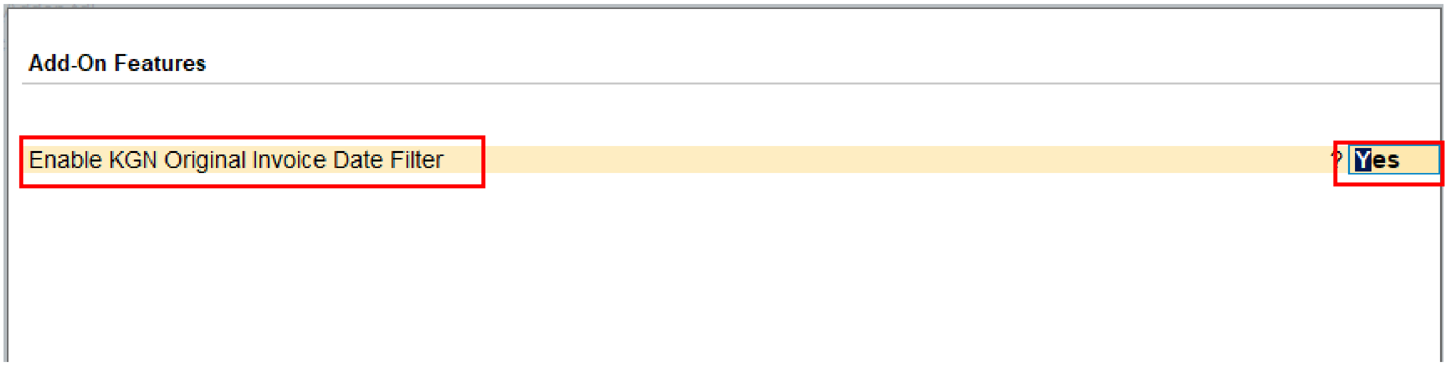


Activate the Add-on for Tally Prime

Go to **Gateway of Tally → F1: Help → TDL & Add-on**
Click on F4: Manage Local TDLs

Load Selected TDL files on Start Up – Yes
Selected the TDL from the list and make it yes

Click On F6: Add-on Features
Set "Yes" to the option **"Enable KGN Original Invoice Date Filter"**

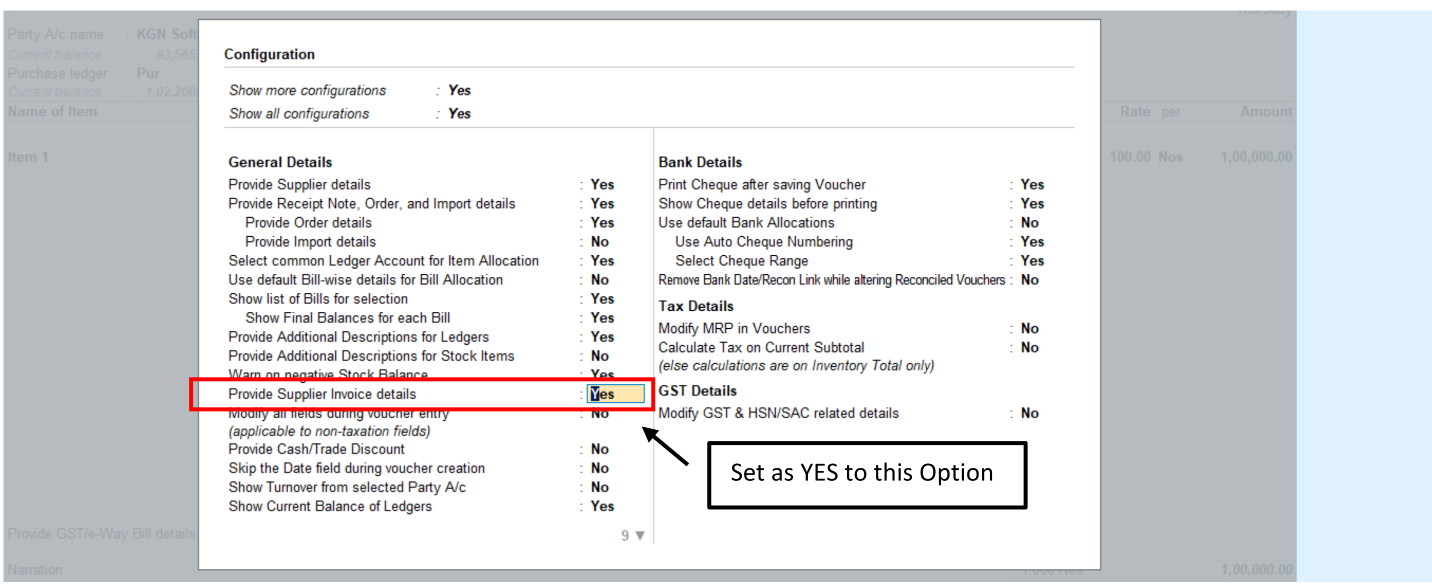


After Enabling in the Company Level option. You can see an Additional **Button** in the **Purchase Register** and **Dedit Note Register**

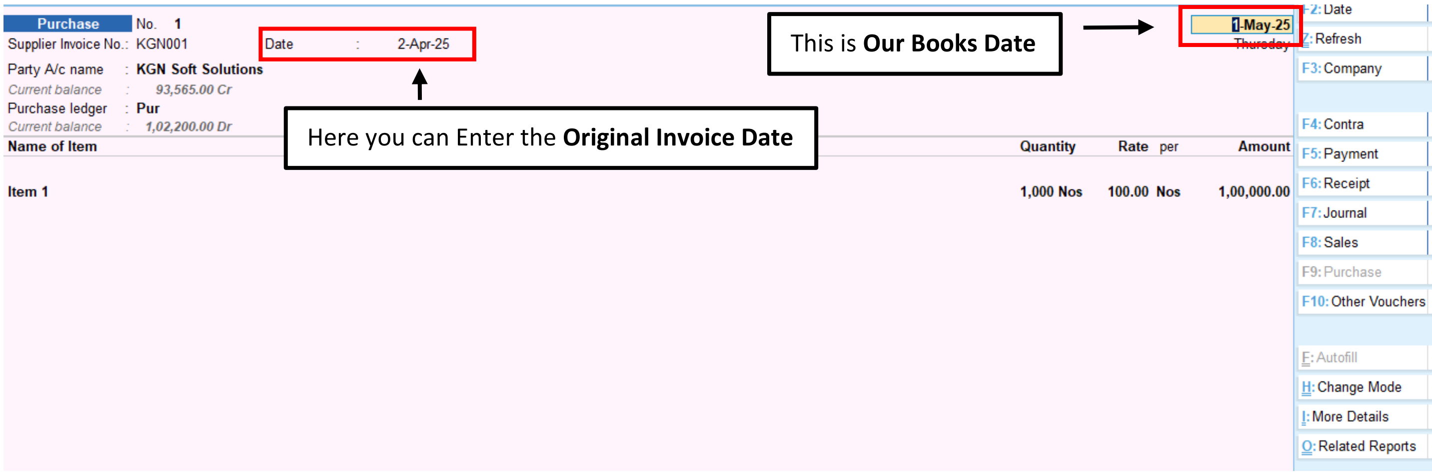
Now let’s create Purchase voucher with Original Supplier Invoice date

