



User Manual

Stock Reorder Report

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Introduction:

This Add-On was useful for everyone of Tally users. With this Add-On you can **Reorder your minimum stock items** in Tally Prime. Let's see how this Add-On will Work in Tally Prime

Features:

- Minimum Order Threshold Check
- Date Range Filter
- Integration with inventory Data
- Export & Print Options

Important Alert!

Take Back up of your company Data before activating the Add-on.

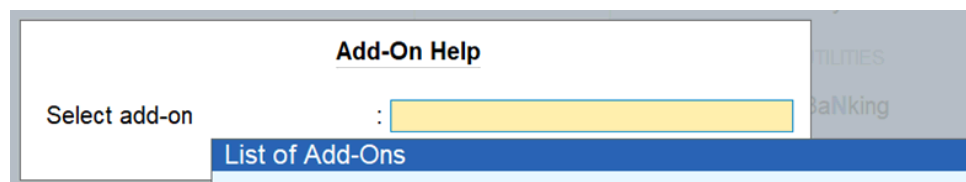
Support Related Terms & Conditions

1. **One-Time Free Support:** Free support is provided **only once**, either during the trial period or after purchase add-on.
2. **Additional Support:** Any further support will be chargeable based on the duration of the support required.
3. Remote support will be provided during working hours on business days.
4. Support will be provided only after the Add-on is configured in TallyPrime. For configuration issues, please contact Tally Care.
5. For support, the customer must send an email with the purchase invoice copy and a brief description of the issue.

Once you try/purchase this add-on, follow this step below to configure the add-on and use it.

Setup Guide:

1. Update your license by going **Gateway of tally → F1: help → Setting → License → Manage License → F5: Update**
(In Case you are using Multi-site Account, you will need to configure Tally Prime to Activate the Add-on for a particular site.)
2. Shut down and restart Tally Prime and open your company
3. Press **Ctrl + Alt + H** at any menu screen to open the user manual. In case of multiple Add-on, **Add-on help** screen will pop-up to select add-on manual.
4. Activate the Add-on



Activate the Add-on for Tally Prime

Go to **Gateway of Tally → F1: Help → TDL & Add-on**

Click on F4: Manage Local TDLs

Load Selected TDL files on Start Up – Yes

Selected the TDL from the list and make it yes

After Loaded the TDL you can able to see an additional report in the **Gateway of Tally** That is **“Reorder Report”**

Before entering into the report, you can also able to see an additional feature in the **Stock item Creation** and **Stock item Alteration** that is **Minimum Quantity**.

In that **Minimum Quantity** field, you should enter the minimum stock quantity to be maintain in the shop as show in the below figure.

Stock Item Alteration (In Developer Mode) KGN Reorder Report

Name : Dal
(alias) : 004

Under : Brand 2
Category : ♦ Not Applicable
Units : KGS
MINIMUM QTY : 250.00

Statutory Details
Rate of Duty (eg 5) :

Additional Details
Alter components (BOM) : No

Here you should enter the Minimum QTY of stock to be maintain in the shop. After that save the form.

Quantity	Rate per	Value	Opening Balance

Q: Quit A: Accept D: Delete F12: Configure

After giving the minimum Quantity, the item will be starting the display in the **Reorder Report**, check once that item should be displayed in the report.

Gateway of Tally → Reorder Report

The report interface like as show in the below figure.

In that report there are the three special columns are there they are:

1. **Level**
2. **Quantity**
3. **Required Stock**

KGN Reorder Report						
ITEMS TO BE PURCHASE REPORT 1-Apr-20 to 31-Mar-21						
PRODUCT NAME	ALIAS	BRAND	GROUP	LEVEL	QUANTITY	REQ_STOCK
Dal	004	♦ Primary	Brand	250.00	0.00	250.00
Dolo	003		♦ Primary	100.00	(-)6.00	106.00
ITEM 001	001		♦ Primary	150.00	145.00	5.00
ITEM 002	002	Brand	Group	250.00	235.00	15.00
Total				750.00	374.00	376.00

Here the **Level** means the minimum quantity of **Stock** that you are entered in the **Stock item creation** or **Stock item Alteration**.

Quantity means that the available **Stock** quantity in your **Company** of that item.

Here the **REQ_STOCK** means **Required Stock** that means in that column shows the balance of stock to Reorder for the maintain of minimum quantity of **Stock** in your company.

For Example: In the Above figure the 2nd item (**Dolo**) Minimum QTY Level is **100** and the balance Quantity of that item is **-6** and you need to Reorder the item (to maintain the minimum QTY of stock in your company) in the Quantity of **106** it will show in the **REQ_STOCK** column.

When you press **Enter** Key on the item it will shows the **Stock Monthly Summary** and again press **Enter** Key it will shows the **Stock Item Vouchers** Details.

Note: Like this Customer can easily find how much stock quantity need to reorder the stock to maintain the minimum QTY of Stock in the company.

There is another Feature are there in the report that is in the **Top** of the **Right Side** you can able to see the **Multiple Filters** as show in the below figure.