Gateway of Tally → Vouchers → F9: Purchase → F12: Configuration

<u>Purchase Voucher:</u>



Follow the same Steps to record the **Purchase Voucher**

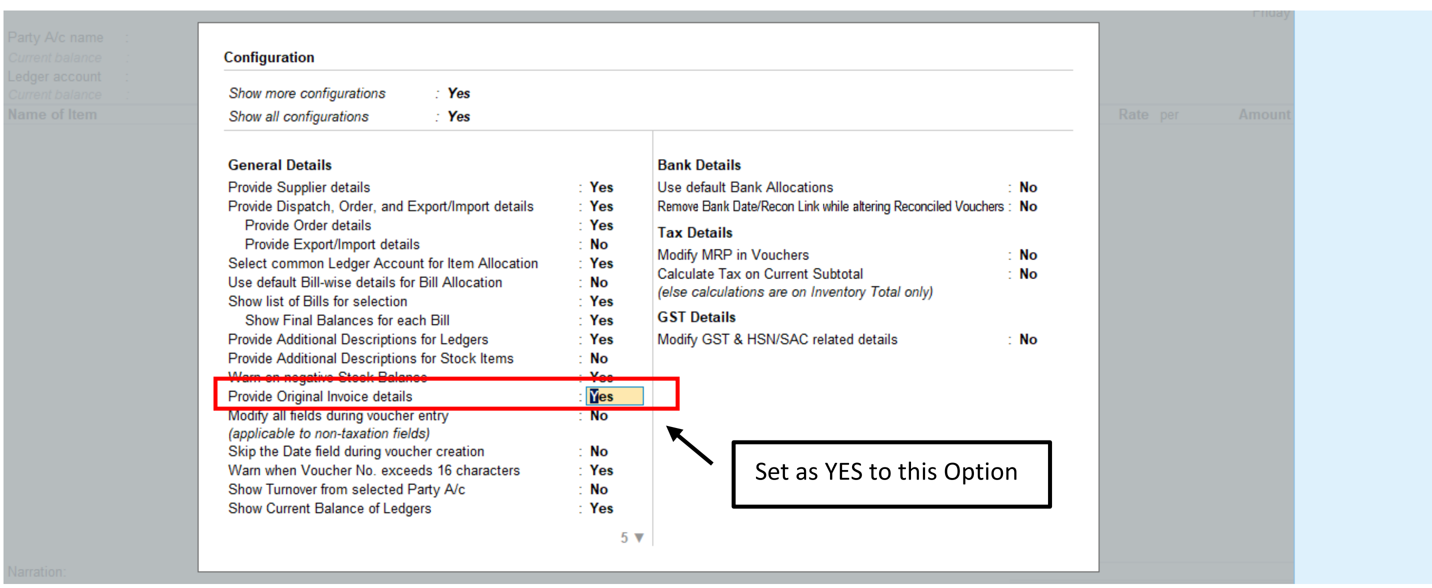


After Recording the Purchase Voucher Save it **"CTRL + A"**

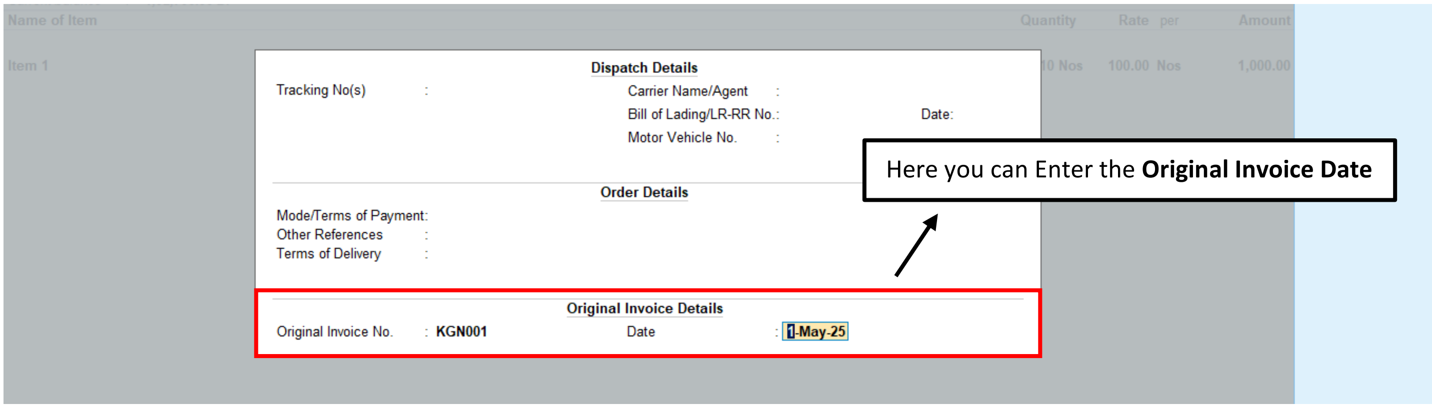
Now Let's see in the **Debit Note Voucher**

Gateway of Tally → Vouchers → Alt + F5: Debit Note Voucher → F12: Configuration

<u>Debit Note Voucher:</u>



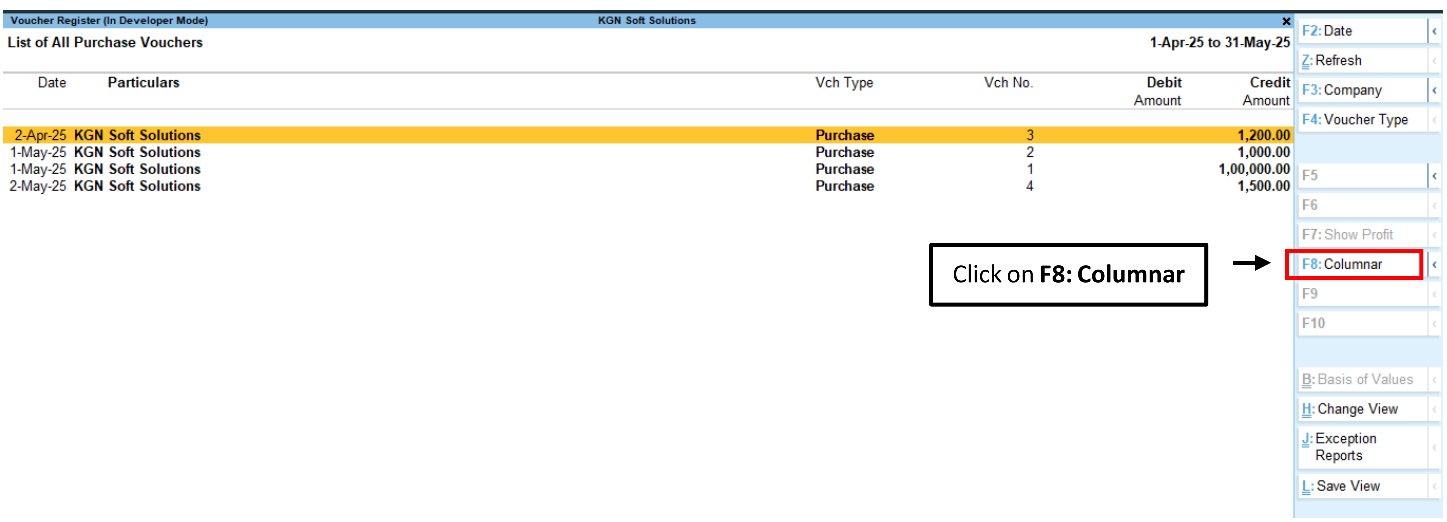
Follow the same Steps to record the **Debit Note Voucher**

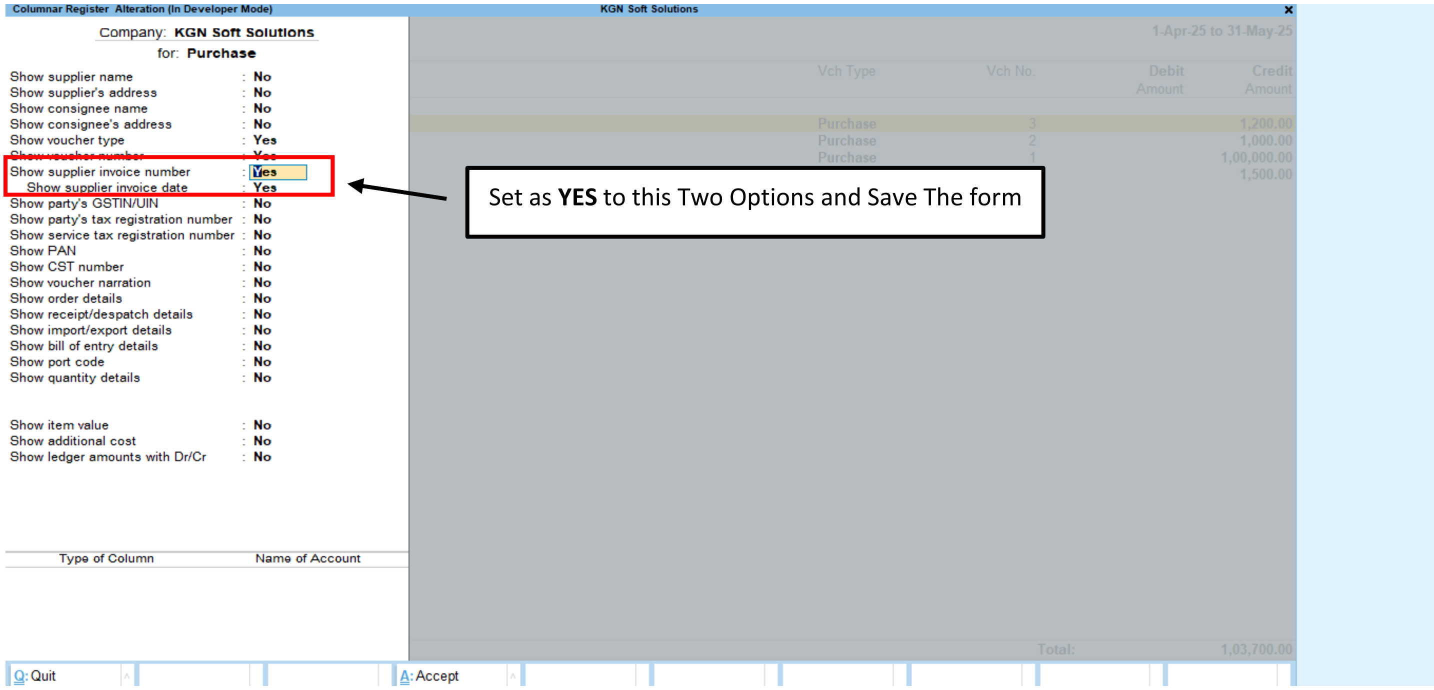


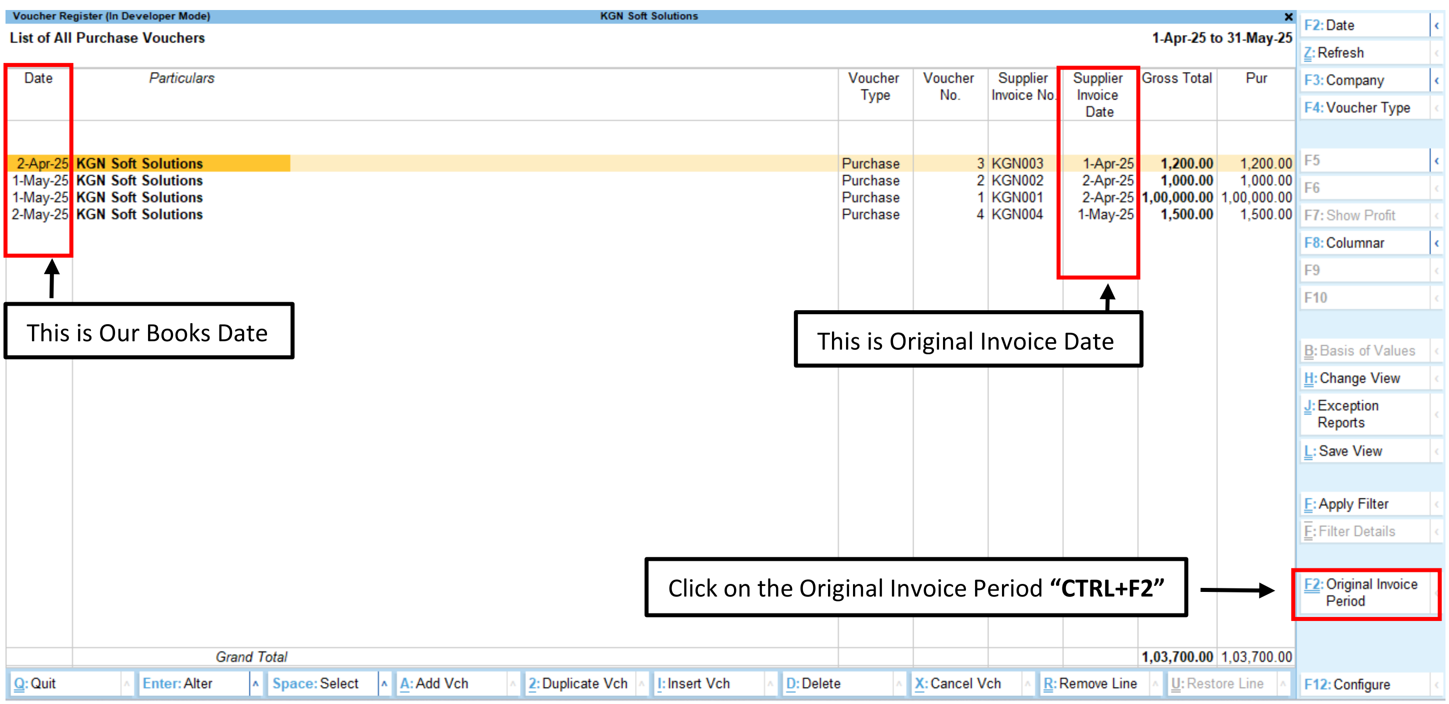
After Recording the Debit Note Voucher Save it **"CTRL + A"**