KGN Reorder Report						
ITEMS TO BE PURCHASE REPORT 1-Apr-20 to 31-Mar-21						
PRODUCT NAME	ALIAS	BRAND	GROUP	LEVEL	QUANTITY	REQ_STOCK
Dal	004	♦ Primary	Brand	250.00	0.00	250.00
Dolo	003		♦ Primary	100.00	(-)6.00	106.00
ITEM 001	001		♦ Primary	150.00	145.00	5.00
ITEM 002	002	Brand	Group	250.00	235.00	15.00
Total				750.00	374.00	376.00

F2: Period
 1: Item Filter
 2: Stock Group Filter
 3: Brand Filter

Here you can apply the filter based on the **Items, Stock Group** and also **Brand Wise** Filter.

With the help of this Add-on Customer can easily find and save the time to know how much stock quantity need to reorder the stock to maintain the minimum QTY of Stock in the company.

===== End of Add on =====

Find our **Other Solution** which is available at **Tally Shop** – (it may useful to your organization)

Open your **Tally Prime** > Click the **F1-Help** > then Click **Tally Shop** > then Type – (In Search Key word) > **KGN**

TallyShop

KGN



TallyPrime

India

Categories

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« < Page 1 of 2 > »

KGN Rate After Discount in Sales Entry and Printing 6.1

KGN Rate After Discount add-on enhances your sales voucher experience in Tally Prime by automatically showing the effective rate after applying discounts.

More Info

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KGN False Date Controlling 1.0

KGN False Date Controlling is a powerful Tally Prime add-on that helps businesses maintain date discipline across their accounting system.

More Info

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KGN Dynamic AlterNet Quantity Calculation Module 1.0

The Dynamic AlterNet Quantity Calculation Module automatically recalculates alternate quantities based on real-time data and configurable rules.

More Info

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KGN Print Sales As Estimation In Custom Size 1.0

Allows Sales Vouchers to be printed as Estimations in user-defined paper sizes, ideal for generating customized quotations and proposals in Tally Prime

More Info

Add to Cart

Check your Requirement and try the Demo.

All the above our Listed Add-on as **Video Tutorial** also available in our **YouTube Channel**

KGN SOFT SOLUTIONS

Click on: www.youtube.com/@kgnsoftsolutions

Ready Add-on & Modules

AlterNet Qty Change in Voucher
Auto B2C Item wise Sales posting
Auto Backup
Auto Manufacturing after Sales
Auto Posting of Bulk Vouchers
Auto Posting of Payment Vouchers
Auto Receipt From Ledger (No Bill Wise)
Auto Receipt From Ledger Report
Auto Receipts From OS Report
Batch Details in Ledger Report
Batch Number Column in Columnar Sales Register
Bill Received Details in Sales Register
Central Bank of India RTGS NEFT Form
CEO Dash Board
CREDIT CONTROL ON DAYS
DAY BOOK TOTALS
Day wise Bill Wise Collection
Doctors OP Receipts Bulk Posting
DOUBLE DISCOUNT IN SALES
Expiry Stock Report
False Date Controlling
Fixed Assets Register
Grid Lines in Sales Invoice
Group Company Reports
Groupwise Outstanding Report
GST RATES WISE INPUT OUTPUT
INNER WEAR SIZE and PCS

Item wise Profit or Loss report
Letter Head in invoice
Letterhead Format Invoice
Loading Slip with CASE-PCS
Multi Voucher Printing with Voucher no Range
Party Previous Balance
Pickup List
POS Print from Normal Sales
Qty in Profit and Loss Account
Recycle Bin
Sales to Receipt Auto Posting (Only Cash)
Scanned Signature in Invoice
Size wise billing
Grade wise Rate Setup and Quotation
Stock Item Std Rate Report
STOCK SUMMARY WITH GST INFO
System Date wise daybook
TEXTILES PCS METERS
User's Activity Tracking Report
Voucher Alteration History
Voucher Date as System Date
Voucher Number as Voucher Reference
Auto E-Mailing Module
Bill to Ship to Instead of Buyer Consignee
Daybook Totals with Cash & Bank Closing balance
GSTR-4 Generation from Tally
Inactive Stock Items
Ledger Replace

Original Invoice Date Filter
Space BW Line
TCS Setup Simplified and Sales Control
Cash Sales Register
Date wise Item wise Negative Stock
Item Details in Multi Companies
Ledger Master Report
Minimum Order Report
Std Rate Auto pick in Incl Rate
Auto Backup TSS Validity
Brokerage Module
Common Godown for All Items
Customized Ledger Interest Report
Disable Delete cancel to users
Free Qty in Sales & purchase
GST as per Books in 3B
Item Name Column in Columnar report
Ledger Blocking in Sales
Negative Stock Control
Price List Rate in Inclusive Rate
Recycle Bin Without Confirmation
Resize Of eInvoice QR Code
Salesman report
Skip Rate per Disc Amount to users
Tally2WhatsApp Module
Cmp 2 Cmp Auto Posting
Discount Amount Column in Invoice
Godown Security
Last Purchase Cost in Sales Entry