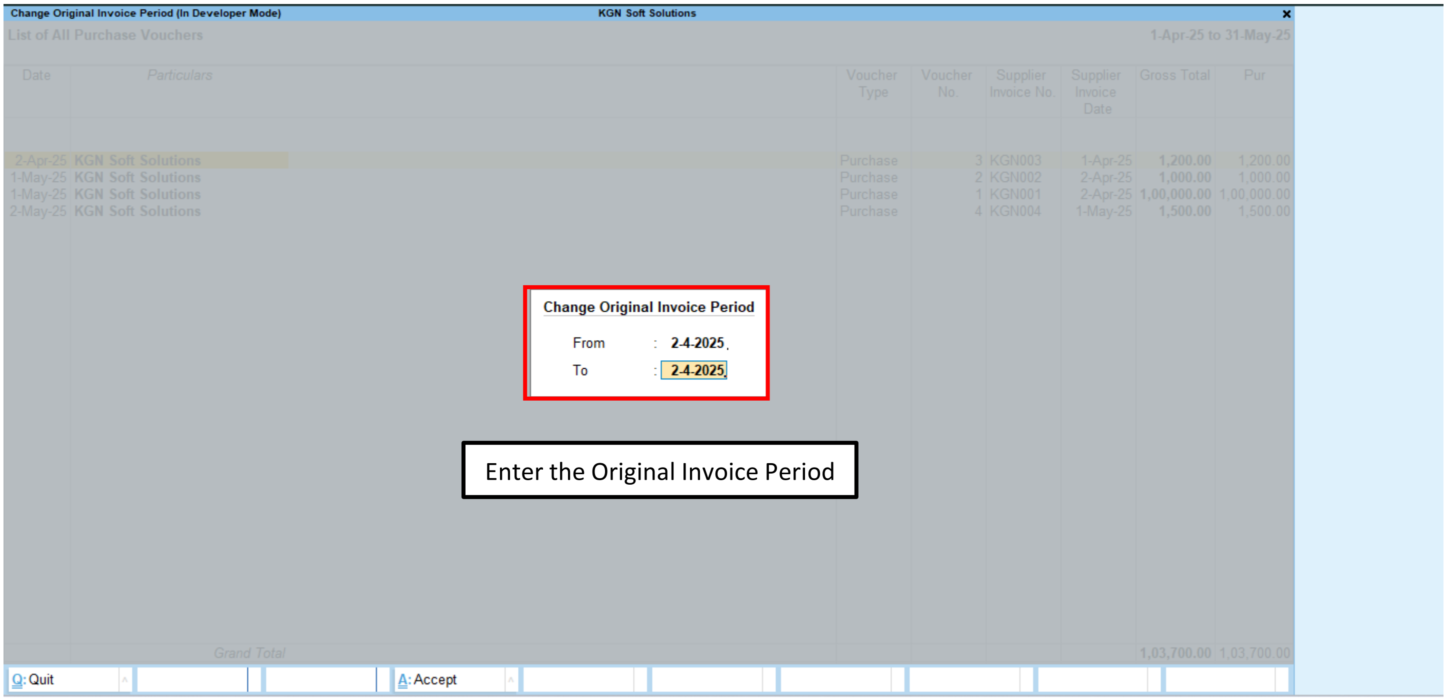
Now let's see the **Original Invoice Date Filter** in **Purchase** and **Debit Note Register**

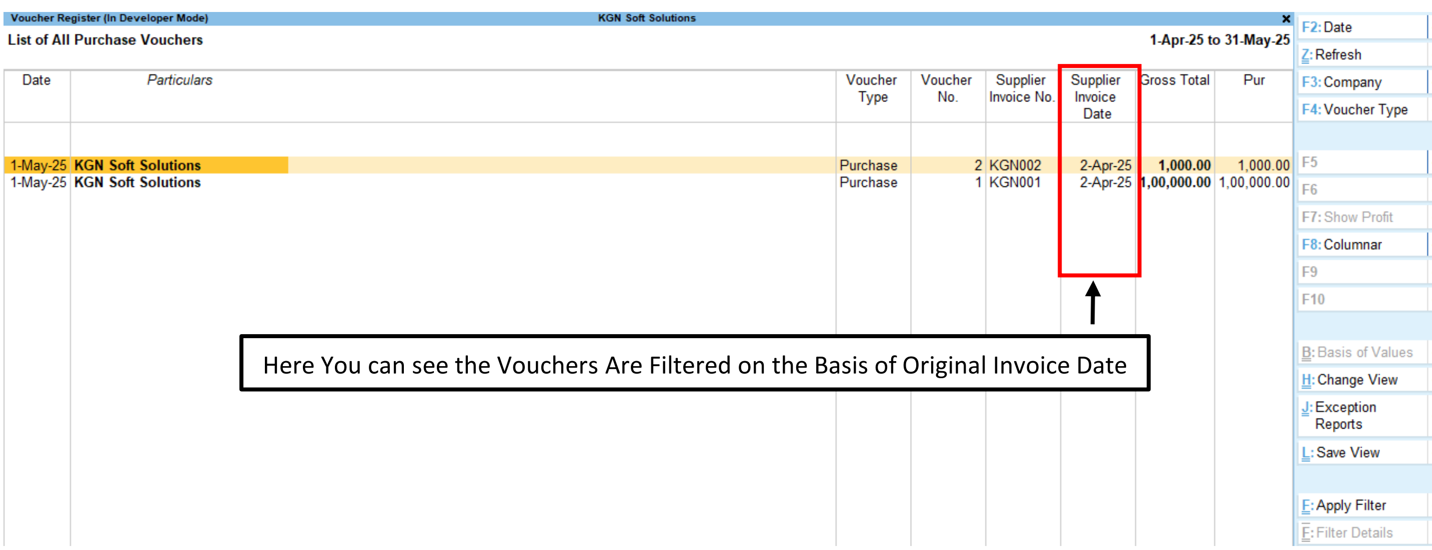
Gateway of Tally → Display More Reports → Account Books → Purchase Register




Columnar Register Alteration (In Developer Mode)
KGN Soft Solutions
Company: KGN Soft Solutions
for: Purchase
Show supplier name : No
Show supplier's address : No
Show consignee name : No
Show consignee's address : No
Show voucher type : Yes
Show voucher number : Yes
Show supplier invoice number : Yes
Show supplier invoice date : Yes
Show party's GSTIN/UIN : No
Show party's tax registration number : No
Show service tax registration number : No
Show PAN : No
Show CST number : No
Show voucher narration : No
Show order details : No
Show receipt/despatch details : No
Show import/export details : No
Show bill of entry details : No
Show port code : No
Show quantity details : No
Show item value : No
Show additional cost : No
Show ledger amounts with Dr/Cr : No
Type of Column
Name of Account
1-Apr-25 to 31-May-25
Vch Type
Vch No.
Debit Amount
Credit Amount
Total:
1,03,700.00
Q: Quit
A: Accept
Set as YES to this Two Options and Save The form

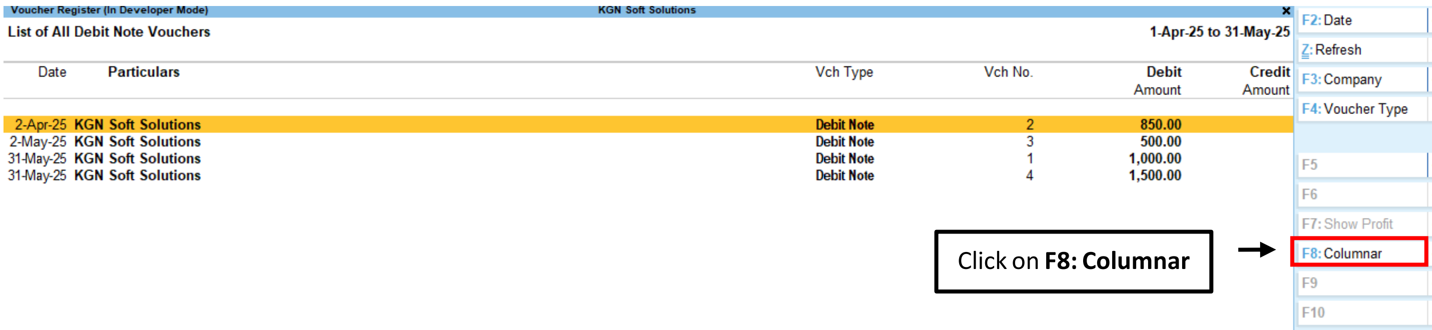

Voucher Register (In Developer Mode)
KGN Soft Solutions
List of All Purchase Vouchers
1-Apr-25 to 31-May-25
Date | Particulars | Voucher Type | Voucher No. | Supplier Invoice No. | Supplier Invoice Date | Gross Total | Pur
2-Apr-25 KGN Soft Solutions Purchase 3 KGN003 1-Apr-25 1,200.00 1,200.00
1-May-25 KGN Soft Solutions Purchase 2 KGN002 2-Apr-25 1,000.00 1,000.00
1-May-25 KGN Soft Solutions Purchase 1 KGN001 2-Apr-25 1,00,000.00 1,00,000.00
2-May-25 KGN Soft Solutions Purchase 4 KGN004 1-May-25 1,500.00 1,500.00
Grand Total 1,03,700.00 1,03,700.00
F2: Date
Z: Refresh
F3: Company
F4: Voucher Type
F5
F6
F7: Show Profit
F8: Columnar
F9
F10
B: Basis of Values
H: Change View
J: Exception Reports
L: Save View
F: Apply Filter
F: Filter Details
F2: Original Invoice Period
F12: Configure
Q: Quit
Enter: Alter
Space: Select
A: Add Vch
2: Duplicate Vch
I: Insert Vch
D: Delete
X: Cancel Vch
R: Remove Line
U: Restore Line
This is Our Books Date
This is Original Invoice Date
Click on the Original Invoice Period "CTRL+F2"

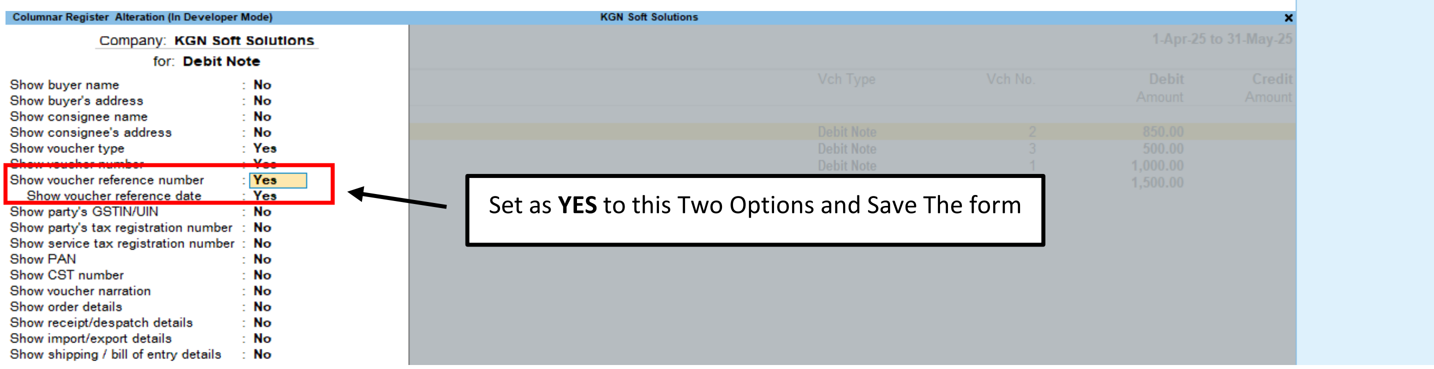


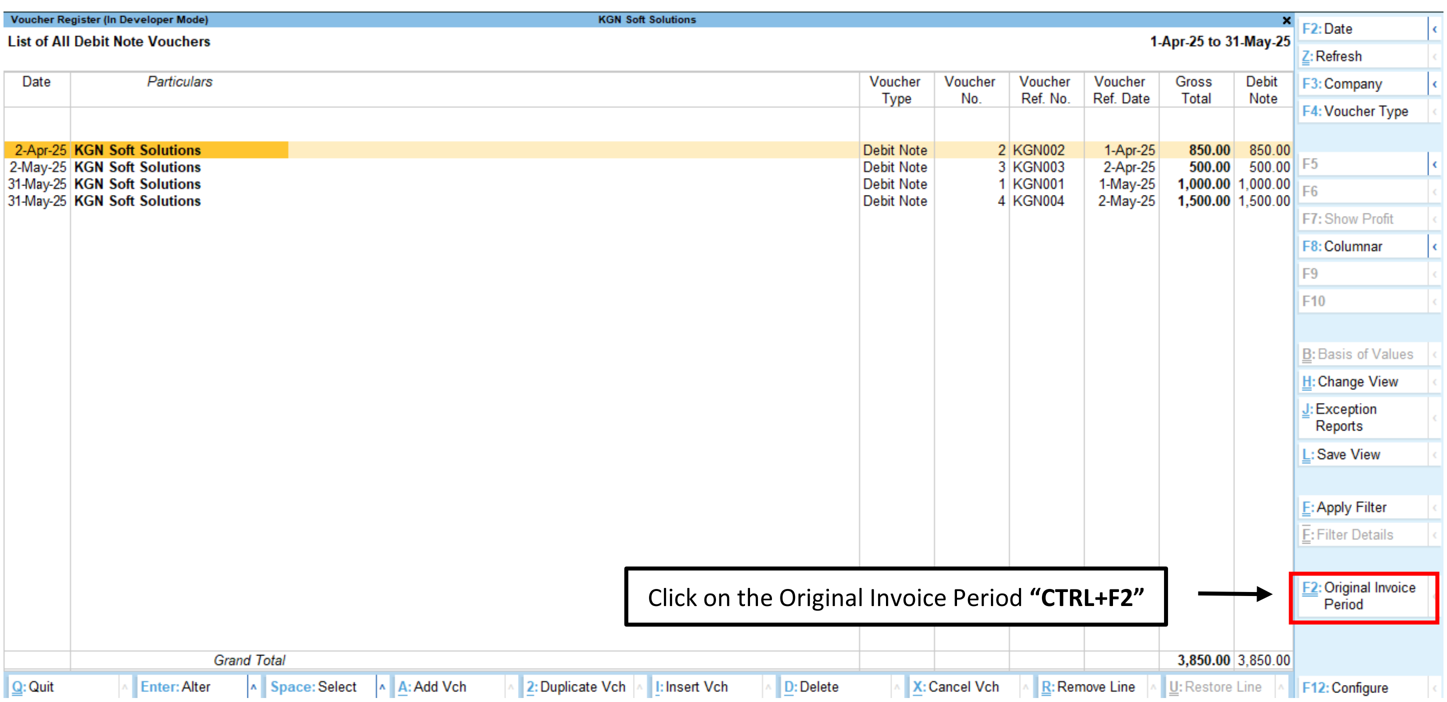


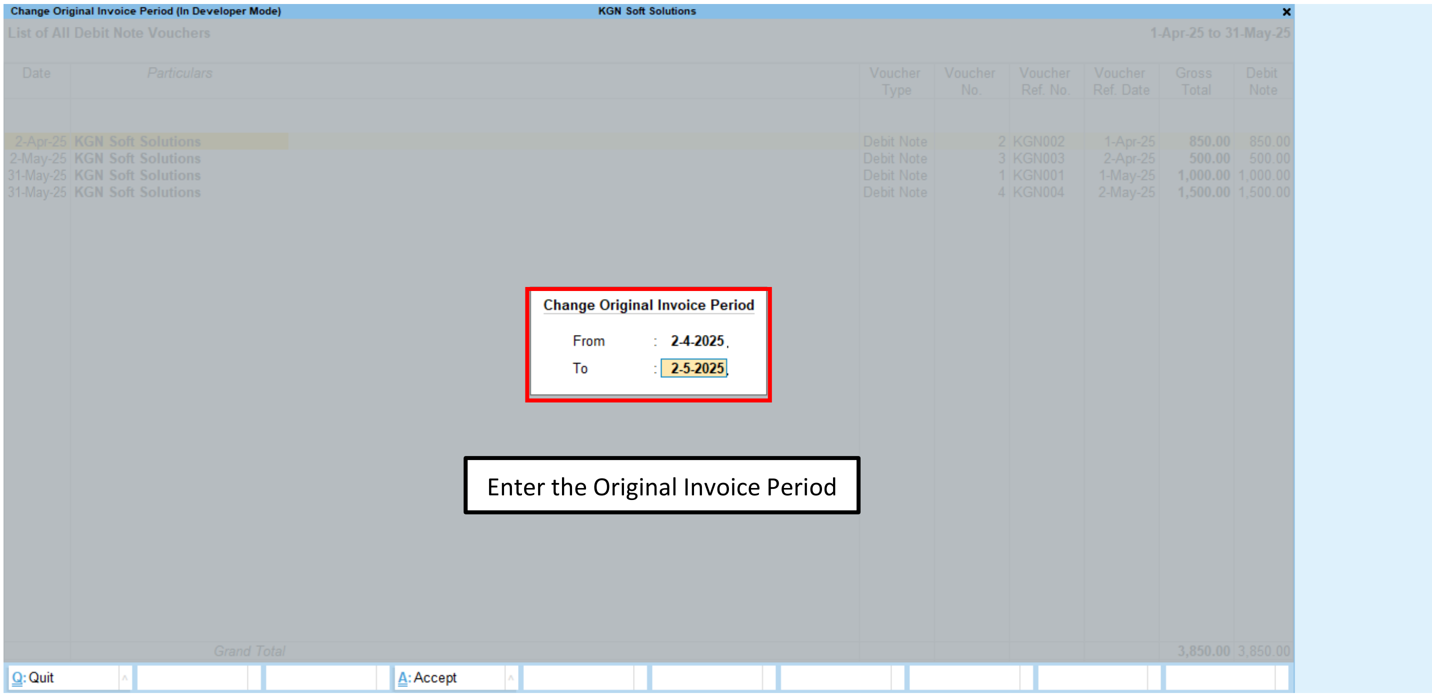
Now let's see the **Original Invoice Date Filter** in **Debit Note Register**

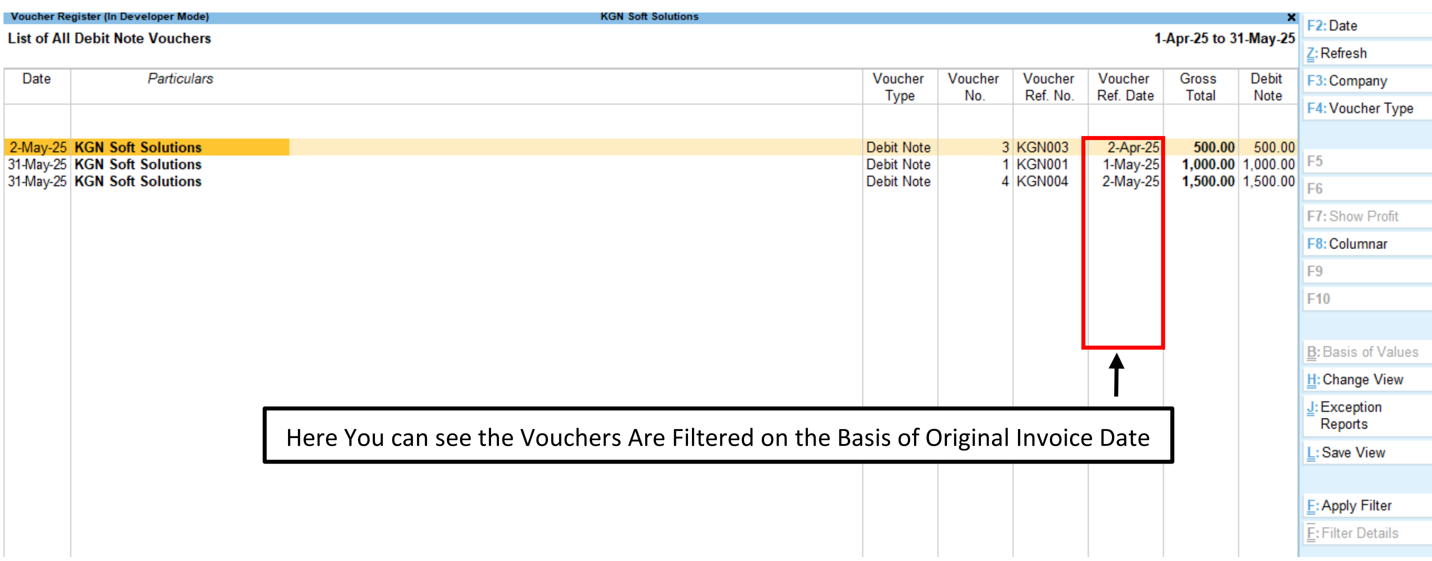
Gateway of Tally → Display More Reports → Account Books → Debit Note Register


Voucher Register (In Developer Mode)
KGN Soft Solutions
List of All Debit Note Vouchers
1-Apr-25 to 31-May-25
Date | Particulars | Vch Type | Vch No. | Debit Amount | Credit Amount
2-Apr-25 KGN Soft Solutions Debit Note 2 850.00
2-May-25 KGN Soft Solutions Debit Note 3 500.00
31-May-25 KGN Soft Solutions Debit Note 1 1,000.00
31-May-25 KGN Soft Solutions Debit Note 4 1,500.00
Click on F8: Columnar
F2: Date
Z: Refresh
F3: Company
F4: Voucher Type
F5
F6
F7: Show Profit
F8: Columnar
F9
F10


Columnar Register Alteration (In Developer Mode)
KGN Soft Solutions
Company: KGN Soft Solutions
for: Debit Note
Show buyer name : No
Show buyer's address : No
Show consignee name : No
Show consignee's address : No
Show voucher type : Yes
Show voucher number : Yes
Show voucher reference number : Yes
Show voucher reference date : Yes
Show party's GSTIN/UIN : No
Show party's tax registration number : No
Show service tax registration number : No
Show PAN : No
Show CST number : No
Show voucher narration : No
Show order details : No
Show receipt/despatch details : No
Show import/export details : No
Show shipping / bill of entry details : No
Set as YES to this Two Options and Save The form


Voucher Register (In Developer Mode)
KGN Soft Solutions
List of All Debit Note Vouchers
1-Apr-25 to 31-May-25
Date | Particulars | Voucher Type | Voucher No. | Voucher Ref. No. | Voucher Ref. Date | Gross Total | Debit Note
2-Apr-25 KGN Soft Solutions Debit Note 2 KGN002 1-Apr-25 850.00 850.00
2-May-25 KGN Soft Solutions Debit Note 3 KGN003 2-Apr-25 500.00 500.00
31-May-25 KGN Soft Solutions Debit Note 1 KGN001 1-May-25 1,000.00 1,000.00
31-May-25 KGN Soft Solutions Debit Note 4 KGN004 2-May-25 1,500.00 1,500.00
Grand Total 3,850.00 3,850.00
Click on the Original Invoice Period "CTRL+F2"
F2: Date
Z: Refresh
F3: Company
F4: Voucher Type
F5
F6
F7: Show Profit
F8: Columnar
F9
F10
B: Basis of Values
H: Change View
J: Exception Reports
L: Save View
F: Apply Filter
F: Filter Details
F2: Original Invoice Period
Q: Quit
Enter: Alter
Space: Select
A: Add Vch
2: Duplicate Vch
I: Insert Vch
D: Delete
X: Cancel Vch
R: Remove Line
U: Restore Line
F12: Configure


Change Original Invoice Period (In Developer Mode)
KGN Soft Solutions
List of All Debit Note Vouchers
1-Apr-25 to 31-May-25
Date
Particulars
Voucher Type
Voucher No.
Voucher Ref. No.
Voucher Ref. Date
Gross Total
Debit Note
2-Apr-25 KGN Soft Solutions Debit Note 2 KGN002 1-Apr-25 850.00 850.00
2-May-25 KGN Soft Solutions Debit Note 3 KGN003 2-Apr-25 500.00 500.00
31-May-25 KGN Soft Solutions Debit Note 1 KGN001 1-May-25 1,000.00 1,000.00
31-May-25 KGN Soft Solutions Debit Note 4 KGN004 2-May-25 1,500.00 1,500.00
Change Original Invoice Period
From : 2-4-2025
To : 2-5-2025
Enter the Original Invoice Period
Grand Total 3,850.00 3,850.00
Q: Quit
A: Accept


Voucher Register (In Developer Mode)
KGN Soft Solutions
List of All Debit Note Vouchers
1-Apr-25 to 31-May-25
Date
Particulars
Voucher Type
Voucher No.
Voucher Ref. No.
Voucher Ref. Date
Gross Total
Debit Note
2-May-25 KGN Soft Solutions Debit Note 3 KGN003 2-Apr-25 500.00 500.00
31-May-25 KGN Soft Solutions Debit Note 1 KGN001 1-May-25 1,000.00 1,000.00
31-May-25 KGN Soft Solutions Debit Note 4 KGN004 2-May-25 1,500.00 1,500.00
Here You can see the Vouchers Are Filtered on the Basis of Original Invoice Date
F2: Date
Z: Refresh
F3: Company
F4: Voucher Type
F5
F6
F7: Show Profit
F8: Columnar
F9
F10
B: Basis of Values
H: Change View
J: Exception Reports
L: Save View
F: Apply Filter
F: Filter Details

Like this with the help of this Add-On the Business Man/Customer can easily Apply their Original Invoice Date Filter in the **Purchase** and **Debit Note Register**

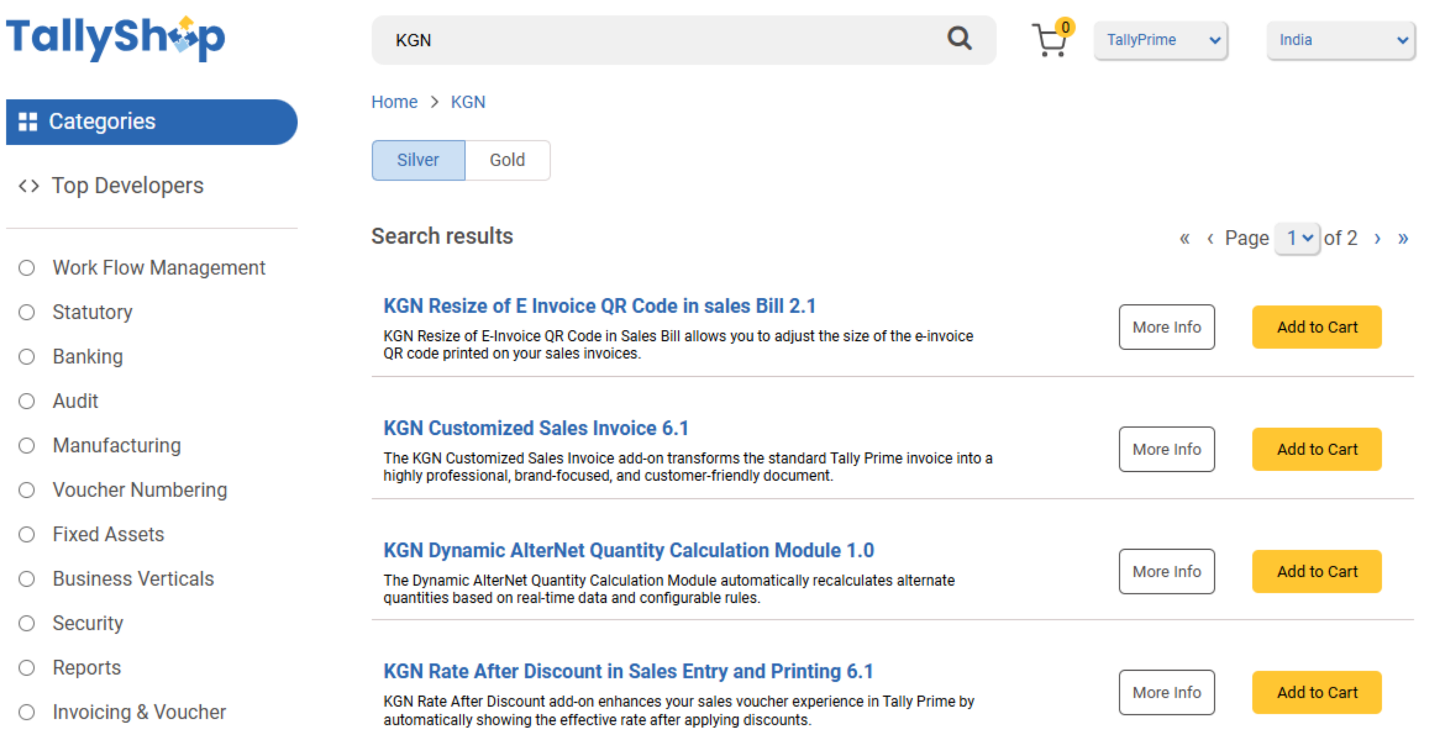
============================== End of Add on ==============================

For Any Additional Customization Please Contact Our Senior Developer :

+91 9063604900/+91 7989604900

Find our **Other Solution** which is available at **Tally Shop –** (it may useful to your organization)

Open your **Tally Prime >** Click the **F1-Help >** then Click **Tally Shop >** then Type **–** (In Search Key word) **> KGN**



Check your Requirement and try the Demo.

All the above our Listed Add-on as **Video Tutorial** also available in our **YouTube Channel**

KGN SOFT SOLUTIONS

Click on: www.youtube.com/@kgnsoftsolutions

Ready Add-on & Modules

AlterNet Qty Change in Voucher
Auto B2C Item wise Sales posting
Auto Backup
Auto Manufacturing after Sales
Auto Posting of Bulk Vouchers
Auto Posting of Payment Vouchers
Auto Receipt From Ledger (No Bill Wise)
Auto Receipt From Ledger Report
Auto Receipts From OS Report
Batch Details in Ledger Report
Batch Number Column in Columnar Sales Register
Bill Received Details in Sales Register
Central Bank of India RTGS NEFT Form
CEO Dash Board
CREDIT CONTROL ON DAYS
DAY BOOK TOTALS
Day wise Bill Wise Collection
Doctors OP Receipts Bulk Posting

DOUBLE DISCOUNT IN SALES Expiry Stock Report
False Date Controlling
Fixed Assets Register
Grid Lines in Sales Invoice
Group Company Reports
Groupwise Outstanding Report
GST RATES WISE INPUT OUTPUT
INNER WEAR SIZE and PCS
Item wise Profit or Loss report
Letter Head in invoice
Letterhead Format Invoice
Loading Slip with CASE-PCS
Multi Voucher Printing with Voucher no Range
Party Previous Balance
Pickup List
POS Print from Normal Sales
Qty in Profit and Loss Account
Recycle Bin
Sales to Receipt Auto Posting (Only Cash)
Scanned Signature in Invoice
Size wise billing Grade wise Rate Setup and Quotation
Stock Item Std Rate Report
STOCK SUMMARY WITH GST INFO
System Date wise daybook
TEXTILES PCS METERS
User's Activity Tracking Report
Voucher Alteration History
Voucher Date as System Date
Voucher Number as Voucher Reference

Auto E-Mailing Module
Bill to Ship to Instead of Buyer Consignee
Daybook Totals with Cash & Bank Closing balance
GSTR-4 Generation from Tally
Inactive Stock Items
Ledger Replace
Original Invoice Date Filter
Space BW Line
TCS Setup Simplified and Sales Control
Cash Sales Register
Date wise Item wise Negative Stock
Item Details in Multi Companies
Ledger Master Report
Minimum Order Report
Std Rate Auto pick in Incl Rate
Auto Backup TSS Validity
Brokerage Module
Common Godown for All Items
Customized Ledger Interest Report
Disable Delete cancel to users
Free Qty in Sales & purchase
GST as per Books in 3B
Item Name Column in Columnar report
Ledger Blocking in Sales
Negative Stock Control
Price List Rate in Inclusive Rate
Recycle Bin Without Confirmation
Resize Of eInvoice QR Code
Salesman report
Skip Rate per Disc Amount to users